



Faculty Liaison Site Visit Report

Concurrent Enrollment Adjunct Instructor _____

High School _____

Concurrent Enrollment Course _____

TC3 Faculty Liaison _____ TC3 Dept. _____

Date of Visit _____ Length of Visit _____

Check any that apply to the TC3 Liaison’s role for this visit:

- Observed instructor and students in class.
- Participated in class (e.g. guest lecture, team teaching, etc.)
- Discussed progress of the class with students.
- Other _____
- Discussed progress of the class with the instructor.
- Discussed grading of student work with instructor.
- Reviewed examples of assessment instruments.
- Reviewed sample student work.

Is the concurrent enrollment instructor using an approved textbook? Yes No

Is the instructor following an approved course syllabus? Yes No

Is the course consistent with the on-campus TC3 course? Yes No

(Any “No” responses should be explained in the comment section, below.)

Liaison’s comments, observations, recommendations (use separate sheet if needed):

TC3 Faculty Liaison Signature

Date

Concurrent Enrollment Adjunct Instructor Signature

Date

This site report is for the sole purpose of maintaining the alignment of CollegeNow concurrent enrollment courses with those taught at TC3. It is not intended as a teacher evaluation, and is not shared with school districts or administrators.