

**TOMPKINS CORTLAND COMMUNITY COLLEGE  
COLLEGE FORUM  
APPROVED MINUTES  
February 13, 2009**

PRESENT: A. Bair, D. Bethoney, T. Brunner, K. Campbell, K. Caveney, A. D'Abbracci, J. Friends, S. Georgiakaki, O. Hersey, J. MacLain, L. MacLeod, B. Moffett, M. Paucke, M. Schmidt, L. Thompson, B Wood

EXCUSED: B. Gowe, R. Kowalski-Oltz, C. Sammis

ABSENT: J. Ray, K. Reynolds

GUESTS: John Conners, Sue Dewey, Ilsa Beebe

CALL TO ORDER:

S. Georgiakaki called the meeting to order at 12:02 p.m.

APPROVAL OF MINUTES:

January 23, 2009 Minutes: K. Campbell asked that the minutes also recognize Justin Friends' contribution to orientation day. A spelling error was corrected; Bruce Gower should be listed as Bruce Gowe. A motion to accept the minutes of the January 23, 2009 meeting with the requested changes was made by L. MacLeod, seconded by O. Hersey. The minutes were approved with a vote of 12 affirmative and 4 abstentions.

UNFINISHED BUSINESS:

- A. February 4, 2009 the Forum sponsored a college-wide meeting for a presentation of the proposed Wine Marketing program. On 2/6/09, an email vote was conducted and the Wine Marketing program was approved with a vote of 16 affirmative and 2 negative.

NEW BUSINESS:

- A. John Conners – update of the State budget: Provost Conners said because of the difference between the State's quarters and TC3's academic year, we could still see a reduction of \$200,000 this budget year. We are holding down expenses and requiring dean approval for purchases over \$500. As of today, we are anticipating \$800,000. in cuts for the 2009-10 academic year. There are few areas of spending that can be cut as most of our expenses are contractual. We have seen approximately a 6.5% increase in enrollment this semester and are projecting more increases for the near future. We cannot lay off employees with increased student enrollment. On the positive side, the increase in enrollment this year will help our budget next year. With the two new dorms coming on-line in the fall 09 we anticipate approximately 250 new students. In the long run, the economy may actually help us. Sue Dewey showed a

slide with 2009-10 projections. Our 09-10 projections show about a \$400,000 deficit. We are budgeting for a 4% increase in tuition, but at this point we don't know how much SUNY will allow. Because of the economy, we are seeing different types of students. Small private colleges are experiencing a decline in enrollment as students look for lower cost educational opportunities. SUNY 4 year schools are limiting the number of students they are accepting, so we should continue to get more students. We should also start seeing a trend of students completing degrees and then transferring, when in the past they transferred prior to completing their degree at TC3. Increased retention will increase enrollment. If New York State receives monies from the Federal stimulus bill, TC3 may see fewer cuts in aid. We need to continue to look for more classroom space. We are expanding the food area to accommodate more students and could add more classrooms in the dorms. Community colleges are in the spot light nationally as a way to save money in higher education.

- B. Ilse Beebe – new policy restricting children in student labs: Ilse said there is a policy regarding children in classrooms but labs need to have a different policy based on the hazardous materials to which children could be exposed. There are chemicals and bacteria regularly used in the labs and the college could be liable if a child is injured. The new policy states, "Only faculty, staff, and students registered in courses requiring a laboratory component will have access to the laboratories at any time." The policy was previously approved by the Health and Safety committee. L. MacLeod made a motion to approve the new policy restricting children in laboratories; seconded by B. Moffett; the motion was approved unanimously.

#### ADJOURNMENT:

A motion to adjourn at 12:57 p.m. was made by O. Hersey; seconded by B. Wood; approved unanimously.

Respectfully submitted,

Lyn Thompson