

Activity Monitor Student Work-study/Non-work Study Job Responsibilities

General: Activity monitors must have positive leadership and communication skills, a good work ethic, a willingness to learn, and a friendly disposition. Applicant with athletic experience, game management, and sport officiating experience are preferred.

Employment Period: Fall, Spring and Summer Semesters as registered.

Pay Rate: \$7.75/hour

Specific:

- Monitor activity participation in assigned area.
- Ensure safety of open recreation & intramural participants.
- Enforce policies and procedures of the department and college.
- Complete daily reports accurately and legibly.
- Distribute equipment in exchange for appropriate ID card.
- Record participant counts for activity/area.
- Inventory equipment at start/end of shift.
- Record information pertaining to incident or injury.
- Assist with coordination of intramural and special events.
- Referee or act as scorekeeper for intramural sports.
- Attend all staff meetings and in-service training.
- Assist with any special projects as needed.
- Implement emergency procedures when necessary.

Requirements:

- Strong interpersonal communication skills.
- Knowledge of the Campus Recreation employee manual.
- Ability to take charge of conflict resolution situations in a fair, timely and sensitive manner.
- Enforce rules and policies in a firm yet polite manner.
- Willingness to acquire and maintain appropriate First Aid & CPR certification.

Reporting

Relationship: The Activity Monitor reports to the Recreation Coordinator