



## STUDENT ACTIVITIES FORM END-OF-YEAR TRANSITION PLAN

Student Center, Room 519 [activities@tc3.edu](mailto:activities@tc3.edu) | 607-844-8222, ext. 4442

At the end of the Spring Semester, preferably at the last club meeting, club officers (and the advisor if available) should discuss and document the following items. A copy of this plan should be submitted to the Student Activities Office and the advisor, and any returning club officers, should also retain a copy. This form will help you retain organizational history & ease startup in the Fall.

### PRESIDENT'S REFLECTION

Describe what you would do again and what worked well:

Describe what you would not do again, and why:

What advice do you have for the person serving in this role next year?

### TREASURER'S REFLECTION

Describe what you would do again and what worked well:

Describe what you would not do again, and why:

What advice do you have for the person serving in this role next year?

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## **EVENTS & PROGRAMS REFLECTION**

Describe in brief any events, programs, trips, etc. the club planned or sponsored:

Describe what you would do again and what worked well:

Describe what you would not do again, and why:

## **ADVISOR REFLECTION**

Please ask your advisor for advice, evaluation, and reflections from his/her service to your club. Document it here: