

Faculty Student Association of Tompkins Cortland Community College

Residence Hall Contract Spring 2010 Semester

Name

This contract is for the spring 2010 semester. It is a revocable license which gives you the right to share an apartment and to have a bedroom in the residence halls operated by the Faculty Student Association of Tompkins Cortland Community College ("FSA"). This license will be in effect so long as you adhere to the terms of this contract and all rules and regulations issued by FSA with respect to the residence halls as contained in the Residence Life Handbook or otherwise. Please review the Residence Life Handbook at <http://www.tc3.edu/student/housing.asp>.

Please return this Residence Hall Contract with a \$250 security deposit (payable to "TC3.") The deposit is part of the process but does not guarantee a room. It will be refunded if you are not offered a room in on-campus housing. Rooms are offered to those who have met all on-campus housing criteria (see checklist at http://www.tc3.edu/student/housing_checklist.asp.)

Residence Hall Rates:

Tompkins Hall (Building A)	\$2,800/semester	Cortland Hall (Building B)	\$2,800/semester
Tioga Hall (Building C)	\$3,200/semester	Cayuga Lake Hall (Bldg. D)	\$3,200/semester
Tioughnioga Hall (Bldg. E)	\$3,200/semester	Cascadilla Hall (Building F)	\$3200/semester
Seneca Hall (Building G)	\$3200/semester		

Break housing in Seneca Hall \$3700/semester (anyone who will need to stay during breaks or until summer semester)
2-person apt. in Seneca or Cascadilla \$3700/semester (only 2 2-person apartments)

Security Deposit: This deposit will be refunded within 45 days at the end of the spring semester subject to the following:

- Room damages beyond normal wear will be charged against the deposit. Damages to common areas will be charged on a pro rata basis against the deposit for all residents of that area. Failure to turn in a room key or apartment door key will result in a reduction in the amount of security deposit that is refunded. Damage costs exceeding the security deposit will result in a bill for the balance, with the student being placed on the "Stop List" until paid in full.
- If the residence hall contract is broken for any reason, the security deposit will not be refunded. You may be released from your obligation under this contract only with the written permission of FSA's Director of Residence Life. All requests for release must be submitted on a Contract Release Request Form available from the Office of Residence Life. You must present compelling reasons for the requested release (i.e., marriage, activation for military duty, medical reasons). The decision as to whether to accept any such request shall lie solely at the discretion of the Director of Residence Life.

Meal Plan: Students living in Campus Housing are required to purchase an 8, 10, or 12 meals per-week semester plan. See www.tc3.edu/student/dining_meal_plan.asp.

Refund Policy: If you withdraw from Tompkins Cortland Community College ("the College") you will be charged according to the following schedule:

Prior to the start of classes	0%
During the first week of classes	25%
During the second week of classes	50%
During the third week of classes	75%
After the third week of classes	100%

Payments in excess of final liability will be refunded to the student.

If your residence hall contract is terminated due to conduct constituting a breach of this contract, you WILL NOT be entitled to a refund of residence hall charges OR the security deposit.

RESIDENCE LIFE POLICIES AND CONDITIONS OF OCCUPANCY

- FSA may revoke your right to reside in the residence hall and take possession of your room if at any time you violate any rules set forth in the Residence Life Handbook (a copy of which you acknowledge reviewing contemporaneous with signing this Contract), or any of the policies and conditions recited in this Contract.
- FSA is entitled to enter and inspect residence hall rooms at any time in order to protect the health and safety of students therein, and to ensure the proper maintenance and sanitation of such rooms. FSA shall endeavor (but not be required to) post notice of any general room inspection at least twenty-four (24) hours beforehand. In addition, FSA is entitled to enter and conduct an unannounced inspection of any residence hall room if it has cause to reasonably believe that illegal activity is or may be occurring in such room or that any of the policies or conditions of occupancy either recited in this Contract or contained in the Residence Life Handbook is or may be occurring therein.
- Students residing in the Residence Halls must be matriculated, enrolled as full-time students and at least 18 years old by December 31, 2009.
- Students are responsible for the daily care and cleaning of their rooms and apartments. Failure to keep common areas in the apartment clean may result in all occupants of an apartment being charged for the cleaning of these areas.

5. Students residing in a room are jointly and individually responsible for the furniture and condition of the room. Students will be charged for damages as they occur during the academic year and will be expected to promptly and fully pay for any and all such damages.
6. FSA shall not be liable, directly or indirectly, for loss of or damage to any article of personal property or vehicle anywhere on the premises caused by fire, water, steam, the elements, insufficient heat, loss or surges of electricity, the actions of third persons, or any other acts of nature resulting in the interruption of service or damage to personal belongings. Students are responsible for insuring their own property by purchasing renters insurance or assuring coverage on their parents' homeowners insurance.
7. No animals or pets are permitted in the residence halls with the exception of service/guide dogs.
8. All room changes must have the prior approval of the Director of Residence Life.
9. The FSA reserves the right to re-assign students where it is determined to be in the best interest of the resident population.
10. You may not take a roommate; assign, subcontract, lease, or otherwise transfer your interest under this contract; or permit anyone not duly assigned or approved by the Director of Residence Life to share any part of the room or apartment.
11. Residence Halls are closed during the Thanksgiving Holiday, Winter Break, and Spring Break. Students must plan to leave the Residence Halls during these periods (specific dates to be set by the college calendar). As indicated previously, only students living in the Break Housing Hall will be allowed to remain on campus for break periods.

Enforcement Procedure: The Director of Residence Life and staff are delegated the responsibility to take the actions necessary to ensure the health, safety and welfare of the residents. Responsibility for interpretations of the residence hall rules, as well as their enforcement, is solely that of the Director of Residence Life.

It is understood and agreed that the student accepts and agrees to the rules of the Residence Hall Contract herein and also he/she is responsible for adherence to all other policies specified in the Residence Hall Contract and the Residence Life Handbook. Signing below acknowledges this and indicates that the signees have reviewed the on-line Residence Life Handbook at <http://www.tc3.edu/student/housing.asp> Students will receive a copy of the handbook upon check-in. The FSA will provide a room to the student for the spring 2010 semester in the residence halls operated by the FSA, subject to these terms, and subject to the general rules and regulations of the College with respect to its students, as the same in FSA's discretion may be amended from time-to-time. A Student who fails to observe any of the terms and conditions of this contract, will forfeit his/her right to reside in the residence hall and also may be subject to disciplinary action according to the rules and regulations of the College. FSA reserves the right to remove any student from his/her residence hall room if, in the judgment of the Director of Residence Life or designee, the student has engaged in or threatened acts of misconduct such that his/her continued presence would endanger public order, property, threaten the personal safety or security of others (whether by acts of physical or mental harassment or other means) or be sufficiently disruptive as to adversely affect the ability of others to pursue their educational goals.

Last Name	First Name	Middle Initial	Student ID Number
Street Address			E-mail Address
			Phone Number
City,	State	Zip	Date of Birth

Director of Residence Life	Date	Signature of Student	Date
Signature of Parent/Guardian (necessary if under 21)			

It is the policy of the Faculty Student Association to provide equal opportunity for all qualified applicants, students, and employees; and to prohibit discrimination on the basis of race, color, sex, religion, national origin, age, disability, marital status or sexual orientation.

Please return the Residence Hall Contract and \$250 security deposit (check made payable to TC3) to:

Tompkins Cortland Community College
 Enrollment Services Center
 170 North Street
 PO Box 139
 Dryden, NY 13053-0139

Please do not fax this contract. An original signature is required.