

Accounting A.A.S. Advisement Tip Sheet 2010-2011

FACULTY CONTACT INFORMATION

ThankGod Imo, Program Chair
Suite 241
Phone: 607.844.8222, Ext. 4404
Email: ImoTG@TC3.edu

Ford, Gary
Suite 220
Phone: 607.844.8222, Ext. 4297
Email: FordG@TC3.edu

PURPOSE OF PROGRAM

The A.A.S. degree lets you begin your career in the accounting field immediately upon graduation. The A.A.S. degree prepares you with the skills needed for a paraprofessional entry-level position in accounting. Employment possibilities include staff accountant, accounting specialist, clerk, cost accountant, accounts payable/receivable coordinator, and payroll accountant. Although the Accounting A.A.S. degree is not designed primarily for transfer, graduates have continued their education at four-year colleges and universities. However, if you know now that you intend to transfer to a four-year college or university, you should choose the Accounting A.S. degree program.

PRIORITY COURSES

ACCT101 should be taken in the first semester whenever possible.

Students who begin the program needing to complete one or more developmental courses are very limited in their course options. Take note of basic skills codes for guidance.

COURSE SEQUENCING DETAILS

ACCT101, ACCT102, ACCT120, and ACCT207 are offered during both the Fall and Spring semesters.

ACCT203 is offered only during the Fall semester.

ACCT204 and ACCT205 are offered only during the Spring semester.

GUIDELINES FOR CHOOSING COURSES

A student exempted from ENGL100 must substitute a 3-credit **Liberal Arts** elective. The course should be selected in consultation with the student's advisor.

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JOB OPPORTUNITIES

The A.A.S. degree prepares students with the skills needed for a paraprofessional entry-level position in accounting. Employment possibilities include staff accountant, accounting specialist, clerk, cost accountant, accounts payable/receivable coordinator, and payroll accountant.

Graduates of the accounting program have been placed with many area firms, including CBORD Group, Inc., Claritas, Inc., Cornell University, Glens Falls National Bank & Trust Co., Pall Trinity Micro Corporation, Security Mutual Life Insurance Company, Sodexo, Inc., and Wilcox Building Specialties, Inc.

TRANSFER INFORMATION

The Accounting A.A.S. program is not intended for students who are seeking a baccalaureate degree. This program is considered a “terminal” degree, and some upper-level courses in the program may not transfer. Students who intend to transfer should select the Accounting A.S. degree program.

FREQUENTLY ASKED QUESTIONS

N/A