

Fitness Center Monitor
Student Work study/Non-work Study
Job Responsibilities

General: Fitness center monitors must have positive leadership and communication skills, a good work ethic, a willingness to learn, and a friendly disposition. Applicants with customer service experience and exercise or sports background are preferred.

Employment Period: Fall, Spring, and Summer Semester as registered.

Pay Rate: \$7.75/hour

Specific:

- Monitor activity participation in the Fitness Center.
- Routinely circulate the area and ensure the proper safety practices by users in the fitness center.
- Understand and enforce policies and procedures of department and college.
- Understand and demonstrate proper equipment use.
- Answer questions and direct comments and questions to the appropriate staff members.
- Understand and implement emergency procedures.
- Process member applications.
- Complete membership transactions.
- Complete daily report accurately and legibly.
- Implement emergency procedures when necessary
- Record information pertaining to incident or injury.
- Perform routine cleaning.
- Attend weekly meeting with direct supervisor.
- Attend all staff meetings and in-service training.
- Assist with any special projects as needed.

Requirements:

- Current C.P.R. and A.E.D. certifications (first aid preferred).
- Strong interpersonal communication skills.
- Knowledge of the Fitness Center employee manual.
- Ability to take charge of conflict resolution situations in a fair, timely and sensitive manner.
- Enforce rules and policies in a firm yet polite manner.

Reporting

Relationship: The Fitness Center Monitor reports to the Fitness Center Coordinator