

Paralegal Studies, Certificate

Fall 2010

Student's Name:

Advisor's Name:

Baccalaureate Degree and Year:

Course Requirement	Course Title	Credits	Min. Grade	Grade Earned T - Transfer	Semester Completed
FIRST YEAR					
SEMESTER 1					
PARA 101	Introduction to Paralegalism	3	C		
PARA 130	Legal Research and Drafting	3	C		
BUAD 201	Business Law I	3	C		
PARA 205	Litigation/Civil Procedure*	3	C		
PARA 210	Real Estate/Property Law*	3	C		
Total Credits		15			
SEMESTER 2					
PARA 215	Family Law/Domestic Relations	3	C		
PARA 220	Wills, Trusts, Estate Planning	3	C		
PARA 230	Paralegal Internship	2	C		
PARA 231	Paralegal Seminar	3	C		
PARA Elective**		3	C		
PARA Elective**		3	C		
Total Credits		17			
Semester Credits Required for Graduation:		32			

Notes:

- To be admitted to this program, a student must have already earned a baccalaureate degree.
- For any credits waived, another course must be substituted, chosen with the approval of an advisor, so that the minimum credits to complete the certificate will be 32.
- A "C" or better grade is required in all courses.

* Since Paralegal electives are offered once per year, with permission of an advisor, a student may defer PARA 205 and/or PARA 210 until the second semester and take one or two PARA Electives in their place in the first semester.

** PARA Electives: Students should select an elective course from a subject area in which they intend to seek employment or have a special interest. PARA 213 Constitutional Law, PARA 216 Legal Aspect of Evidence, PARA 226 Bankruptcy, Collections & Foreclosures, PARA 225 Criminal Law and Procedure, or BUAD 202 Business Law II can be taken to satisfy these requirements. With advisor permission, a student can choose a relevant non-PARA class in place of a PARA elective.