

TOMPKINS CORTLAND COMMUNITY COLLEGE

WAIVER REQUEST FORM (Form Must Be Completed in Ink)

Student's Name (Print) Student Sample
Last First Middle
Address 123 Main St. Dryden NY 13053
Street City State Zip Code
Student ID Number 710000000 Student's Program 5SS

Waiver being requested * (be specific and give full justification):

The social sciences degree requires ENGL 201 - Fundamentals of Speech. I have already taken ENGL 204 - Fundamentals of Interpersonal Communication. I earned an A- in my old program, I had a choice of either ENGL 201 or ENGL 204. I would like to waive the requirement of ENGL 201, and use ENGL 204 in its place. This will allow me to stay on track to graduate in May 2011.

* Waiver of the course does not reduce the credit requirements for graduation.

Sample Student
Student's Signature

5/20/10
Date

Approved
 Disapproved

K Campbell
Student Advisor's Signature

5/20/10
Date

Approved
 Disapproved

Program Chair's Signature

Date

Approved
 Disapproved

Official of the College's Signature

Date