

# Learning Experience Form

## *Tompkins Cortland Tech Prep Special Project Report*

### Personal Information:

TITLE of Tech Prep Project: \_\_\_\_\_

Name: \_\_\_\_\_ School: \_\_\_\_\_

Address: \_\_\_\_\_

School phone: \_\_\_\_\_ Email: \_\_\_\_\_

### What is the purpose of this form?

- The purpose of this form is to document how the Tech Prep Special Projects have been used to support student learning, and how they have supported the New York State Standards.
- Even if your grant was used to purchase classroom supplies or computers, your proposal outlined how this would support student learning.
- This form is designed to help you to document student learning / performance which resulted from your special project.

### HOW DO I COMPLETE THIS FORM?

1. You should fill out this cover page
  2. Fill out the lesson plan form for ONE LESSON or for ONE UNIT related to your Tech Prep project.
  3. INCLUDE copies of any handouts or supporting materials, a list of reference materials, and any websites etc. the teacher used to develop and deliver the lesson.
  4. INCLUDE examples of student work.
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- You will find a suggested lesson plan format attached. You may use this form to outline a lesson plan that was a part of your project.
  - If the lesson plan format, which is attached, does not fit your project well, then you may design your own format to meet the same objectives. ***Please make sure that you include documentation of how your project meets one or more NYS learning standard.***
  - A page summarizing the NYS learning standards is attached for your reference.
  - WHAT Should I include for student work?? (You are encouraged to include multiple examples to show the exemplary nature of your project.)
    - You could include a graded student project / paper / assignment
    - You could include photographs of students working on a project, using your equipment, or a photo of work they completed if the product is 3-D or large.
    - A disk with student work scanned in or a video of students in process.
    - Etc.

