

## **VISION**

*To see strengths  
and unique  
potential in  
every person.  
To inspire people  
to make the  
courageous  
choice to learn,  
grow, and serve.*

## **MISSION**

*We serve our  
community  
by meeting  
educational  
needs, creating  
an environment  
for student  
success, and  
preparing our  
students and  
ourselves for  
citizenship  
in a global  
community.*

## **VALUES**

*Learning  
Excellence  
Diversity  
Opportunity  
Innovation  
Relationships*

# **TOMPKINS CORTLAND COMMUNITY COLLEGE**

**BOARD OF TRUSTEES  
SPECIAL MEETING  
TUESDAY, MARCH 10, 2020  
RONALD W. SPACE BOARD ROOM  
5:30 P.M.**

## **AGENDA**

1. Call to Order
2. Roll Call
3. COVID-19 implications and preparations
4. Adjournment

# Tompkins Cortland Community College

## COVID-19

Implications and Preparations

Board of Trustees Meeting

March 10, 2020

# Agenda

- What guidance we have from SUNY
- What guidance we have from our local Health Department
- How the College is minimizing an outbreak on Campus
- How the College is likely to act if there is an outbreak on Campus
- Messaging to faculty, students and the community
- Open issues facing the College

# SUNY Guidance

- Daily calls
- Restricting travel to specific countries abroad
- Focused on retrieving students from abroad
- Encourage communications with local Health Departments

# Local Health Department Guidance

- Proactively met with College
- Provided guidance of how to plan for any pandemic
- Provided guidance of how to minimize transmission
- Outlined likely activities that could take place if a residential student were suspected of being or confirmed infected
- Outlined likely activities that could take place if a commuter student were suspected of being or confirmed infected

# TC3's Initiatives to Minimize Impact of COVID-19

- Convening of the Pandemic Planning and Response Committee
- Outlining initiatives that will prevent and reduce transmission
  - Promotion of Non-Pharmaceutical Interventions (NPIs)
    - Additional cleaning of all door handles, shared desks, elevator buttons, keyboards, etc., in all buildings
    - Education and communication regarding handwashing, covering coughs, staying home when sick, etc. via print and digital media, emails, website, tabling, and programs
    - Increased availability of hand sanitizer available across campus
- Inventory of gatherings with non-TC3 faculty, staff, and students is being evaluated case-by-case (e.g., sports events, facility rentals, conferences, etc.)

# When infections are suspected on campus or the rate within the community grows rapidly...

- TC3 will not close but rather College activities and spaces may become restricted.
  - The majority of classes are likely to be moved to on-line
  - Students in the residence halls may be encouraged to take their classes from home (note, not all have an alternative address)
  - Dining hall will remain open and will deliver food to any quarantined student on campus
  - Flex space may be identified for unique situations in response to unique needs with low contamination risks
  - A group of essential employees must continue to report to the campus
  - A group of employees may be requested to work from home earlier than the general population of college employees

# Open Issues

- Communications w/students
- Influences from other schools that may move to on-line “prematurely”
- Students who do not have internet access or a PC at home
- Department of Technology to support a large group working from home
- Summer Travel Programs abroad
- Summer class registrations and Global Programs
- Fall registrations and site visits from prospective students