

Special Project Rubric

Project title: _____

Element	Rubric	3 Excellent	2 Very Good	1 Good	0 Inadequate	Weight	Score
Cover Page: <ul style="list-style-type: none"> • Title • Dates • Participants • Signatures 	The title page clearly and concisely addresses all four components. Includes signatures. (Full list of participants may be listed in abstract or narrative, but are clearly defined)					1	
Project Abstract and Narrative <ul style="list-style-type: none"> • Clearly describes scope & nature of project 	Project abstract clearly describes the project. Objectives of the project are clearly stated; activities are clearly described. Abstract is "publicity-ready".					2	
<ul style="list-style-type: none"> • Explains how project will meet Tech Prep goals 	How closely will the project meet the goals stated under the "Goals of Tech Prep" in Guidelines?					5	
<ul style="list-style-type: none"> • End product and timeline are clear 	Narrative makes it clear what the product will accomplish, the timeline, and end products.					2	
Budget <ul style="list-style-type: none"> • Fully justified • Preferably under \$10,000 	Budget is detailed and congruent with program objectives. Budget is correctly computed. The product of the proposed project justifies the cost. The budget is justified fully and completely.					3	
Bonus <ul style="list-style-type: none"> • Business partner? • Connects High School to College? • Leverages other resources? • MST-connection? • Uses Career Pathways? • Long-term sustainability of project? 	Reviewer may award "Bonus" standing for projects which stand out for various reasons – please note the reasons. Long-term sustainability is especially important when the budget includes software licenses and other costs that will continue to be incurred in the future.					2	

Initials _____

Total Score _____
(possible 45 points)