

TC3

COURSE DESCRIPTIONS

FALL 2023

ACAD

ACAD100 Introduction to the College Experience

Promotes students' personal adjustment and academic success in their first college semester. Topics include adjusting to college, developing essential learning and time management strategies, and learning about college resources. This course is appropriate for new college students in all programs. Because of the similarity of the course content, students may not receive credit for both ACAD 100 and ACAD 150 toward their degree. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 1 Cr. (1 Lec.) Occasionally.

ACAD150 College Success Seminar

Promotes students' personal adjustment and academic success in their first college semester. Topics include adjusting to college, learning about college resources, learning about career exploration resources, understanding college degree programs, learning and studying in college, managing time and keeping organized in college, setting goals and making decisions in college, managing stress and money in college, and handling diverse relationships. This course is appropriate for new college students in all programs. Because of the similarity of the course content, students may not receive credit for both ACAD 100 and ACAD 150 toward degree requirements. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

ACAD175 Academic Success - Continuing Students

Intended for returning students who want to develop new or additional strategies for academic success. Students will identify personal strengths and understand how to use those strengths for academic success. They will learn about available resources, essential skills, and behaviors for academic success. Each student will develop a personal success plan. Enrollment is limited to students who have failed to meet academic standards for one or more semesters or who have failed to successfully complete required developmental courses. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 1 Cr. (1 Lec.) Occasionally.

ACCT

ACCT101 Financial Accounting

This course introduces basic accounting concepts and principles for the sole proprietorship, partnerships, and corporations with an emphasis on the accounting cycle and the preparation of financial statements along with their supporting schedules. Emphasis is also placed on the use of special journals, subsidiary ledgers, and valuation accounts. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL100 if required by placement. 4 Cr. (4 Lec.) Fall and spring semesters.

ACCT102 Managerial Accounting

This course is a continuation of ACCT 101 Financial Accounting. Cost and managerial accounting principles are introduced and include job costing, process costing, activity based costing, cost-volume-profit (CVP), budget planning, standard costing, incremental analysis, pricing, planning for capital investments, and capital budgeting. Prerequisites: ACCT 101; prior completion of, or concurrent enrollment in, ENGL100 if required by placement. 4 Cr. (4 Lec.) Fall and spring semesters.

ACCT120 Accounting on Microcomputers

This course provides a realistic approach to computerized accounting applications. It covers small business accounting using small business accounting software (e.g., QuickBooks Online, which is a cloud-based version of a general ledger software package). Topics include creating a chart of accounts, recording customer and vendor transactions, processing payroll, and printing reports. In addition, setting up a new company is covered, as well as advanced topics such as exporting to Excel software. The course integrates six of the major accounting systems commonly found in computerized accounting environments: General Ledger, Accounts Receivable, Accounts Payable, Financial Statement Analysis, Payroll, and Inventory. Prerequisites: ACCT 101 (required); completion of CAPS 111, CAPS 121, and CAPS 131 recommended. 3 Cr. (3 Lec.) Spring semesters.

ACCT203 Intermediate Accounting I

Intermediate Accounting I is a continuation of the introductory principles of ACCT 101 and ACCT 102. Intermediate topics include financial accounting standards, the conceptual framework, information systems, form and content of financial statements, time value of money, advanced inventory valuation methods, accounting for property, plant and equipment, intangible assets. Professional opinions of the American Institute of CPAs (A.I.C.P.A.) and the Financial Accounting Standards Board (F.A.S.B.) are included. Prerequisites: ACCT 102. 4 Cr. (4 Lec.). Fall semester.

ACCT204 Intermediate Accounting II

Intermediate Accounting II is a continuation of the introductory principles of ACCT 101/102 and ACCT 203 - Intermediate Accounting I. Topics include: Current and long-term liabilities, form and content of financial statements, dilutive securities and earnings per share, revenue recognition, accounting for income taxes, pensions and post-retirement benefits, leases, and changes and error analysis. Professional opinions of the American Institute of CPAs (A.I.C.P.A.) and the Financial Accounting Standards Board (F.A.S.B.) are included. Prerequisites: ACCT 203. 4 Cr. (4 Lec.). Spring semester.

ACCT205 Cost Accounting

Cost Accounting is a study of the principles of accounting for the cost of materials, labor, and overhead in job order and process cost systems. Included are an introduction to standard costs and analysis of variances, analysis of cost information, and preparation of cost statements for administration and control purposes. Prerequisites: ACCT 102. 4 Cr. (4 Lec.). Spring semester.

ACCT207 Income Taxation

This course is an analysis of basic income tax principles as they affect individuals and the application of the tax concepts of gross income, adjusted gross income, taxable income, exemptions, deductions, and credits as interpreted under the Internal Revenue code and regulations. Prerequisites: ACCT 101; prior completion of, or concurrent enrollment in, ENGL100 if required by placement. 4 Cr. (4 Lec.) Fall semester.

ACCT280 Independent Study-Accounting

This course will enable the student to do in-depth research on some aspect of his/her interest. Faculty member approval is required prior to registration. Prerequisites: ENGL 101 and instructor permission. 1-3 Cr.

ALEX

ALEX249 Special Topics: Project-Based Learning

Designed to respond to unique student and community interests, this course emphasizes activities and techniques that demonstrate and encourage adaptability, independent and collaborative problem-solving, communication, and digital fluency. Students receive instruction and participate in experiential activities in the areas of project management, personal and workplace skills, oral and written communication techniques, and networking. Students will work with a faculty mentor and an external manager to address and solve real-world problems through inquiry and creativity. Credit may be granted for multiple yet unique project experiences. 1 - 6 Cr.

ALEX231 Project Based Learning

This course is designed to provide internship opportunities aligned with unique student interests and community opportunities. Placements will be selected to demonstrate and encourage adaptability, independent and collaborative problem-solving, communication, and digital fluency. Students may receive instruction and can participate in experiential activities in the areas of project management, personal and workplace skills, oral and written communication techniques, and networking. Students will work with a faculty mentor and an external supervisor to address and solve real-world problems through inquiry and creativity. Credit may be granted for multiple unique project experiences. Prerequisites: Instructor permission. 1 credit (3 Lab) Fall and Spring semesters.

ALEX232 Project-Based Learning

I. Course Description: This course is designed to provide internship opportunities aligned with unique student interests and community opportunities. Placements will be selected to demonstrate and encourage adaptability, independent and collaborative problem-solving, communication, and digital fluency. Students may receive instruction and can participate in experiential activities in the areas of project management, personal and workplace skills, oral and written communication techniques, and networking. Students will work with a faculty mentor and an external supervisor to address and solve real-world problems through inquiry and creativity. Credit may be granted for multiple unique project experiences. Prerequisites: Instructor permission. 2 credits (6 Lab) Fall and Spring semesters.

ALEX233 Project-Based Learning

This course is designed to provide internship opportunities aligned with unique student interests and community opportunities. Placements will be selected to demonstrate and encourage adaptability, independent and collaborative problem-solving, communication, and digital fluency. Students may receive instruction and can participate in experiential activities in the areas of project management, personal and workplace skills, oral and written communication techniques, and networking. Students will work with a faculty mentor and an external supervisor to address and solve real-world problems through inquiry and creativity. Credit may be granted for multiple unique project experiences. Prerequisites: Instructor permission. 3 credits (9 Lab) Fall and Spring semesters.

ALEX210 Ke'lab: The Arts Publication

This course is designed for students interested in working on Ke'lab, the College arts publication which focuses on literary, visual, and performance-based arts. The course is intended for all students interested in working as publication staff, but especially for students majoring in the Graphic Design and Creative Writing programs. Students work together in teams in this interdisciplinary collaborative project-based learning course to create the publication, which is published in print and online. Students engage in the following publication production tasks including but not limited to solicitation, curating work, editing and proofreading, large-scale project management and organization, teamwork and interdisciplinary collaboration, writing issue introduction and press releases, in-house and external marketing and promotion, graphic design layout and pre-press, managing correspondence with contributors, and submitting each issue for awards for publications, design, and the arts. Students in the course gain relevant experience that is applicable to professional positions and opportunities. Coursework culminates in the college's annual arts publication. ALEX 210 fulfills The Arts SUNY General Education Knowledge and Skills Area. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100. Graphic Design majors require prior completion of, or concurrent enrollment in, ART 271. 3 Cr. (2 Lec., 2 Lab.) Spring semester.

ANTH

ANTH149 Anthropology-Spl Tpc

A special topic(s) course, identified by discipline and a 149 or 249 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements. Occasionally.

ANTH201 Introduction to Anthropology

Anthropology is a discipline that studies every phase of human existence, from the genesis of humans and their physical and cultural evolution, to the study of the ways of modern human life and sociocultural orientations across the globe. This course is designed to broaden the student's worldview of people living in both past and present cultures. The student will be introduced to the four basic fields of anthropology: Biological Anthropology (physical, primates, and genetics), Archaeology (Ancient Civilizations), Sociocultural Anthropology (ethnography), and Linguistic Anthropology. A fifth subfield of Applied Anthropology that investigates the effect of globalization on living cultures may also be explored. ANTH 201 fulfills the SUNY General Education Social Sciences requirement. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100.

ANTH202 Cultural Anthropology

Cultural Anthropology focuses on understanding current living human cultures, and the beliefs and practices that make social life possible. Special attention is given to cultural areas, including family and kinship structure, economic organization, gender roles, enculturation, spirituality and religion, human rights, and stratification, cultural change, and globalization. This course is designed to broaden one's worldview of people living in various cultures. The issues of ethnocentrism and cultural relativism are addressed through cross-cultural perspectives. Students will also conduct an interview or observation and research a specific culture of their choice. ANTH 202 fulfills the SUNY General Education Other World Civilizations or Social Sciences requirement. An honors section is occasionally offered. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 101. 3 Cr. (3 Lec.) Fall and spring semesters.

ANTH202H Cultural Anthropology - Honors

Cultural Anthropology focuses on understanding current living human cultures, and the beliefs and practices that make social life possible. Special attention is given to cultural areas, including family and kinship structure, economic organization, gender roles, enculturation, spirituality and religion, human rights and stratification, cultural change and globalization. Methods and techniques such as field studies and cross-cultural comparisons used by anthropologists to examine cultures are analyzed and applied. The issues of ethnocentrism and cultural relativism are addressed through cross-cultural perspectives. Students also research and conduct a culture study. ANTH 202 fulfills the SUNY General Education Other World Civilizations or the Social Sciences requirement. Prerequisites: Prior completion or concurrent enrollment in MATH 090 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101; instructor permission. 3 Cr. (3 Lec.) Fall and spring semesters.

ANTH260 Culture Survey for Study Abroad

Cross-listed as IED 260

Provides a full cultural immersion experience via a short term study abroad trip to a non-U.S. culture, such as Guatemala, Nicaragua, Ecuador, as well as other regions of the world. Students are guided to practice cultural relativism using a holistic approach thereby broadening their global perspective. They practice hands-on ethnographic research methods such as interviewing, observing, and reflective journal writing. Cultural focus areas that are examined include indigenous lifestyles, health care, family structure, gender roles, religion, human rights, and globalization. Pre and post-trip work is required. Students meet during the semester preceding the trip. ANTH/IED 260 fulfills the SUNY General Education Social Science or Other World Civilizations requirement. Significant additional costs. Scholarships available. Co-requisites: Designed as part of a six credit Learning Community, the course can be offered with courses such as BIOL 116, HSTY260, HLTH 216, ENGL 250, ENGL 149 Transformative Travel Writing, etc. An interview and permission of instructor(s) are required. Prerequisites: MATH 090 if required by placement testing; prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing; ANTH 201 or ANTH 202, and language speaking skills of destination country are recommended. 3 Cr. (1 Lec., 6 Lab.) Fall and spring semesters

ANTH290 Social Science Capstone Course Cross-listed as HSTY 290 or PSYC 290 or SOCI 290

This course provides students with an opportunity to draw on a variety of disciplines, perspectives, and methods from the social sciences in application to a specific research problem of local and/or global importance. In consultation with the course instructor(s), students will choose a relevant research topic to explore for the class. The course is conducted as a research and discussion seminar and is used as the outcomes assessment course for the Liberal Arts and Sciences: Social Science AS degree program. In the psychology-focused section of the course (PSYC 290), students will read and understand primary research in order to synthesize it into a coherent background paper on their topic. In the section not focused on psychology (ANTH/HSTY/SOCI 290), students will conduct both primary and secondary research on their topic. Prerequisites: ENGL 101; PSYC 103; SOCI 101; and a HSTY course. 3 Cr. (3 Lec.) Spring semesters

ANTH295 Global Seminar Cross-listed as ENV295

Using a case-study approach, students learn about important current issues focusing on environmental sustainability. Live videoconferencing and web-based instruction allow students from several colleges in the United States and abroad to critically examine environmental issues and their social impact on a global level. ENV5/ANTH 295 fulfills the SUNY General Education Social Sciences requirement. Prerequisites: ENGL 101; one course in the social sciences; ENV5 101 or ENV5 102; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters

ANTH295H Global Seminar Honors Cross-listed as ENV5 295H.

Using a case-study approach, students learn about important current issues focusing on environmental sustainability. Live videoconferencing and web-based instruction allow students from several colleges in the United States and abroad to critically examine environmental issues and their social impact on a global level. ENV5/ANTH 295 fulfills the SUNY General Education Social Sciences requirement. Prerequisites: ENGL 101; one course in the social sciences; ENV5 101 or ENV5 102; RDNG 116 if required by placement. 3 Cr. (3 Lec.) Spring semester

ANTH220 Applied Anthropology in a Globalizing World Cross-listed as SOCI 220

This course prepares students for citizenship in a global society by focusing on the challenges of globalization and development and its impact on micro-cultures. Focus is placed on local people's views and skills as central to development. Differences between western and indigenous views are also examined. Students are introduced to the history and theories of Development (applied) Anthropology, with special attention given to recent case studies. Examination of the role of applied anthropologists are considered, including ethics, research tools, people-entered appropriate technology, environmental and cultural sustainability, and the participatory model of development. ANTH 220 fulfills the SUNY General Education Other World Civilizations requirement. Prerequisites: Prior completion of, or concurrent enrollment in, ANTH 202 and ENGL 101. 3 Cr. (3 Lec.) Spring semester

ANTH261 Study Abroad Culture Survey Cross-listed with IED 261.

Provides a full cultural immersion experience via a short term study abroad trip to a western culture, such as France, Italy or Spain. Students are guided to practice cultural relativism using a holistic approach thereby broadening their global perspective. They practice hands-on ethnographic research methods such as interviewing, observing, and reflective journal writing. Cultural focus areas that are examined include expressive arts, cuisine, family structure, gender roles, religion, human rights, and globalization. Pre and post-trip work is required. Students meet during the semester preceding the trip. Significant additional costs. Scholarships available. Co-requisites: Designed as part of a six credit Learning Community, the course can be offered with courses such as HRMG 220, ENGL 250, ENGL 149 Transformative Travel Writing, etc. An interview and permission of instructor(s) are required. Prerequisites: MATH 090 if required by placement testing; prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing; ANTH 201 or ANTH 202, and language speaking skills of destination country are recommended. 3 Cr. (1 Lec., 6 Lab.) Fall and spring semesters.

ANTH220H Applied Anthropology in a Globalizing World

This course prepares students for citizenship in a global society by focusing on the challenges of Globalization and development and its impact on micro cultures. How can local people's views and skills be brought to the center of development and how might western and indigenous views differ? Students are introduced to the history and theories of development anthropology and sociology, with special attention given to recent case studies. Examination of the role of applied anthropologists and sociologists are considered, including ethics, research tools, people centered appropriate technology, environmental and cultural sustainability, and the participatory model of development. Prerequisites: ANTH 202; prior completion or concurrent enrollment in ENGL 101; MATH 090 and RDNG 116 if required by placement testing; or instructor's permission. 3 Cr. (3 Lec.). Spring semester.

ANTH239 Selected Topics in Anthropology

A selected topics course, identified by the discipline and a 239 course number, covers discipline-specific subject matter that is not contained in the regularly offered program/discipline-specific courses. Selected topics courses are part of the permanent course offerings, and can award one to four credits. A student can earn credit for multiple selected topics courses provided that the subject matter of each course is unique, and subject to other individual program requirements.

ANTH249 Special Topics - Anthropology

A special topic(s) course, identified by discipline and a 249 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements.

ANTH270 Fieldwork in Cultural Anthropology

This course provides a full cultural immersion experience via a short-term study trip domestically or internationally. Students are guided to practice cultural relativism using a holistic approach, thereby broadening their global perspective. They practice hands-on ethnographic research methods such as interviewing, observing, and reflective journal writing. Cultural focus areas that are examined can include indigenous lifestyles, health care, family structure, gender roles, religion, human rights, and globalization. Pre- and post-trip work is required. Students meet during the semester preceding the trip. ANTH 270 fulfills the SUNY General Education Social Sciences, World History and Global Awareness, and Diversity: Equity, Inclusion, and Social Justice requirements. This course has significant additional costs; scholarships are available. This course is often part of a six-credit Learning Community, and can be coupled with courses such as HRMG 220, BIOL 116, HSTY 260, HLTH 216, or ENGL 250. An interview with the instructor(s) is required. ANTH 202 and some language speaking skills of destination culture are recommended. Note: This course is repeatable with either a new destination culture or course theme, and can be taken as an Independent Study for a subsequent trip. 3 Cr. (1 Lec., 6 Lab.) Fall and spring semesters.

ARAB

ARAB101 Arabic I

This course is designed to develop beginning level speaking, listening, reading, and writing skills in Arabic. Cultural aspects of the Arabic-speaking world are covered. Speaking and understanding colloquial Arabic are emphasized. Substantial outside preparation and lab work are required. ARAB 101 fulfills the SUNY General Education Foreign Language requirement. Prerequisites: Prior completion or concurrent enrollment in RDNG 116 and prior completion or concurrent enrollment in ENGL 100 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

ARAB102 Arabic II

Building on the skills and knowledge of speaking, listening, reading, and writing mastered in ARAB 101, students continue to learn the essentials of Arabic grammar and vocabulary needed for effective communication in everyday situations. Speaking and understanding colloquial Arabic are emphasized. Substantial outside preparation and lab work are required. ARAB 102 fulfills the SUNY General Education Foreign Language requirement. Prerequisites: ARAB 101; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

ART

ART 101 Art History: Ancient to Early Medieval

This course is a survey of representative works of art through Prehistory and Prehistoric Art in Europe to Early Medieval Art. The course is designed to develop critical thinking skills by promoting the ability to recognize, examine, interpret, investigate, and articulate an understanding of art history in written, visual, and verbal forms. Works are analyzed within their historic, social, religious, and political contexts. To foster a broader understanding of the global impact art has on culture and society emphasis will also be focused on exploring art's cross-cultural influences and the connections between art history and contemporary art, design, and aesthetics. Class discussions will encourage an informed dialogue that explores cultural heritage and global awareness. Art of the Western world is featured in the course, but non-European works will be explored. A diverse collection of objects are surveyed in the course from applied to fine art such as jewelry, ceramics, textiles, architecture, painting, and sculpture. ART 101 fulfills the SUNY General Education requirement in The Arts or Western Civilization. Prerequisites: ENGL 100; RDNG 116 if required by placement. 3 Cr. (3 Lec.) Fall semester.

ART 102 Art History: Renaissance to Contemporary

This course is a survey of representative works of art from the Renaissance to the 21st century. The course is designed to develop critical thinking skills by promoting the ability to recognize, examine, interpret, investigate, and articulate an understanding of art history in written, visual, and verbal forms. Works are analyzed within their historic, social, religious, and political contexts. To foster a broader understanding of the global impact art has on culture and society emphasis will also be focused on exploring art's cross-cultural influences and the connections between art history and contemporary art, design, and aesthetics. Class discussions will encourage an informed dialogue that explores cultural heritage and global awareness. Art of the Western world is featured in the course but non-European works will be explored. A diverse collection of objects are surveyed in the course from applied to fine art. ART 102 fulfills the SUNY General Education requirement for The Arts. Prerequisites: ENGL 100; RDNG 116 if required by placement. 3 Cr. (3 Lec.) Spring semester.

ART 104 History of Photography and Video

Students examine the creative works and evolving technologies that contributed to the development and popularization of photography and video. The use of these mediums in a social context, as an art form, as a method of communication, for advertising, and for entertainment will be explored. Students will increase their knowledge and appreciation of the seminal works in each medium. The time period covered is mid-19th century to the present. Prerequisites: RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (3 Lec.) Spring semester.

ART 106 Introduction to Photojournalism

This introductory-level photography course emphasizes photojournalism and digital workflow. Students explore the full potential of the digital camera and master a variety of techniques in Adobe Photoshop. Photojournalistic skills, such as people pictures and action photography, writing effective captions, writing copy, editing, and layout are covered, along with historical and contemporary approaches to photojournalism. While students are encouraged to use their personal digital still camera (provided that it has an adjustable aperture and shutter speeds), a limited number of cameras will be available for class use. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 if required by placement. 3 Cr. (2 Lec., 2 Lab.) Occasionally.

ART 109 Introduction to Graphic Design

This course serves as an introduction to the strategies, tools, and practices used in graphic design. Students learn to apply the design process, design thinking, and CRAP principles in order to create strong visual communication in a variety of graphic design projects. The course emphasizes the topics of problem-solving, concept development, and the role of psychology in graphic design. An overview of the history of graphic design is explored in the course to foster a broader understanding of the global impact design has on culture and society. Emphasis will be focused on exploring the connections between design history and contemporary design. Additional course fee required. ART 109 fulfills the SUNY General Education requirement in The Arts, but is not a Liberal Arts course. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 or ESL 120, 121, and 122. 3 Cr. (2 Lec., 2 Lab). Fall semester.

ART 110 Design I

Introduces the basic visual vocabulary of two-dimensional design and provides a variety of experiences addressing the creative application of design concepts. Projects, lectures, and critiques address the development of visual and aesthetic judgment. Critiques and discussions also provide the opportunity to analyze and verbally communicate the visual experience. ART 110 fulfills the SUNY General Education requirement in The Arts, but is not a Liberal Arts course. Additional course fee (included in tuition bill) required. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Fall semester.

ART 111 Photography I

Photography I provides students with the skills needed to accurately expose and develop film and make black and white prints in a traditional darkroom. Students utilize these skills to explore the creative and expressive applications of photography. Topics include craftsmanship, visual composition, communication of ideas, proper use of equipment, and an overview of photographic history. Note: An adjustable 35mm camera is required. A limited number of cameras are available on a rental basis from the Photography Department and the college bookstore. ART 111 fulfills the SUNY General Education requirement in The Arts, but is not a Liberal Arts course. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Fall and spring semesters.

ART 112 Photography II

A continuation of the study of black and white photography as a technical craft and an expressive artistic medium. Topics include an overview of photographic history, the work of contemporary photographers, use of studio electronic flash, introduction to medium and large format cameras, use of fiber paper, and the production of student portfolios. Emphasis is on the development of personal vision and the exploration of the creative applications of photography. Note: An adjustable 35mm camera is required. A limited number of cameras are available on a rental basis from the Photography Department and the college bookstore. ART 112 fulfills the SUNY General Education requirement in The Arts, but is not a Liberal Arts course. Prerequisites: ART 111; MATH 090 and RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Fall semester.

ART 114 Design II

Focuses on three-dimensional design and the application of advanced color theory. Topics include color organizational systems, visual and perceptual forces of color, creating and fabricating in three dimensions, creative problem solving, and development of technical and conceptual skills. Critiques and discussions of student projects provide an opportunity to analyze and communicate the visual experience. Additional course fee (included in tuition bill) required. ART 114 fulfills the SUNY General Education requirement in The Arts, but is not a Liberal Arts course. Prerequisites: ART 110 or ART 117; prior completion or concurrent enrollment in MATH 090, ENGL 099, and RDNG 099 if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Spring semester.

ART 115 Painting I

This course introduces the methods, techniques, and process of painting through a variety of media, but primarily acrylic painting. The elements and principles of art, color theory, form, light, and composition are explored. Executing conceptual and aesthetic solutions through the creative process, ideation, and experimentation is emphasized. Students are introduced to various styles, techniques, and artists through examples of professional work, demonstrations, and class activities. Students learn the process of developing a painting from sketches and studies to building compositions for final rendering. ART 115 fulfills The Arts SUNY General Education Knowledge and Skills Area. Prerequisites: None. 3 Cr. (2 Lec., 2 Lab.) Spring semester.

ART 116 Painting II

This course is a continuation of Painting I and focuses on the creative use of both acrylics and oils with an emphasis on oil painting. Developing expressive, conceptual, and aesthetic solutions through the creative process, ideation, and experimentation are emphasized. Students will examine various styles, techniques, and artists and improve their use of the elements and principles of art, color theory, form, light, and composition in their work. Mixed media techniques are also explored. ART 116 fulfills The Arts SUNY General Education Knowledge and Skills Area. Prerequisite: ART 115. 3 Cr. (2 Lec., 2 Lab.) Occasionally.

ART 117 Design Foundations I

This course introduces the principles and elements of two-dimensional design and the foundations of visual communication through digital design and media. Conceptual and aesthetic problem-solving are explored through creative and practical applications of digital media in the course. Vector software is the main application utilized in the creation of projects but raster graphics are also introduced. Typography and typographic layouts are explored in the course. ART 117 fulfills the SUNY General Education requirement for The Arts. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 or ESL 120/121/122. 3 Cr. (2 Lec. 2 Lab.) Fall and spring semesters.

ART 120 Drawing I

This course introduces the process of drawing and develops crucial observational skills required in all of the visual arts. Translating the three-dimensional world to a two-dimensional surface is explored through a variety of media. Conceptual and aesthetic solutions for drawing are explored by utilizing the creative process and analyzing light, composition, the elements and principles of art, and various styles, techniques, and media. Students are introduced to these concepts by examining examples of professional work, demonstrations, and class activities. The course also explores how observational drawing develops relevant skills that apply to other media and creative fields such as illustration, photography, animation, painting, computer graphics, and graphic design. The relationship of drawing to commercial art, fine art, and design and its integration into the creative and design process is emphasized. ART 120 fulfills The Arts SUNY General Education Knowledge and Skills Area. Prerequisites: None. 3 Cr. (2 Lec., 2 Lab.) Fall and spring semesters.

ART 122 Drawing II

By focusing on the human figure, Drawing II provides a continued study of how we see and analyze form. Students work from the live model, a traditional method of attaining basic mastery in drawing. Artistic drawing skills are developed through the exploration of line, value, gesture, basic anatomy and composition. Slide presentations, lectures, and group critiques aim to broaden the student's knowledge of drawing in general, and drawing as it relates to the human figure. ART 122 fulfills the SUNY General Education requirement in The Arts, but is not a Liberal Arts course. Prerequisites: ART 120; MATH 090 and RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Spring semesters.

ART 130 Ceramics

This course provides an introduction to clay as a material that serves both expressive and functional purposes. Topics include various hand building techniques, demonstration (only) of the potter's wheel, the glazing and firing of projects, and an overview of the history of ceramics. ART 109 fulfills the SUNY General Education requirement in The Arts, but is not a Liberal Arts course. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Occasionally.

ART 149 Special Topic - Art

A special topic(s) course, identified by discipline and a 149 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements.

ART 180 Typography

This course provides a comprehensive foundation in typography for both print and screen. Typographic terminology, systems, layout, tools and practices, and history are covered. The course explores visual problem-solving, concept development, context, and the practical use of type as an element of design. Students study professional typographic designs, exploring the various aesthetic choices, techniques, and connections between historic and contemporary design in order to understand the crucial role typography plays in visual communication and utilize it in their work. ART 180 fulfills The Arts SUNY General Education Knowledge and Skills Area. Prerequisites: ART 109; ART 117. 3 Cr. (2 Lec., 2 Lab.). Spring semester.

ART 200 Illustration

An overview of the theory and practice of illustration. Students create illustrations in a variety of media and formats. A history of illustration and current applications are discussed. ART 200 fulfills the SUNY General Education requirement in The Arts, but is not a Liberal Arts course. Prerequisites: ART 110; ART 120; MATH 090 and RDNG 099 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (2 Lec., 2 Lab.) Occasionally.

ART 212 Digital Photography

This course emphasizes the production of creative photography in a digital environment. Topics include use of a digital camera, image manipulation using Adobe Photoshop, scanning, and digital printing. The works of digital photographers are studied in the context of contemporary photography. Students are required to have an adjustable digital camera with manually adjustable aperture and shutter speed settings. Please check with the instructor for more information on recommended cameras. A limited number of digital cameras are available from the Photography Department to rent. Prerequisites: ART 111; MATH 090 and RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Fall and spring semesters.

ART 213 Dynamic Media I

This course explores the use of 2D and 3D digital media to create compelling projects for distribution via electronic media. Time-based media and the elements of form and space are explored through the artistic and practical applications of digital media with an emphasis on the creative process. ART 213 fulfills The Arts SUNY General Education Knowledge and Skills Area. Prerequisites: ART 117; prior completion of, or concurrent enrollment in, ENGL 100 or ESL 120, ESL 121, and ESL 122 if required by placement. 3 Cr. (2 Lec. 2 Lab.) Fall semester.

ART 214 Dynamic Media II

This course continues to develop skills acquired in Dynamic Media I and focuses on projects using Flash and DVD authoring. Students explore more advanced animation, sound and video topics in Flash, and investigate interface design in a DVD authoring environment. They create a self-directed final project. Prerequisites: ART 117; ART 213; ENGL 100; MATH 090 and RDNG 099 if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Spring semester.

ART 233 Animation

This course covers the principles and techniques of animation, including storyboarding, story development, and character creation. Students integrate discussions of animation with projects which include flip books, Claymation, stop motion, time lapse photography, kinetic typography and rotoscoping. Students are expected to write storyboards and work in collaboration on in-class projects. Students create a self-directed final animation that comprises half of the course grade. Prerequisites: ART 110 or ART 111 or ART 117 or ART 120; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100. 3 Cr. (2 Lec., 2 Lab.) Fall semester.

ART 249 Special Topic-Art

Specialized courses designed to respond to unique student interests or current events. Special topics course descriptions are given in each semester's course schedule. Occasionally.

ART 254 Advanced Media Design

Students create a virtual interactive place. Emphasis is on the aesthetic consideration of creating 3D environments using images, sounds and interactivity, including streaming audio and video, and motion graphics. Prerequisites: ART 214; ENGL 100; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in MATH 090 if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Spring semester.

ART 260 Portfolio Preparation - Graphic Design

Topics include selecting works for a professional portfolio, options for non-website related portfolio systems, creating a portfolio website, developing an online presence, standard professional job search elements and documents, and tailoring portfolios and job documents for specific audiences. Resumes, networking, personal branding, and future steps to careers and four-year college transfer paths are explored. Open to Graphic Design majors who have completed two semesters of program courses. Prerequisites: ART 109; ART 180; prior completion of, or concurrent enrollment in, ART 270; prior completion of, or concurrent enrollment in, ENGL 101. 3 Cr. (2 Lec. 2 Lab) Fall semester.

ART 261 Portfolio Preparation - New Media

ART 261 is intended for New Media program majors in their third semester of study. The course helps students understand and meet transfer requirements, and create a visual portfolio. Topics include researching transfer schools, selecting works for the portfolio, considering different portfolio delivery and presentation methods, writing artist statements, writing resumes, interviewing skills, and creating finished portfolios that meet the requirements of the targeted institutions. Open to New Media majors who have completed two semesters of program courses. Prerequisites: prior completion or concurrent enrollment in ENGL 101; MATH 090 if required by placement testing; RDNG 116 if required by placement testing. 1 Cr. (1 Lec.) Fall semester.

ART 262 Portfolio Preparation - Photography

ART 262 is intended for Photography program majors in their third semester of study. This course helps students understand and meet transfer requirements, and create a visual portfolio. Topics include researching transfer schools, selecting works for the portfolio, considering different portfolio delivery and presentation methods, writing artist statements, writing resumes, writing cover letters, and creating finished portfolios that meet the requirements of the targeted institutions. Open to Photography majors who have completed two semesters of program courses. Prerequisites: Prior completion or concurrent enrollment in ENGL 101; MATH 090 and RDNG 116 if required by placement testing. 1 Cr. (1 Lec.) Fall semester.

ART 270 Computer Graphics

This course introduces the essential elements required to proficiently create raster and vector graphics using professional computer software. The student learns to apply compositional, stylistic, and conceptual solutions to computer graphics. The course focuses on the mastery of learning the main components and workflow of a raster and a vector software application to create a variety of graphics. Students study professional work in the graphics fields in order to explore various aesthetic choices and techniques and understand the various uses of digital graphics in the field of Graphic Design. ART 270 fulfills the SUNY General Education requirement in The Arts, but is not a Liberal Arts course. Additional course fee (included in tuition bill) required. Prerequisites: ART 109; prior completion of, or concurrent enrollment in, ENGL 100 or ESL 120/ 121/122. 3 Cr. (2 Lec., 2 Lab.) Spring semester.

ART 271 Layout Design

This course provides advanced instruction in layout design, typesetting, and using design thinking to create comprehensive marketing campaigns. Projects in the course focus on creating collateral for print or digital output. Projects emphasize effective visual communication with a focus on typographic and informational hierarchy and the concept development process. This is an advanced capstone course that requires skills in the foundations of composition, typography, raster & vector graphics, and concept development cultivated in previous courses. ART 271 fulfills the SUNY General Education requirement in The Arts. Prerequisites: ART 118, ART 180, ART 270, ART 259, and ART 260. 3 Cr. (2 Lec., 2 Lab.) Spring semester.

ART 276 Independent Art Studio - Ceramics

This is an advanced course of study in ceramics developed through an agreement between the faculty member and the student. The student must demonstrate competence in ceramics by successfully completing the College's highest level course or by faculty assessment. The student must also receive signed permission by the instructor prior to registration. A student may take this course several times with the permission of the instructor. Prerequisite: Instructor permission. 3 Cr. (1 Lec., 6 Lab.) Fall and spring semesters.

ART 280 Independent Art Studio - Design

An advanced course of study in design developed through an agreement between the faculty member and the student. The student must demonstrate competence in design by successful completion of the College's highest level course or by faculty assessment, and receive signed permission by the instructor prior to registration. The student may take this course several times with the permission of the instructor. Prerequisite: Instructor permission. 3 Cr. (1 Lec., 6 Lab.) Fall and spring semesters.

ART 282 Independent Art Studio - Drawing

An advanced course of study in drawing developed through an agreement between the faculty member and the student. The student must demonstrate competence in drawing by successful completion of the College's highest level course or by faculty assessment, and receive signed permission by the instructor prior to registration. The student may take this course several times with the permission of the instructor. Prerequisite: Instructor permission. 3 Cr. (1 Lec., 6 Lab.) Fall and spring semesters.

ART 284 Independent Art Studio - Graphic Design

An advanced course of study in graphic design developed through an agreement between the faculty member and the student. The student must demonstrate competence in graphic design by successful completion of the College's highest level course or by faculty assessment, and receive signed permission by the instructor prior to registration. The student may take this course several times with the permission of the instructor. Prerequisite: Instructor permission. 3 Cr. (1 Lec., 6 Lab.) Fall and spring semesters.

ART 288 Independent Art Studio - Painting

An advanced course of study in painting developed through an agreement between the faculty member and the student. The student must demonstrate competence in painting by successful completion of the College's highest level course or by faculty assessment, and receive signed permission by the instructor prior to registration. The student may take this course several times with the permission of the instructor. Prerequisite: Instructor permission. 3 Cr. (1 Lec., 6 Lab.) Fall and spring semesters.

ART 290 Independent Art Studio - Photography

An advanced course of study in photography developed through an agreement between the faculty member and the student. The student must demonstrate competence in photography by successful completion of the College's highest level course or by faculty assessment, and receive signed permission by the instructor prior to registration. The student may take this course several times with the permission of the instructor. Prerequisite: Instructor permission. 3 Cr. (1 Lec., 6 Lab.) Fall and spring semesters.

ART 298 Independent Art Studio - Media Arts

An advanced course of study in media arts developed through an agreement between the faculty member and the student. The student must demonstrate competence in media arts by successful completion of the College's highest level course or by faculty assessment, and receive signed permission by the instructor prior to registration. The student may take this course several times with the permission of the instructor. Prerequisite: Instructor permission. 3 Cr. (1 Lec., 6 Lab.) Fall and spring semesters.

ART STUDIO Art Studio Elective

This course is used in the evaluation of transfer credit.

ART 222 Advanced Digital Photography

This course builds on the basic digital photography skills introduced in ART 212 Digital Photography I. A series of creative visual assignments, presentations, and independent projects encourage students to develop aesthetic and conceptual thinking, become acquainted with contemporary photographers, evolve their own individual photographic styles, and build technical expertise. Advanced digital capture, editing, and output are studied, including digital SLR camera technique, file management, RAW workflow, color management and ICC profiles, and digital printing on different media types. Prerequisites: ART 111; ART 212; MATH 090 and RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Spring semester.

ART 248 Word & Photographic Image

In this workshop, students explore artist and writer William S. Burroughs' "Third Mind" practices. By working with two or more mediums, visual media and language, he created a new third state of mind and creative expression. Students explore how playing with language impacts both the photographic process and their creative expression. A series of creative visual assignments, presentations, and independent projects encourage students to develop aesthetic and conceptual thinking, become acquainted with contemporary photographers, evolve their own individual photographic styles, and build technical expertise. ART 212 or instructor permission; prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Occasionally.

ART 272 Art Internship

This course is an internship elective for selected students who have completed at least one year of the Graphic Design A.S. degree. Students are chosen based on their level of familiarity with and independence using professional vector, raster, and layout software and the quality of work in their existing portfolio. Other considerations for student enrollment are the student's organizational skills, time management, ability to meet deadlines, ability to take direction, and to work as part of a collaborative team. Internship experience will enhance student portfolios, resumes, and level of professional experience and understanding of their field of study. Prerequisites: Successful completion of at least 30 credits in the Graphic Design A.S. program; ENGL 101; MATH 090 and RDNG 116 if required by placement testing; permission of instructor. 3 Cr. (9 Lab). Fall and spring semesters.

ART 255 Lighting Principles

This course introduces studio lighting as a tool to produce unique, creative photographs in a studio environment and on-site locations. Assignments include lighting for portraiture, still life, and architectural spaces. Techniques studied include studio strobes, on-camera flash, digital camera functions, optimizing images in Photoshop, and analysis and discussion of the masters of studio lighting. A digital camera is required. Prerequisite: ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121 and 122 if required by placement testing; MATH 090 and RDNG 099 if required by placement testing; prior completion of ART 111 or permission of the instructor. 3 Cr. (2 Lec., 2 Lab) Spring semesters.

ART 131 Ceramics II

This course follows Ceramics to provide a continued exploration of clay as a material that serves both expressive and functional purposes. Topics include advanced experimentation of various hand building techniques, innovative decorating materials, and a variety of firing processes. Beginning instruction using the potter's wheel to create basic thrown forms is included. ART 131 fulfills the SUNY General Education requirement for The Arts (Area 8), but is not a Liberal Arts course. Prerequisite: ART 130. 3 Cr. (2 Lec. 2 Lab) Occasionally.

ART 123 Exploring Artistic Techniques

This course serves as an introduction to art making and the 8 Studio Habits of Mind (develop craft, engage & persist, envision, express, observe, reflect, stretch & explore, understand art worlds). The course explores various artistic mediums, techniques, tools, and styles and how the process of art making can aid in developing craft and attention to detail, expression, focus and persistence, critical thinking, problem-solving, and observational skills. Topics include creating two-dimensional images and three-dimensional forms from materials and techniques such as pastel, acrylic paint, graphite, ink, sun-printing, printmaking, photography, assemblage, papermaking, corrugated fiberboard, and wire. Various styles, movements, and artists/designers associated with the topics will be explored to add context to the historic and cultural significance of the mediums, with an emphasis placed on connecting the medium's context to current professional applications. The elements and principles of design will be introduced to provide students a better understanding of how to make dynamic compositions and discuss the arts/design. Media and techniques taught may change to coordinate with current faculty expertise and interest from the community. Demonstrations, lectures, and critiques support art assignments. ART 123 fulfills the SUNY General Education requirement for The Arts (Area 8), but is not a Liberal Arts Elective. Prerequisites: None. 3 Cr. (2 Lec., 2 Lab.) Spring semester.

ART 124 Graphic Design for Non-Majors

This is an accelerated course in graphic design and design thinking meant for non-majors to help them apply design to various circumstances in their field of study and everyday life. With a focus on visual communication and the design thinking process, this course aims to develop creative problem-solving and communication skills that are required in professional careers. ART 124 fulfills the SUNY General Education The Arts and Humanities Knowledge and Skills Areas. Prerequisites: None. 3 Cr. (2 Lec., 2 Lab.) Spring and fall semesters.

ART 118 Design Foundations II

This course is a continuation of ART 117 Design I Foundations that builds on the foundations of visual communication through digital design and media. The design-thinking process is explored through creative and practical applications of 2D and 3D digital media in the course. Color theory is explored through digital and print media. Course projects focus on concept development and hierarchy. Vector, raster, and layout design software are explored in the course along with the output of digital and print media. ART 118 fulfills the SUNY General Education requirement for The Arts. Prerequisites: ART 117, ENGL 100 or ESL 120, 121, and 122. 3 Cr. (2 Lec., 2 Lab.) Spring semester.

ART 259 Web and Digital Application Design

This course provides an introduction to web and digital application design with a focus on designing for user experience (UX). Students will also explore subjects like user-interface design (UI), informational architecture (IA), web accessibility, and typography on-screen. The basics of using the design thinking steps in designing for on-screen media, various fields of employment in the industry, and how code is used in the field of web and digital application design is explored. ART 259 fulfills the SUNY Gen Ed The Arts requirement. Prerequisites: ART 118; ART 180; ART 270. 3 Cr. (2 Lec., 2 Lab.) Fall semester.

ASL

ASL 101 Beginning American Sign Language I

This course is an introduction to the linguistic features and core vocabulary needed to develop basic communicative competence in American Sign Language (ASL). Students learn basic ASL grammar and apply this knowledge when using ASL to ask and answer questions, introduce themselves, exchange personal information, talk about family and friends, talk about surroundings, provide descriptions, and discuss activities. Discussion of deaf culture is infused throughout the course. Practicing conversations, video recording and active participation in and out of class are required. ASL 101 fulfills the SUNY General Education Foreign Language requirement. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100. 3 cr. (3 Lec.) Fall and spring semesters.

ASL 102 Beginning American Sign Language II

In this course, students learn additional linguistic features, cultural protocols, and core vocabulary. Students practice using ASL grammar for giving directions, describing others, making requests, attributing qualities to others, and talking about family, occupations, and routines. Discussion of Deaf culture is infused throughout the course. Practicing conversations and videotaping use of ASL in and out of class are required. ASL 102 fulfills the SUNY General Education Foreign Language requirement. Prerequisites: ASL 101. 3 Cr. (3 Lec.) Spring semesters.

ASTR

ASTR101 Introductory Astronomy

This course is a general study of the fundamental principles of astronomy. Topics include the motions of the earth, members of the solar system, stars, galaxies and universe. ASTR 101 fulfills the SUNY General Education Natural Sciences requirement, but is not a laboratory science course. Students do not need a background in science or mathematics to take this course. Prerequisites: MATH 090 and RDNG 099 or INTD 095 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

BIOL

BIOL100 Human Biology

Relates biological principles to important issues in human biology. Students learn basics of human biology (anatomy, physiology, life cycle, genetics, nutrition, fitness, disease and ecology). Selected problems, potentials, and breakthroughs in personal health, medical and genetic technology, and environmental sustainability are discussed. BIOL 100 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: MATH 090 and RDNG 099 if required by placement testing; prior completion or concurrent enrollment in ENGL 100. 3 Cr. (2 Lec., 2 Lab.) Fall and spring semesters.

BIOL101 Principles of Biology I

BIOL 101 presents an overview of major biological principles. Course topics include chemistry as it relates to organisms, cell morphology and physiology, and genetics. The course is intended for students who do not plan to transfer to an upper level major in science, environmental science, medicine, or a science-related field. Nursing students may take BIOL 101 and CHEM 101 to meet their program requirements. Substantial outside preparation for lectures and laboratories is required. BIOL 101 fulfills the SUNY General Education Natural Sciences requirement. Students may not apply credit for both BIOL 101 and BIOL 104 toward their degree. Prerequisites: MATH 090 if required by placement testing; prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Fall and spring semesters.

BIOL102 Principles of Biology II

BIOL 102 presents an overview of major biological principles. It is appropriate for students who are not planning to transfer to an upper level major in science, environmental science, medicine, or a science-related field. Major topics will include evolution, biodiversity, animal form and function, and ecology. Prior completion of BIOL 101 is not required. Substantial outside preparation for lectures and laboratories is required. BIOL 102 fulfills the SUNY General Education Natural Sciences requirement. Students may not apply credit for both BIOL 102 and BIOL 105 toward their degree. There are no biology course prerequisites. Prerequisites: MATH 090 if required by placement testing; prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing. This course has no BIOL prerequisite. 3 Cr. (2 Lec., 2 Lab.) Fall and spring semesters.

BIOL104 General Biology I

This is one of two semesters of an introductory level biology sequence designed for students who plan to transfer to an upper level program in science, environmental science, medicine, or a science-related field. Students who are interested in a rigorous study of biology may also enroll. Topics include basic chemistry and biochemistry, cell morphology, physiology and energetics; and classical and molecular genetics. Laboratories are strongly quantitative. Substantial outside preparation for lectures and laboratories is required. BIOL 104 fulfills the SUNY General Education Natural Sciences requirement. Students may not apply credit for both BIOL 101 and BIOL 104 toward their degree. Prerequisites: High School biology and chemistry with minimum Regents exam grades of 80% within the past five years or BIOL 101; prior completion or concurrent enrollment in ENGL 100, MATH 095 or MATH 098, and RDNG 116 if required by placement testing;. 4 Cr. (3 Lec., 3 Lab.) Fall and spring semesters.

BIOL105 General Biology II

This course is intended for students who plan to transfer to an upper-level program in science, environmental science, medicine, or a science-related field. Students who have a strong interest in a rigorous study of biology may also enroll. Topics include evolution, biodiversity, botany, and ecology. Substantial outside preparation for lectures and laboratories is required. Prior completion of BIOL 104 is not required. BIOL 105 fulfills the SUNY General Education Natural Sciences Knowledge and Skills Area. Students may not apply credit for both BIOL 102 and BIOL 105 toward their degree. Prerequisites: High school biology and chemistry with minimum regents exam grades of 80% within the past five years or BIOL 101; prior completion of, or concurrent enrollment in, ENGL 100 and MATH 098 if required by placement. 4 Cr. (3 Lec., 3 Lab.) Fall and spring semesters.

BIOL112 Essentials of Medical Microbiology

Provides a general overview of medical microbiology, including morphology, physiology, genetics and structure, and function of microorganisms. Epidemiology, host/microbe interaction and control, and infectious diseases are emphasized. Emerging infectious diseases and bioterrorism are addressed. Microbiology laboratory experiences are integrated throughout the course. Substantial outside preparation for lectures and laboratories is required. BIOL 112 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: Recent (within the last 5 years) high school Regents biology and chemistry with a C or better grade, or completion of BIOL 104, or BIOL 101 and CHEM 101; ENGL 100, MATH 095 or MATH 098 and RDNG 116 if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Spring semester.

BIOL114 Essentials of Nutrition

An integration of basic nutritional science, diet and clinical nutrition. Basic concepts in chemistry, biochemistry and physiology are included, as well as diet assessment of the normal individual. A variety of consumer topics are considered. BIOL 114 fulfills the SUNY General Education Natural Sciences requirement, but is not a laboratory science course. Prerequisites: Prior completion or concurrent enrollment in ENGL 100; MATH 090 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

BIOL115 Field Natural History

This course is an introduction to the study of local biodiversity. Emphasis is placed upon identification of organisms in the field and development of an understanding of their ecological relationships. Most class meetings will be at off-campus field sites. On-site modes of travel may include walking, bicycling, snow shoeing, canoeing, and horse-drawn wagon. Substantial outside preparation for the laboratories may be required. This will include the planning, implementation, and presentation of an independent field-based student research project. BIOL 115 fulfills the SUNY General Education requirement in Natural Sciences. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100. 3 Cr. (2 Lec. 2 Lab.) Spring semester.

BIOL116 Tropical Field Natural History

This is a laboratory biology course for a general audience interested in learning more about the natural history of tropical ecosystems. Emphasis will be placed on identifying organisms in the field, critically observing the natural environment in its complexity, understanding basic ecological principles, and performing basic ecological research in tropical locations. Instructional modes include lectures, discussion, field experiences, and readings. This course fulfills a four-credit laboratory science requirement. BIOL 116 fulfills the SUNY General Education Natural Sciences requirement. Significant additional costs. Prerequisites: RDNG 099 if required by placement testing; prior completion or concurrent enrollment in ENGL 100; and instructor permission. 4 Cr. (2 Lec., 6 Lab.) Spring semester.

BIOL125 Biology and Earth Science for Teachers Cross-listed as GEOL 125

This course is designed for students intending to pursue a degree program in early childhood and/or childhood education. Basic concepts in earth science and biology are covered with an emphasis on topics necessary for informed decision-making in our modern society. Students will participate in field and laboratory activities and invite guest speakers to class or visit them at sites of interest. Emphasis is on a student-driven agenda with student-planned activities. Student presentations will result in some variability in our agenda from semester to semester. BIOL/GEOL 125 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: MATH 090 if required by placement; prior completion of, or concurrent enrollment in, RDNG 116 and ENGL 100 if required by placement testing. 4 Cr. (3 Lec., 3 Lab.) Spring semesters

**BIOL131 Principles of Human Anatomy and
 Physiology I**

Students are introduced to the basic organization of the human body, basic biochemistry involved in physiological interactions, basics of tissue organization, and histology. In addition, the course surveys the integumentary, skeletal, muscular and nervous systems of the human body. BIOL 131 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: Recent (within the last five years) NYS Regents exam in biology and chemistry (passed with an 80% grade or better) or a C or better in BIOL 104 or a C or better CHEM 101 and BIOL 101. MATH 095 or MATH 098, RDNG 116, and ENGL 100 if required by placement testing. 4 Cr. (3 Lec., 3 Lab.) Fall semester.

**BIOL132 Principles of Human Anatomy and
 Physiology II**

Topics covered include the endocrine, cardiovascular, lymphatic, respiratory, digestive, and urogenital systems. BIOL 132 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: C or better in BIOL 131; MATH 095 or MATH 098; RDNG 116, and ENGL 100 if required by placement testing. 4 Cr. (3 Lec., 3 Lab.) Spring semester.

BIOL201 Human Anatomy and Physiology I

The first course of a two-semester introductory level sequence in human anatomy and physiology intended for students pursuing a career in fields such as medicine, chiropractic, physical therapy, physical education, or recreation. Topics considered are body plan and organization, biochemical organization and function of cells, metabolism, homeostasis, tissues, skeletal and muscular systems, and the nervous system. Dissection of the cat supplements the laboratory materials. Substantial outside preparation for lectures and laboratories is required. BIOL 201 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: BIOL 104, or BIOL 101 and 102; MATH 095 or MATH 098 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100 if required by placement testing. 4 Cr. (3 Lec., 3 Lab.) Fall semester.

BIOL202 Human Anatomy and Physiology II

The second course of a two-semester introductory level sequence in human anatomy and physiology intended for students pursuing a career in fields such as medicine, chiropractic, physical therapy, physical education, or recreation. Topics considered are the endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary and reproductive systems, and early development. Dissection of the cat supplements the laboratory materials. Substantial outside preparation for lectures and laboratories is required. BIOL 202 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: BIOL 201; prior completion or concurrent enrollment in ENGL 100 and MATH 095 or MATH 098 and RDNG 116 if required by placement testing;. 4 Cr. (3 Lec., 3 Lab.) Spring semester.

BIOL205 General Genetics

Intended for students pursuing careers in the biological or health sciences. Fundamental principles in Mendelian genetics, chromosomal function, structure, and expression are covered. Current topics including population genetics, mutation and evolution, cancer, and application of molecular genetics in the biomedical sciences are discussed. Computer access is required for bioinformatic activities. Corequisite: BIOL 206. Prerequisites: BIOL 104 or equivalent; MATH 095 or MATH 098 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.) Fall semester.

BIOL206 Molecular Genetic Techniques

This laboratory module provides hands-on experience with modern molecular techniques employed in today's society. The project requires recloning a gene from a prokaryotic expression vector into an eukaryotic vector and demonstrating expression in vitro. The course is designed for the Biotechnology program, but is also applicable to biological, natural, forensic, and agricultural science majors who want to augment their skill set and/or retrain for job advancement in their field. Prerequisites: Previous laboratory course; BIOL 101 or BIOL 104 or work-related experience; MATH 095 or MATH 098 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 1 Cr. (3 Lab.) Fall semester.

BIOL211 Ecology

This course is an introduction to the ecology of plants and animals, including consideration of population dynamics, community structure and function, energy flow and nutrient cycling, physiological and behavioral ecology, and biogeography. Human impacts on natural ecosystems are considered. Off-campus field trips beyond scheduled lab periods may be included. BIOL 211 fulfills the SUNY General Education Natural Sciences Knowledge and Skills area. Prerequisites: BIOL 105; MATH 120 or MATH 200; prior completion of, or concurrent enrollment in, ENGL 101. 4 Cr. (3 Lec., 3 Lab.) Fall semester.

BIOL216 General Microbiology

Intended for students pursuing advanced studies in the biological science and health fields, and for individuals with a serious interest in the microbial world. Fundamental concepts and principles of microbiology, their application to the health sciences, and the relationship between microbes and our society are covered. Current topics of discussion include infectious disease and immunity, STDs, bioterrorism, and environmental issues. Substantial outside preparation for inquiry-based laboratories is required. Prerequisites: BIOL 101 and 102, or BIOL 104; MATH 095 or MATH 098 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 4 Cr. (3 Lec., 3 Lab.) Spring semester.

BIOL220 Cell Biology

Intended for students pursuing careers in the biological or health sciences. The fundamental structure and function of the eukaryotic cell, from proteins to DNA, to signal transduction, and development of cancer are covered. Students present topics of discussion related to advances in cell biology as they are applied to medicine (stem cells) and industry (cloning). Corequisite: BIOL 221. Prerequisites: BIOL 104 or equivalent; RDNG 116 and MATH 095 or MATH 098 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.) Fall semester.

BIOL221 Cell Culture Techniques

Required in the Biotechnology degree and certificate programs, this laboratory module, a co-requisite to BIOL 220 - Cell Biology, provides hands-on experience with current techniques to isolate and analyze proteins in the research or diagnostic lab. Primary cell cultures and immortalized cell lines are established. The course is applicable to biological, natural, forensic, and agricultural science majors who want to augment their skill set and/or retrain for job advancement in their field. Prerequisites: Previous laboratory course; BIOL 101 and 102, or BIOL 104, or related work experience; RDNG 116 and MATH 095 or MATH 098 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 1 Cr. (3 Lab.) Fall semester.

BIOL249 Special Topics In Biology

A special topic(s) course, identified by discipline and a 249 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements. Instructor permission required. Occasionally.

BIOL280 Biology-Independent Study

This course will enable the student to do in-depth research on some aspect of his/her interest. Faculty member approval is required prior to registration. Prerequisite: ENGL 101 and instructor permission. 1-3 Cr. Occasionally.

BIOL232 Exercise Physiology Cross-listed as RECR 232.

This course covers the acute physiological responses and chronic adaptations to exercise including scientific evaluation of neuromuscular, metabolic, and cardiovascular, hormonal, and respiratory systems as they pertain to the human mechanism as a whole, and acute and chronic exercise. Substantial outside preparation is required in addition to class meetings. Prerequisites: MATH 095 or MATH 098 and RDNG 116 if required by placement testing; ENGL 100; prior completion of, or concurrent enrollment in, BIOL 131 or BIOL 201. 3 Cr. (2 Lec, 1 Lab). Spring semester

BIOL LAB Biology Lab Elective

This course is used in the evaluation of transfer credits.

BIOL NOLAB Biology Elective - no lab

This course is used in the evaluation of transfer credits.

BIOL216H General Microbiology-Honors

Intended for students pursuing advanced studies in the biological science and health fields, and for individuals with a serious interest in the microbial world. Fundamental concepts and principles of microbiology, their application to the health sciences, and the relationship between microbes and our society are covered. Current topics of discussion include infectious disease and immunity, STDs, bioterrorism, and environmental issues. Substantial outside preparation for inquiry-based laboratories is required. Prerequisites: BIOL 101 and 102, or BIOL 104; MATH 095 or MATH 098 if required by placement testing; prior completion or concurrent enrollment in ENGL 101 and instructor permission. 4 Cr. (3 Lec., 3 Lab.) Spring semester.

BIOL104H General Biology I Honors

This is one of two semesters of an introductory level biology sequence designed for students who plan to transfer to an upper level program in science, environmental science, medicine, or a science-related field. Students who are interested in a rigorous study of biology may also enroll. Topics include basic chemistry and biochemistry, cell morphology, physiology and energetics; and classical and molecular genetics. Laboratories are strongly quantitative. Substantial outside preparation for lectures and laboratories is required. BIOL 104 fulfills the SUNY General Education Natural Sciences requirement. Students may not apply credit for both BIOL 101 and BIOL 104 toward their degree. Prerequisites: High School biology and chemistry with minimum Regents exam grades of 80% within the past five years or BIOL 101; prior completion or concurrent enrollment in ENGL 100, MATH 095 or MATH 098, and RDNG 116 if required by placement testing; instructor permission. 4 Cr. (3 Lec., 3 Lab.) Fall and spring semesters.

BIOL105H Gen Biology II Honors

Intended for students who plan to transfer to an upper level program in science, environmental science, medicine, or a science-related field. Students who have a strong interest in a rigorous study of biology may also enroll. Topics include evolution, biodiversity, botany, and ecology. Substantial outside preparation for lectures and laboratories is required. Prior completion of BIOL 104 is not required. BIOL 105 fulfills the SUNY General Education Natural Sciences requirement. Students may not apply credit for both BIOL 102 and BIOL 105 toward their degree. Prerequisites: High School biology and chemistry with minimum Regents exam grades of 80% within the past five years or BIOL 101; prior completion or concurrent enrollment in ENGL 100 if required by placement testing; MATH 095 or MATH 098 and RDNG 116 if required by placement testing; permission of instructor. 4 Cr. (3 Lec., 3 Lab.) Spring semester.

BIOL215 Tropical Field Ecology

This class is designed to provide students with the opportunity to explore the ecology of tropical systems. Students will build on their prior ecological knowledge to research and design a field project to be completed in Colombia, South America as part of a BIOL/HSTY study-abroad learning community. In addition to reviewing and expanding on knowledge of basic ecological concepts, students will explore the ecological differences between temperate and tropical ecosystems, the structure and function of tropical lowland rainforests and cloud forests, evolutionary processes, and the mechanisms by which diversity in tropical ecosystems is maintained. Students will work with BIOL 116 students as research mentors and attend all class meetings. Instructor permission and international travel is required. Additional fees apply. Prerequisites: BIOL 116; BIOL 105; prior completion or concurrent enrollment in ENGL 101; MATH 120 or MATH 200; RDNG 116 if required by placement testing. 4 Cr. (2 Lec., 6 Lab.) Spring semesters.

BIOL119 Botany

This course provides an introduction to plant biology including the structure, function, physiology and development, genetics and evolution, and ecology of plants. Topics include the structure and function of plant cells and tissues; plant physiology and development; plant genetics and evolution; systematics and taxonomy of plants; plant ecology; and the relationship between plants and human welfare. BIOL 119 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: Prior completion or concurrent enrollment in ENGL 100; MATH 090 if required by placement testing; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Spring semester.

BIOT

BIOT101 Introduction to Biotechnology

A survey course for students enrolled in the Biotechnology degree and certificate programs. Career opportunities in biotechnology (modern biology) are discussed. Students map their educational paths to their career objectives. Issues related to intellectual property rights, bioentrepreneurship, regulations in biomanufacturing, and bioethics are covered. Employability (soft) skills, including group work and presentation, are developed. Prerequisites: ENGL 099 or prior completion or concurrent enrollment in ESL103; prior completion or concurrent enrollment MATH 090 and RDNG 116 if required by placement testing. 1 Cr. (1 Lec.) Fall and spring semesters.

BIOT249 Special Topics In Biotechnology

A special topic(s) course, identified by discipline and a 249 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements. Occasionally.

BIOT295 Biotechnology Seminar

Designed as a capstone event for the second-year student completing requirements for an A.S. degree or certificate in Biotechnology. The course is also appropriate for natural science, health, forensic, and agricultural science majors who wish to perform independent research. The experience provides the opportunity for the student to assimilate the knowledge and understanding gained from his/her program, and to demonstrate his/her mastery of the subject area. Each student will select a topic, research and assemble background information, delineate a current problem issues, implement a solution, and present his/her findings at the conclusion of the seminar. Prerequisites: RDNG 116 if required by placement testing; ENGL 101; MATH 120 or higher; BIOL 206 or 221; two 200 level biology courses selected from other than BIOL 206 or 221; and permission of the instructor. 3 Cr. (9 Lab) Spring semester.

BIOT295H Biotechnology Seminar Honors

Designed as a capstone event for the second-year student completing requirements for an A.S. degree or certificate in Biotechnology. The course is also appropriate for natural science, health, forensic, and agricultural science majors who wish to perform independent research. The experience provides the opportunity for the student to assimilate the knowledge and understanding gained from his/her program, and to demonstrate his/her mastery of the subject area. Each student will select a topic, research and assemble background information, delineate a current problem issues, implement a solution, and present his/her findings at the conclusion of the seminar. Prerequisites: RDNG 116 if required by placement testing; ENGL 101; MATH 120 or higher; BIOL 206 or 221; two 200 level biology courses selected from other than BIOL 206 or 221; and permission of the instructor. 3 Cr. (9 Lab) Spring semester.

BIOT102 Introduction to Biotechniques

This introductory laboratory module, required in the Biology A.S. program provides hands-on experience with current laboratory techniques and current Good Manufacturing Practices (GMP) for research or diagnostic labs. These skills are not typically encountered until the junior/senior year at four-year institutions or until individuals have entered the workforce. This course is applicable to the biological, natural, forensic and health sciences and is appropriate for those in agricultural science fields who want to augment their skill set and/or train for job advancement. Topics include lab safety, documentation, aseptic tissue culture techniques, recombinant DNA, and protein purification. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL100 if required by placement: prior completion of, or concurrent enrollment in, college-level math. 1 Cr. (3 Lab.) Fall and spring semesters.

BUAD

BUAD104 Business Mathematics

Designed to develop a thorough understanding and mastery of the arithmetic processes of business, with an emphasis on the application of principles to typical business problems. Topics include percents, solving for unknowns, discounts, markups and markdowns, payroll, simple and compound interest, credit cards, home ownership, depreciation, inventory, stocks, bonds, and mutual funds. Prerequisites: C or better grade in MATH 090 or appropriate assessment test score; RDNG 099 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

BUAD106 Foundations of Business

Designed to present an overview of the field of business. Business concepts including the economy, competition, management, and labor relations, are introduced through lecture and discussion. The course also explores business areas such as banking, insurance, and the securities market. Prerequisites: RDNG 099 if required by placement testing; prior completion or concurrent enrollment in ENGL 099 and MATH 090 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

BUAD108 Sales and Sales Management

This course presents an overview of the key elements involved in selling and sales management in order to develop students' understanding of how to sell professionally in today's society. They will also learn the critical role sales professionals and sales managers play in the success of any enterprise. The course will include all of the major functions involved in sales and sales management, including the various legal and ethical considerations involved when selling, and managing sales professionals. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 and RDNG 116 if required by placement assessment. 3 Cr. (3 Lec.) Spring semester.

BUAD111 International Business

Introduces students to the international perspective necessary for businesses to succeed in world markets. Topics related to international business include management, marketing, finance, strategic decision-making, laws and regulations, and the cultural aspects of international business. Prerequisites: RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100. 3 Cr. (3 Lec.) Fall and spring semesters.

BUAD201 Business Law I

This is an introduction to law which covers the basic origins, structure, procedures, and terminology of the American legal system and the foundation of law. This course enables students to understand legal aspects of common business activities, to become aware of potentially serious legal situations, and learn legal terminology to facilitate discussion of legal issues. Topics include legal procedure, constitutional law, torts, and criminal law, with significant emphasis on contract law. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 101; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall, spring, and summer semesters

BUAD202 Business Law II

This course continues the study of the American legal system and foundation of law begun in BUAD 201 - Business Law I. Students develop an understanding of legal aspects of sales, security devices, commercial paper, corporations, partnerships, and estates. The purpose of the course is to enable the understanding of the legal aspects of common business activities, improve awareness of potentially serious legal situations, learn legal language to facilitate discussion of legal issues, learn how and when to contact an attorney, and learn specific rules and regulations of laws governing the Uniform Commercial Code and other legal aspects of business activity. Prerequisites: BUAD 201.3 Cr. (3 Lec.) Spring semester.

BUAD203 Business Communications

Introduces fundamental concepts and techniques of effective communications in business with emphasis on writing business letters, memoranda, and reports. Consideration is given to collecting data and organizing materials for the presentation of a business report. The importance of the psychological approach to modern business communications is stressed. Prerequisites: ENGL 100; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

BUAD204 Principles of Marketing

Introduces students to the basic principles of marketing as they relate to modern day business. The course is centered on the four Ps: product, place, promotion, and price. Case problems and current marketing situations are utilized in discussing the marketing concepts. In addition, projects are assigned to allow the student to explore various marketing situations. Prerequisites: MATH 090 if required by placement testing; prior completion or concurrent enrollment in RDNG 116 and ENGL 100 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

BUAD207 Entrepreneurship II

Building upon the information learned in Entrepreneurship I, this course provides an overview of the key elements involved in creating a professional, informative business plan. The business plan will include concepts in economics, accounting, marketing, management, sales, and finance, which are needed to create and successfully manage a small start-up operation. Prerequisites: BUAD 103; RDNG 116 if required by placement; prior completion of, or concurrent enrollment in, ENGL 101. 3 Cr. (3 Lec.) Fall semester.

BUAD208 Principles of Management

This course provides the student with a thorough overview of how to manage people and organizations in today's society. Emphasis is on personal and corporate ethics, social responsibility, corporate strategy and decision-making, and human resource activities necessary to lead people in the corporate world in the twenty-first century. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 and RDNG 116 if required by placement assessment. 3 Cr. (3 Lec.) Fall and spring semesters.

BUAD211 Marketing Applications

Building on the concepts and methodology developed in BUAD 204, Principles of Marketing, this course requires students to apply applications to case studies and marketing simulations. Topics include developing and implementing marketing strategies, conducting marketing audits, and working to connect the marketing management function with strategic planning. Prerequisites: BUAD 204; MATH 090 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.) Summer semester.

BUAD212 Quality Customer Service

This course focuses on the essential role of providing customer value in today's service economy. Key elements of customer-focused management are examined, including understanding customer expectations, developing a service strategy, training and empowering employees to provide superior service, and designing customer-friendly systems. The trends associated with social media and web presence are explored. Personal customer service skills are also developed. This is a multi-disciplinary course drawing on principles of marketing, human resource management, and communication. Prerequisites: Prior completion or concurrent enrollment in ENGL 101; MATH 090 if required by placement testing; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

BUAD215 International Marketing

Introduces students to the basic theories, principles, and practices of international marketing. The course will examine the cultural, geographic, economic, and political differences among international markets, and the impact of these differences on marketing practices in individual countries. Prerequisites: BUAD 111; BUAD 204; ENGL 101; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Summer semester.

BUAD217 Fundamentals of Exporting

This course will introduce students to the basic principles, practices, and issues related to exporting from the United States to various markets throughout the world. The practical aspects and concerns of exporting confronting businesses on a regular basis are emphasized. Prerequisites: BUAD 111; ENGL 101; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Summer semester.

BUAD219 Human Resource Management

This course is an introduction to the field of human resource management in the public and private sectors. The functions of recruitment, selection, testing, employee development, individual and group behavior, motivation, morale, communication, management and labor relations, and remuneration are explored. International issues and current legislation are also discussed. Prerequisites: BUAD 106; MATH 090 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.) Fall and spring semesters.

BUAD220 Principles of Bank Operations

The course is a study of the economic importance of banks. Topics include the receiving function, processing of cash items, bookkeeping operations, posting systems, paying teller operations, collection services, legal relationship with depositors, the savings and time deposit functions, management of bank funds, loans and investments, general bank accounting, account analysis and service charge, internal controls, trust services, and safe deposit services. Prerequisites: MATH 090 and RDNG 099 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.) Occasionally.

BUAD222 Money and Banking

This is a study of financial institutions. Topics include the characteristics of money, structure of the commercial banking system, creation of bank deposits, cash assets of banks, secondary reserves, earning assets, the Federal Reserve System, Federal Reserve credit, sources and uses of member bank reserves, the money market, interest rates and liquidity, Federal Reserve policies and operations in the money market, Treasury operations in the money market, money and incomes, money and the price level, and international finance. Prerequisites: MATH 090 and RDNG 099 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.) Occasionally.

BUAD249 Business Administration Special Topics

A special topic(s) course, identified by discipline and a 249 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements. Occasionally.

BUAD261 Walt Disney World College Program

Through employment, classes, and self-directed studies at Walt Disney World Resort in Orlando, Florida, students enhance their understanding of leadership, teamwork, communication, and diversity as they experience the day-to-day workings of a Fortune 100 company. An integral part of the program is the opportunity to meet and live with people from all over the world. Participants are selected by Walt Disney World Co. representatives. This course is open to students of all majors. For more information, go to <https://jobs.disneycareers.com/disney-programs>. Prerequisites: At least 12 college credits completed before applying (not including high school dual credit); 18 years or older; minimum cumulative GPA of 2.0; instructor permission, appropriate proficiency in English as determined by placement. Additional requirements or restrictions may apply for international students. 3-15 Cr. Fall and spring semesters.

BUAD264 Entrepreneurial Internship

This course provides a capstone applied learning experience, primarily for Entrepreneurship majors. Students will work closely with an instructor (normally the Program Chair) to identify, apply for, and get approval for an internship with a local business. The internship, consisting of at least 100 hours of work with the chosen business, is intended to help students further develop their understanding of how to operate a successful small business in a specific field that they are interested in and passionate about. Prerequisites: ENGL 101; prior completion of, or concurrent enrollment in, BUAD 207. 3 Cr. (3 Lab.) Spring semester.

BUAD290 Strategic Management

This is a capstone course that requires students to draw on insights from core business courses they have completed (such as marketing and management) to understand how top-level executives make the strategic decisions that determine an organization's success. Emphasis is on ethical principles, core values, and socially responsible management practices needed to manage and lead an organization successfully. Prerequisites: BUAD 204; BUAD 208; prior completion of, or concurrent enrollment in, ENGL 101. 3 Cr. (3 Lec.) Fall and spring semesters.

BUAD109 Personal Money Management

This course addresses finance at a personal and practical level. Students examine current economic conditions focusing on how they can impact their personal economic situations. Ethics, personal management of cash, debt, credit, investments, insurance, and home buying are examined. Prerequisites: MATH 090 if required by placement testing; prior completion or concurrent enrollment in RDNG 099 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

BUAD263 Business Internship

Through employment, mentorship, and self-directed studies via an industry-based experiential learning environment, students enhance their understanding of leadership, teamwork, communication, necessary professional skills, and diversity as they experience and work within the daily operations of a degree related organization. An integral part of the program is the opportunity to meet people from the industry, test skills, and apply knowledge. Participants will also be exposed to business-to-business relationships as well as individual customers/clients. The Internship is a meaningful learning experience that contributes positively to the student's professional development and facilitates creating recruitment networks and supporting industry leaders in the global workplace. Prerequisites: Completion of a minimum of 15 credits enrolled at Tompkins Cortland Community College; ENGL 101; MATH 090 if required by placement testing; PSED 213; 9 credits of BUAD or related discipline courses; good academic standing; advisor and department chair permission. 3 cr. (9 Lab) Fall and spring semesters.

BUAD266 Business Internship

Through employment, mentorship, and self-directed studies via an industry-based experiential learning environment, students enhance their understanding of leadership, teamwork, communication, necessary professional skills, and diversity as they experience and work within the daily operations of a degree related organization. An integral part of the program is the opportunity to meet people from the industry, test skills, and apply knowledge. Participants will also be exposed to business-to-business relationships as well as individual customers/clients. The Internship is a meaningful learning experience that contributes positively to the student's professional development and facilitates creating recruitment networks and supporting industry leaders in the global workplace. Prerequisites: Completion of a minimum of 15 credits enrolled at Tompkins Cortland Community College; ENGL 101; MATH 090 if required by placement testing; PSED 213; 9 credits of BUAD or related discipline courses; good academic standing; advisor and department chair permission. 6 cr. (18 Lab) Fall and spring semesters.

BUAD241 Principles of Property & Liability Insurance

This course provides students with a basic understanding of the principles of insurance. Topics include an introduction to insurance contracts, an overview of company functions and operations, including ratemaking, underwriting, claims, adjusting, and marketing. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100; prior completion of, or concurrent enrollment in, RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall semesters.

BUAD242 Personal Insurance

This course provides students with a basic understanding of the principles of personal insurance. Topics may include an analysis of personal loss exposures and personal insurance coverages including homeowner's, other dwelling coverages, personal liability, auto, life, health, and government programs. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100; prior completion of, or concurrent enrollment in, RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Spring semester.

BUAD243 Commercial Insurance

This course provides students with a basic understanding of the principles of commercial insurance. Topics include an analysis of commercial coverages including property, business income, inland marine, ocean marine, crime, boiler, general liability, auto and worker's compensation. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100; prior completion of, or concurrent enrollment in, RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall semester.

CAPS

CAPS100 Keyboarding for Computers

This course introduces the touch-typing system for inputting the alphabet, numbers, and symbols with speed and accuracy. Basic machine operation of a computer is covered. Prerequisites: None. 1 Cr. (2 Lec., 2 Lab. for 5 weeks). Occasionally

CAPS101 Introduction to Computers

An introduction to the use and workings of a Windows Desktop environment. Topics include navigation, organization of the desktop, key aspects of the operating system, storage of data, and file structure. Basic components and operation of the computer are covered. Prerequisite: prior completion or concurrent enrollment in RDNG 099 if required by placement testing. 1 Cr. (2 Lec., 2 Lab. for 5 weeks) Occasionally.

CAPS105 Word for Personal Use

Microsoft Word is used to create personal and school-related documents. The focus is on acquainting new users with basic operation of the microcomputer, introductory text editing commands, tabs, spell checking, columns, basic business letter style, headers/footers, report styles, and tables. Students may not receive credit for both CAPS 105 and CAPS 111 toward their degree program. Prerequisites: Prior completion or concurrent enrollment in MATH 090, ENGL 099, and RDNG 099 if required by placement testing. 2 Cr. (2 Lec., 2 Lab. for 10 weeks) Occasionally.

CAPS111 Introduction to Word Processing

This course is an introduction to the operation and uses of a word-processing program that covers topics related to the objectives used for the Microsoft Office Specialist (MOS) Core Exam in Word. Topics include inserting and modifying text, creating and modifying paragraphs, formatting documents, managing documents, working with graphics, and workgroup collaboration. Prerequisites: None. Familiarity with file management on a personal computer is recommended. 1 Cr. (2 Lec., 2 Lab. for 5 weeks) Fall and spring semesters.

CAPS113 Advanced Word Processing

Advanced topics in Microsoft Word that meet the objectives for the Microsoft Office User Specialist (MOUS) Expert Exam in Word. Topics include customizing paragraphs, formatting documents, creating and modifying forms using various form controls, customizing tables, creating and modifying graphics, customizing word, workgroup collaboration, and using mail merge. Prerequisites: CAPS 111; MATH 090 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 1 Cr. (2 Lec., 2 Lab. for 5 weeks) Occasionally.

CAPS121 Introduction to Spreadsheets

This course is an introduction to the operation and uses of a spreadsheet program. Topics covered include working with cells and cell data, managing workbooks, formatting and printing worksheets, modifying workbooks, creating and revising formulas, creating and modifying graphics, and workgroup collaboration. Students taking this course in an online format must have access to a computer with a spreadsheet program. Prerequisites: None. 1 Cr. (2 Lec., 2 Lab. for 5 weeks) Fall and spring semesters.

CAPS123 Advanced Spreadsheets

Advanced topics in Microsoft Excel that fulfill most of the objectives for the Microsoft Office Specialist (MOS) Expert Exam in Excel. Topics include planning, recording, running and editing macros, creating VBA procedures, enhancing charts, adding sparklines, identifying data trends, using what-if-analysis (scenario manager, goal seek, data tables), analyzing data, creating PivotTables and PivotCharts, exchanging data with other programs such as Microsoft Word, PowerPoint and Access, sharing, customizing and maintaining workbooks, importing and exporting data and auditing worksheets. Students taking this course in an online format should have access to a computer with Excel. Prerequisites: CAPS 121; RDNG 116 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing; prior completion or concurrent enrollment in MATH 090 if required by placement testing. 1 Cr. (2 Lec., 2 Lab. for 5 weeks) Fall and spring semesters.

CAPS131 Introduction to Databases

This course is an introduction to the operation and uses of a database management program. The student will learn how to create and manipulate a simple relational database using Access. Topics include creating and modifying tables, addition of and modification of data in tables, using queries to view data in one or more tables, use of forms to view and update tables, and creation of simple reports including mailing labels. Students taking this course in an online format must have access to a computer with Microsoft Access. Prerequisites: None. Familiarity working in a Microsoft Windows environment is recommended. 1 Cr. (2 Lec., 2 Lab. for 5 weeks) Fall and spring semesters.

CAPS133 Advanced Databases

This course focuses on advanced concepts and techniques in the use of a relational database management program. Students will learn how to establish relationships and manipulate data in multiple tables using Access. Topics include enforcing referential integrity, linking multiple tables in queries, using forms with sub-forms, generating reports with grouping and sub-reports, using calculated controls in forms and reports, and creating switchboards. Students taking this course in an online format must have access to a computer with Microsoft Office. Prerequisites: CAPS 131; prior completion or concurrent enrollment in MATH 090, RDNG 116 and ENGL 100 if required by placement testing. 1 Cr. (2 Lec., 2 Lab. for 5 weeks) Fall and spring semesters.

CAPS141 Presentation Software

This course is an introduction to the operation and uses of presentation software. Topics parallel the objectives used for the Microsoft Office Specialist (MOS) Core Exam in PowerPoint and include creation of a presentation, insertion and modification of text, insertion and modification of visual elements, modification of presentation formats, customizing slide formats, printing presentations, working with data from other sources, management and delivery of presentations, and workgroup collaboration. Students taking this course in an online format must have access to a computer with a presentation software. Prerequisites: None. Familiarity with file management on a personal computer is recommended. 1 Cr. (2 Lec., 2 Lab. for 5 weeks). Fall and spring semesters.

CAPS152 Web Page Design

This course is an introduction to the development of web pages for the Internet. Topics include HyperText Markup Language (HTML), Cascading Style Sheets (CSS), and Extensible HyperText Markup Language (XHTML), including links, graphics, backgrounds, and colors. Prerequisites: One CAPS, CIS or CSCI course. 1 Cr. (2 Lec., 2 Lab. for 5 weeks). Fall and spring semesters.

CAPS153 Advanced Web Page Design

This course is designed for the student who can build basic web pages, but would like to incorporate more advanced features into the site. Topics include document types (Strict, Transitional, and Frameset), CSS (Cascading Style Sheets), internet graphics developments, advanced metatags. Prerequisites: WD/CAPS 152; prior completion or concurrent enrollment in ENGL 099, MATH 090, and RDNG 116 if required by placement testing. 1 Cr. (2 Lec., 2 Lab. for 5 weeks)Occasionally.

CAPS154 JavaScript

This course is designed for the student who is experienced with HTML (Hypertext Markup Language) and CSS (Cascading Style Sheets), and would like to learn how to use the JavaScript programming language to add dynamic interactivity and other advanced features to his/her web pages, and to enhance his/her ability to create practical and compelling web sites. Prerequisites: WD/CAPS 153; prior completion or concurrent enrollment in ENGL 099, MATH 090, and RDNG 116 if required by placement testing. 1 Cr. (2 Lec., 2 Lab. for 5 weeks) Fall and spring semesters.

CAPS155 Extensible Markup Languages Cross-listed as WD 155.

Designed for the student who is experienced with HTML (Hypertext Markup Language) and CSS (Cascading Style Sheets), and would like to learn how to use XML (Extensible Markup Language) for advanced web site design. Students are introduced to SSI (Server Side Includes). Prerequisites: WD/CAPS 153; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101 and MATH 090 if required by placement testing. 1 Cr. (2 Lec., 2 Lab. for 5 weeks) Fall and spring semesters

CDSC

CDSC101 Introduction to Chemical Dependency Counseling

This course is designed to provide an introduction to clinical interviewing and substance abuse counseling. Students explore and practice basic and essential dimensions of interviewing techniques, methodology, and applications. Students gain insight into theoretical, practical, and ethical issues associated with chemical dependency counseling. Guidelines associated with core skills of the helping relationship and confidentiality are explored. Prerequisites: PSYC 103; prior completion of, or concurrent enrollment in, ENGL 101. 4 Cr. (4 Lec.) Fall and spring semesters.

CDSC200 Chemical Dependency Field Work I

This course is the first of two semesters of field placement and practicum in the Chemical Dependency Counseling degree and certificate programs. Students enter the field placement as interns and are subject to all legal, ethical, and professional standards required of the designated agency staff. A minimum of 120 hours of work experience and 15 hours of lecture must be completed per semester. Students review fundamental principles of theory in practicum and have an opportunity to discuss varying topics related to the field work experiences. Prerequisites: Program Chair permission is required; CDSC 101 with a C or better grade; ENGL 101; HLTH 207 or HLTH 208; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. Students must meet in person or consult via phone, or email with the Program Chair, and obtain written permission by May 15th for fall semester field placements, or November 15th for spring semester field placements. Students must receive a C or better to successfully complete this course. 4 cr. (1 Lec., 9 Lab) Fall and spring semesters.

CDSC201 Counseling Individuals: Theory & Practice

This is the second theory course in the Chemical Dependency Counseling degree and certificate programs. An in-depth analysis of the basis and application of chemical dependency counseling theory with an emphasis on individual counseling is provided. A specific focus is placed upon alcohol and drug abuse, and dependency and methodologies of intervention, prevention, and relapse. Students gain insight into practical and ethical issues associated with diverse theories as they apply theories to practical cases and engage in exercises which simulate the therapeutic environment. Prerequisites Prior completion of CDSC 101 with a grade of C or better or concurrent enrollment in CDSC 101; ENGL 101. 3 Cr. (3 Lec.) Fall semester.

CDSC220 Chemical Dependency Field Work II

The second of two semesters of field placement and practicum required in the Chemical Dependency Counseling degree and certificate programs. Students enter the field placement as interns and are subject to all legal, ethical, and professional standards required by the designated agency staff. A minimum of 120 hours of work experience and 15 hours of lecture must be completed. Students review fundamental principles of theory in practicum and have an opportunity to discuss varying topics related to the field work experiences. Prerequisites: Program Chair permission is required; CDSC 200 with a C or better grade; ENGL 101; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. Students must meet in person or consult via phone, or email with the Program Chair, and obtain written permission by May 15th for fall semester field placements, or November 15th for spring semester field placements. Students must receive a C or better grade to successfully complete this course. 4 Cr. (1 Lec., 9 Lab.) Fall and spring semesters.

CDSC225 Counseling Families & Significant Others: Theory & Practice

This is the final theory course in the Chemical Dependency degree and certificate. The course focuses on the interaction between chemically addicted individuals and significant others or family members. A variety of theoretical perspectives and empirically supported approaches are reviewed. Techniques for assessment, treatment, and care coordination are discussed. Prerequisites: ENGL 101; prior completion of, or concurrent enrollment in, CDSC 101. 3 Cr. (3 Lec.) Spring semester.

CDSC232 Chemical Dependency Counseling Field Wk

This course is the field work component of the Chemical Dependency Counseling degree and certificate programs. Students enter the field placement as interns and are subject to all legal, ethical, and professional standards required of the designated agency staff. A minimum of 120 hours of work experience and 12.5 hours of lecture must be completed per semester. Students review fundamental principles of theory in practicum and have an opportunity to discuss varying topics related to the field work experiences. Prerequisites: Program Chair permission is required; CDSC 101 with a C or better grade; ENGL 101; HLTH 207 or HLTH 208. Students must meet in person or consult via phone, or email with the Program Chair, and obtain written permission by May 15th for fall semester field placements, or November 15th for spring semester field placements. Students must receive a C or better to successfully complete this course. 4 Cr. (1 Lec., 9 Lab.) Fall and spring semesters.

CDSC210 Group Counseling: Theory & Practice

This is one of four theory courses in the Chemical Dependency A.A.S. and Certificate. The course is devoted to group theory and interventions with chemically dependent individuals. A variety of theoretical perspectives and empirically supported approaches are reviewed. Techniques for assessment, treatment, and care coordination are discussed. This course includes material on special populations, best practices, and relapse issues. Prerequisites: ENGL 101. Prior completion of, or concurrent enrollment in, CDSC 101 is required. 3 Cr. (3 Lec.) Spring semesters

CDSC103 Introduction to Prevention

This course provides an introduction to, and an overview of, Alcohol and Other Drugs (AOD) prevention. Students will explore topics such as ethics, cultural competence, program evaluation, community organization, and policy development. Students will practice development of curriculum and training materials for AOD. They will distinguish between counseling and prevention functions, and demonstrate an understanding of the continuum of care. Additionally, students will be exposed to key strategies/interventions used in health, nutrition, mental health, and violence prevention. Prerequisites: HLTH 207 or HLTH 208; prior completion of, or concurrent enrollment in, ENGL 101. 4 Cr. (4 Lec.) Fall and spring semesters.

CDSC110 Clinical Supervision Foundations II

This course will focus on clinical supervision in substance use disorder treatment. This 16- hour classroom training is Part 2 of the OASAS-approved Clinical Supervision Foundations, and fulfills the Clinical Supervision training requirement as stated in the Substance Use Disorder Counselor Scope of Practice. This course will review the role of the supervisor, definitions of clinical supervision, models of supervision, the supervisory alliance, modalities and methods of supervision, assessment resources, performance evaluation, and counselor development. This course is offered online only. Participants must complete the free, 14 hour on-line Clinical Supervision Foundations I (CSFI) course prior to taking this course and submit their certificate of completion prior to beginning this class. Contact the Chemical Dependency Counseling program chair with any questions. 1 Cr. (1 Lec.) Five weeks, fall and spring semesters.

CFOR

CFOR110 Security System Design and Analysis

This course provides an overview of computer security issues, problems and solutions. Topics include encryption, cryptography, firewalls and intrusion detection. Privacy and confidentiality issues, as well as computer use policies, are discussed. Prerequisites: CIS 108 or CSCI 160; MATH 095 and RDNG 116 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (3 Lec.) Spring semester.

CFOR210 Computer Forensics

This course provides information related to the major types of computer crimes being committed today. Topics covered include hacker motivations, identification of victims, methods of gaining access, and execution of attacks. Research and study of well-known cases are covered. Prerequisites: CFOR 110; prior completion or concurrent enrollment in CIS 132; MATH 095 and RDNG 116 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Fall semester.

CFOR220 Intrusion Detection

This course introduces students to the various methods used to detect intrusion of computer systems. The importance of setting up detection measures, monitoring strategies, techniques, and types of responses are covered. Prerequisites: CFOR 110; MATH 095 and RDNG 116 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Fall semester.

CFOR230 Search and Seizure-Legal and Privacy Issues

Introduces students to the processes involved in seizing computer equipment and data, and searching them for evidence. Legal aspects of search and seizure are covered. Topics include guidelines for preparing search warrants and proper handling of evidence. Prerequisites: CFOR 210; CFOR 220; MATH 095 and RDNG 116 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Spring semester.

CFOR240 Economic Crime Investigation

Allows students to apply the methods learned in the previous Computer Forensics courses to white collar crime. Actual case studies are used. Hands-on experiences allows students to investigate, evaluate, and capture evidence. Prerequisites: CFOR 210; CFOR 220; MATH 095 and RDNG 116 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Spring semester.

CHEM

CHEM101 Principles of Chemistry I

This is a study of the basic principles of chemistry including measurement, atomic structure, bonding, mole concept, stoichiometry, and chemical formulas and equations. It is intended for students who have not had a chemistry course. Laboratory experiments are hands-on, wet-lab, performed in a traditional chemistry lab under supervision of a chemistry professor. Substantial outside preparation for the laboratories is required. CHEM 101 fulfills the SUNY General Education Natural Sciences requirement. A student may only apply credit earned in CHEM 101 or CHEM 107 toward degree requirements. PREREQUISITES: MATH 095 or MATH 098 and RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 4 Cr. (3 Lec., 2 Lab.)

CHEM102 Principles of Chemistry II

This course is a continuation of CHEM 101 including studies of liquids, solids, chemical equilibrium, electrochemistry, aqueous solutions, gases, organic chemistry, acids and bases. Laboratory experiments are hands-on, wet-lab, performed in a traditional chemistry lab under supervision of a chemistry professor. Substantial outside preparation for the laboratories is required. A student may only apply credit earned in CHEM 102 or CHEM 108 toward degree requirements. CHEM 102 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: CHEM 101; MATH 095 or MATH 098 and RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 4 Cr. (3 Lec., 2 Lab.) Spring semester.

CHEM107 General Chemistry I

This is a more thorough study of basic principles than CHEM 101. Topics include atoms, molecules, ions, chemical formulas, equations, stoichiometry, gases, electronic structure of atoms, periodic table, bonding, physical properties, phase changes, and thermochemistry. Laboratory experiments are hands-on, wet-lab, performed in a traditional chemistry lab under supervision of a chemistry professor. Substantial outside preparation for the laboratories is required. CHEM 107 fulfills the SUNY General Education Natural Sciences requirement. A student may only apply credit earned in CHEM 101 or CHEM 107 toward degree requirements. PREREQUISITES: MATH 120 and college prep chemistry or CHEM 101; RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 4 Cr. (3 Lec. 2 Lab.) Fall semester.

CHEM108 General Chemistry II

This course is a more thorough study of basic principles than CHEM 102. Topics covered include solutions, chemical equilibrium, acids and bases, electrochemistry, organic chemistry, thermodynamics, and kinetics. Laboratory experiments relate to the lecture topics, and are of a quantitative nature. Laboratory experiments are hands-on, wet-lab, performed in a traditional chemistry lab under supervision of a chemistry professor. Substantial outside preparation for the laboratories is required. A student may only apply credit earned in CHEM 102 or CHEM 108 toward degree requirements. CHEM 108 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: CHEM 107; RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 4 Cr. (3 Lec., 2 Lab.) Spring semester.

CHEM205 Organic Chemistry I

This course is designed to give students a basic background in organic chemistry. The following topics are covered: bonding and atomic theory, nomenclature, stereochemistry, functional groups, aromaticity, (NMR, MS, IR, UV.) cycloalkane, types of reactions, mechanisms, and spectrometry. Emphasis is placed on the chemistry of alkanes, alkenes, alkynes, alkyl halides, and simple aromatics. Lab exercises include the synthesis, isolation, purification, and identification of organic compounds. CHEM 205 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: CHEM 102 or CHEM 108; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100. 4 Cr. (3 Lec., 3 Lab.)

CHEM206 Organic Chemistry II

This course is designed to develop and build upon the basic background in organic chemistry learned in CHEM 205. The following topics will be covered: general synthesis, reaction and reaction mechanisms of major organic functional groups: alcohols, ethers, carbonyl compounds [aldehydes, ketones, carboxylic acids and their derivatives, beta di keto compounds, amino compounds, heterocyclic aromatic compounds, and various biological compounds. In addition, Aromatic compounds, the rule of aromaticity and the preparation, reaction, and reaction mechanism of Electrophilic Substitution and Nucleophilic addition. Emphasis will be placed on reaction mechanisms and a survey of biological macromolecules. Brief details about the structure of Carbohydrates, Proteins, Lipids, and Nucleic acids. In addition, of DNA and RNA Sequences, and the Polymerase Chain Reaction (PCR). CHEM 206 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: CHEM 205; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100. 4 Cr. (3 Lec., 3 Lab.)

CHEM280 Chemistry - Independent Study

This course will enable the student to do in-depth research on some aspect of his/her interest. Faculty member approval is required prior to registration. Prerequisite: ENGL 101 and instructor permission. 1-2 Cr. Occasionally.

CHEM LAB Chemistry Lab Elective

This course is used in the evaluation of transfer credits.

CHEM NOLAB Chemisty Elective no lab

This course is used in the evaluation of transfer credits.

CHEM239 Selected Topics-Chem

A selected topics course, identified by the discipline and a 239 course number, covers discipline-specific subject matter that is not contained in the regularly offered program/discipline-specific courses. Selected topics courses are part of the permanent course offerings, and can award one to four credits. A student can earn credit for multiple selected topics courses provided that the subject matter of each course is unique, and subject to other individual program requirements.

CHEM107H General Chemistry I Honors

This is a more thorough study of basic principles than CHEM 101. Topics include atoms, molecules, ions, chemical formulas, equations, stoichiometry, gases, electronic structure of atoms, periodic table, bonding, physical properties, phase changes, and thermochemistry. Laboratory experiments are hands-on, wet-lab, performed in a traditional chemistry lab under supervision of a chemistry professor. Substantial outside preparation for the laboratories is required. CHEM 107 fulfills the SUNY General Education Natural Sciences requirement. A student may only apply credit earned in CHEM 101 or CHEM 107 toward degree requirements. PREREQUISITES: MATH 120 and college prep chemistry or CHEM 101; RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing; permission of the instructor. 4 Cr. (3 Lec., 2 Lab.) Fall semester.

CHEM228 Biochemistry

This course is designed for students committed to a career in the life sciences and interested in advanced study of current issues in biochemistry. This course will focus on how life works at the molecular level. The topics will cover the structure and function relationships for biological macromolecules such as amino acids, nucleic acids, proteins, lipids, carbohydrates, enzymes, vitamins and hormones, to the signal transduction, metabolic and energy transfer pathways. This course will examine the correlation between these bio-macromolecules, signal transduction and metabolism with human diseases. Prerequisites: Prior completion or concurrent enrollment in ENGL 100; C or better grade in MATH 100 or appropriate qualifying test score; RDNG 116 if required by placement testing; CHEM 205. 3 Cr. (3 Lec.)

CHIN

CHIN101 Mandarin Chinese I

This course is designed to develop beginning level speaking, listening, reading, and writing skills in Mandarin Chinese. Cultural aspects of the Chinese-speaking world are covered. Speaking and understanding colloquial Chinese are emphasized. Substantial outside preparation and lab work are required. CHIN 101 fulfills the SUNY General Education Foreign Language requirement. Prerequisites: Prior completion or concurrent enrollment in RDNG 116 and ENGL 100 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

CHIN102 Mandarin Chinese II

Building on the skills and knowledge of speaking, listening, reading, and writing mastered in CHIN 101, students continue to learn the essentials of Chinese grammar and vocabulary needed for effective communication in everyday situations. Speaking and understanding colloquial Chinese are emphasized. Substantial outside preparation and lab work are required. CHIN 102 fulfills the SUNY General Education Foreign Language requirement. Prerequisites: CHIN 101; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

CIS

CIS 108 Introduction to Computer Information Systems

This course is an introduction to computer technology, models, and systems/networks as well as computer programming designed for Computer Information Systems students. Students are introduced to important hardware/software terminology, models and designs used in the industry, and to problem-solving and programming using a current programming language, such as Python, or Java. Topics include technological models, network and structured program design protocols, algorithm development, testing and debugging, and program documentation. Students may not apply credit for both CIS 108 and CSCI 160 toward degree requirements. Prerequisites: MATH 095 if required by placement; prior completion of, or concurrent enrollment in, ENGL100 or ESL 120, 121, and 122 if required by placement. 3 Cr. (2 Lec., 2 Lab.) Fall and spring semesters.

CIS 132 Network Design

Covers design, installation, and maintenance of local area networks. Topics include installation of hardware and network software, installation of application software, system configuration, hardware and software testing, setting up directories, user accounts, and user access rights. Discussion of different network topologies, medium, and software are also included. Prerequisites: CIS 108 or CSCI 160; MATH 095 and RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Spring semester.

CIS 213 Programming in C++

An introduction to the C++ programming language using structured programming and Object Oriented Programming techniques. Students learn basic program structure, data types, control structures, pointers, arrays, strings, and are introduced to classes and objects. Emphasis is on writing structured programs to solve business-oriented problems. Prerequisites: C or better grade in CIS 108 or CSCI 160; MATH 095 and RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Spring semester.

CIS 214 Systems Analysis and Design

An introduction to the concepts of systems development. Emphasis is placed on taking a structured approach to analyzing existing business-oriented systems, and designing solutions to problems with those systems. Students work in a team environment to solve specific problems and present solutions to the class. Prerequisites: CIS 108 or CSCI 160; MATH 095 and RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (3 Lec.) Spring semester.

CIS 215 Operating Systems

This course is an introduction to computer operating systems. Operating system theory and a comparison of major operating systems in use are discussed, along with the technical and operational trade-offs among them. Prerequisites: CIS 132; prior completion of, or concurrent enrollment in, ENGL 100 or ESL 120, 121, and 122 if required by placement. 3 Cr. (3 Lec.) Fall semester.

CIS 220 Database Concepts

This course covers design and implementation of databases using common DBMS packages. The role of databases in business is discussed, with an emphasis on databases in microcomputers, database design, including definition of requirements, data modeling, normalization techniques, implementation, and Structured Query Language (SQL). Prerequisites: CIS 108 or CSCI 160; prior completion of, or concurrent enrollment in, ENGL 100 or ESL 120, 121, and 122 if required by placement. 3 Cr. (3 Lec.) Fall semester.

CIS 223 Programming in C++ Advanced Topics

This course is an advanced study of the C++ programming language, focusing on the object-oriented aspects of the language. Topics include classes and objects, inheritance, composition, overloading, and data abstraction. Prerequisites: C or better grade in CIS 213; MATH 095 and RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (3 Lec.) Fall semester.

CIS 225 JAVA

This course is an in-depth study of the JAVA programming language, designed for students who have programming experience. Prerequisites: CIS 108 or CSCI 160. 3 Cr. (3 Lec.) Spring semester.

CIS 227 Web Programming & Design

Focuses on the fundamentals of web programming and the development of web-based applications. Client and server-side programming are discussed. Topics include advanced web page development, including Active Server Pages, CGI/Perl, database-driven content, and scripting languages. Prerequisites: CAPS 152; CIS 220; CIS 213 or CSCI 165; MATH 095 and RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (3 Lec.) Spring semester.

CIS 230 Computer Information Systems Internship

Students work a minimum of eight hours per week in local CIS settings. Tasks performed include: programming in high-level languages, evaluation or use of software packages, analysis of problem situations, design of databases, training of users, hardware upgrades and installation, network support, and writing supporting documentation. Pass/Fail grading. Prerequisites: CAPS 123; CAPS 133; CIS 132; CIS 214; CIS 220; CIS 223; MATH 095 and RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (1 Lec., 8 Lab.) Spring semester.

CIS 240 Offensive Security

This course applies experiential learning of techniques and tools used in offensive security also known as penetration testing. This course includes hands-on labs, individual and/or team competition practice in security assessment, vulnerability discovery, security analysis, testing, documentation, recommendation, and reporting. Students will perform an ethical white-hat attack of networks, hosts (servers, clients, web servers, mobile devices, etc.), web sites, social media, and/or apps using various methods for target reconnaissance, host and service enumeration, vulnerability identification and exploitation. Substantial outside preparation required. Due to the various competition levels and testing platforms, this course may be taken more than once giving students the opportunity to level-up. Prerequisites: CIS 132, ENGL101. 3 Cr. (2 Lec., 2 Lab.) Fall and spring semesters.

CIS 249 Special Topics: Computer Info Systems

A special topic(s) course, identified by discipline and a 249 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements. Occasionally.

CIS 224 Fundamentals of Security

This course will focus on the practical and theoretical knowledge of information security. Topics covered include network security threats, mitigation/defense techniques, virtual private networks (VPNs), firewalls, intrusion detection, and security policies in the information technology organization. The course will introduce students to the requirements and outcomes covered by the CompTia Security+ exam. Prerequisite: CIS 132. 3 Cr. (3 Lec.) Fall semesters.

CIS 228 Server Configuration & Administration

This course will focus on the configuration and administration of server appliances. Topics covered include Windows and Linux-based server installation, configuration, and administration. Additionally, the course will explore available cloud-based server appliances. Prerequisite: CIS 132. 3 Cr. (2 Lec. 2 Lab) Spring semesters.

CIS 246 Organizational Cybersecurity

This course examines management issues and practical implications related to securing information systems. The course focuses on the threat environment, security policy and planning, cryptography, secure networks, access control, firewalls, host hardening, application security, data protection, incident response, and networking and review of Transmission Control Protocol/Internet Protocol (TCP/IP). A clear theoretical understanding is established to support the practical components covered. Students learn to audit information systems and use contemporary security software. Prerequisite: CIS 224. 3 Cr. (2 Lec., 2 Lab.) Spring semesters.

COMM

COMM100 Creating Online Media

This course introduces students to the fundamentals of producing online media. The creation and positioning of web sites, online reporting and writing skills, and incorporating audio, video, and graphics in story development will be emphasized. Fundamental journalism skills such as identifying news, reporting and verifying information, and writing with rigor and accuracy will also be emphasized. Other topics covered include basic HTML and website design, legal and ethical problems emerging in online media, and copyright and intellectual property laws related to digital media. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100. 3 Cr. (3 Lec.) Fall and spring semesters.

COMM101 Mass Media

This is a critical issues survey course of national mass media that focuses on media literacy while addressing diversity, equity, inclusion, and social justice. The historical development, economic structure, organization, function, and effects of mass media in society today are emphasized. The course studies the influence of media on American culture through advertising, print, books, news, radio, television programming, the Internet, games, movies, popular music, and other media. It reviews ideological, technological, and regulatory developments that produced our existing media system, and analytical tools and techniques that enhance media literacy. Topics include media's role in shaping attitudes towards race, gender, sexuality, and class, and relationships between media and society. COMM 101 fulfills the SUNY General Education Diversity; Equity, Inclusion, Social Justice, Social Sciences, and Humanities Knowledge and Skills Areas. Prerequisites: None. 3 Cr. (3 Lec.) Fall and spring semesters.

COMM110 Aesthetics/Techniques of Video and Film Editing

This course provides the student with the basic skills necessary to read a film. This course concentrates on formal analysis of the aesthetic and ideological elements that comprise the multiple languages of cinema. The course introduces the student to various genres of narrative cinema as well as to different categories of cinema such as experimental, documentary, animation, and hybrid forms. Students look at the artistic and aesthetic principles of editing pictures and sound. The course combines theory, history, and practice to help students understand the storytelling choices they face in film and video editing. Prerequisite: None. 1 Cr. (2 Lec., 2 Lab for 5 weeks.) Fall and spring semesters.

COMM111 Foundations of Digital Editing

Designed for new media and communications majors, this course is a basic, practical, hands-on introduction to the concepts of digital media editing. Students learn the theoretical knowledge of basic production, along with the tactile and artistic skills needed to design and produce simple edited material. Fundamental manipulation of moving and still graphics, as well as digital sound files are covered. Students use digital programs such as Adobe Premiere, Adobe Photoshop, and Adobe Audition. Prerequisite: Prior completion of, or concurrent enrollment in, MATH 090 if required by placement. 1 Cr. (2 Lec., 2 Lab. for 5 weeks). Fall and spring semesters.

COMM112 Foundations of Motion Graphics

This is a basic, practical, hands-on introduction to the concepts of creating motion graphics. Students learn the theoretical knowledge of basic production, along with the tactile and artistic skills to design and produce layered motion graphics and special effects for insertion in digital video projects. Prerequisite: Prior completion of, or concurrent enrollment in, MATH 090 if required by placement assessment. 1 Cr. (2 Lec., 2 Lab. for 5 weeks). Fall and spring semesters.

COMM115 Introduction to Digital Video

This is a basic, practical, hands-on introduction to the creation of video material for digital presentation. Students learn the theoretical knowledge of basic production along with the tactile and artistic skills to design and produce basic video material. Composition, lighting, sound techniques, and artistic arrangement in video productions are covered. Digital equipment, including camera and non-linear editing systems, are used. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100. 3 Cr. (2 Lec. 2 Lab.) Fall and spring semesters.

COMM120 Broadcast Operations

This course provides hands-on experience in the operation of radio and television equipment. In the radio portion of the course (half of the course) students are trained to operate a broadcast audio board, edit audio tape, and speak into a microphone. In the television portion of the course (half of the course) students are trained to operate studio cameras, audio boards, video switcher, and to direct a simple television program with a student crew. Students will learn professional level production equipment literacy. Prerequisites: Prior completion of, or concurrent enrollment in, MATH 090 if required by placement. 3 Cr. (2 Lec., 2 Lab.) Fall and spring semesters.

COMM140 Introduction to Field Production

This course is a basic, practical, hands-on introduction to the professional creation of video & digital film materials for broadcast and other media video presentations. Students are introduced to basic camera and editing techniques, learn the theoretical knowledge of basic production, and develop the tactile skills needed to design and produce basic digital film/video material. Camera techniques, composition, lighting, sound techniques, and artistic arrangement in video productions are emphasized. Working as part of a professional production team, students write scripts, prepare written plans, and make business-like presentations. Prior completion of, or concurrent enrollment in, ENGL 100 and MATH 090 if required by placement. 3 Cr. (2 Lec., 2 Lab.) Fall and spring semesters.

COMM145 DVD Authoring

DVD Authoring is a comprehensive introduction to making DVDs and bringing titles to the market. Students bring video clips to class and learn how to place and store them on a DVD. Students should have basic knowledge and experience with computers and software applications. Prerequisites: MATH 090 if required by placement. 1 Cr. (2 Lec., 2 Lab. for 5 weeks). Spring semesters.

COMM160 Media Writing

This is an intensive writing seminar based on basic principles and techniques of writing for media which may include but are not limited to writing for TV, print, radio, and online formats. Students will learn how to write news, persuasive copy, and public relations materials. Prerequisites: RDNG 116 if required by placement testing; prior completion of, or concurrent enrollment in, ENGL 101. 3 Cr. (3 Lec.) Spring semester.

COMM170 Broadcast Copywriting

This is a second-level writing course intended to teach students to write creative radio, television, and web commercials. Correct grammar, structure, and style will be important factors in student success. In-class writing assignments will be a significant part of the learning experience. Those, as well as homework assignments, will be read aloud in class and critiqued on the spot. Prerequisite: ENGL 101. 3 Cr. (3 Lec.) Fall semester.

COMM210 Production and Direction

This course is an introduction to the directing language and techniques from the viewpoint of the director of both broadcast and sitcom television. Students explore the different production dynamics between broadcast format and sitcom television/film style. Major objectives are to develop a basic competence in the fundamentals of studio directing, to introduce the creative dimensions of the television medium of human communication, and to develop skills working as a production team. Students will learn to work with performers, production crew, and scripts. Substantial outside preparation for the laboratories will be required. Open to Broadcast Production, Communication and Media Arts, Creative Writing, and Digital Cinema program majors. Prerequisites: COMM 120 or COMM 140; prior completion of, or concurrent enrollment in, ENGL 100 if required by placement. 3 Cr. (2 Lec., 2 Lab.) Spring semester.

COMM225 Communication Law and Ethics

This course introduces students to communication law, with an emphasis on First Amendment issues, libel, privacy, confidentiality, and access to information. The ethics section is designed to help students to think critically, solve problems, and understand the consequences of what they will be doing in the "working world". Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 101. 3 Cr. (3 Lec.) Spring semester.

COMM230 Broadcast Communication Skills

The course is designed to teach students how to deal with the responsibilities of an on-air broadcast position. Special attention is paid to individual voice training, as well as the elimination of regional accents and speech patterns. The ultimate goal of the course is to help students become effective communicators. Reading aloud, ad-libbing from copy, interview content and techniques are integral parts of the course. Prerequisites: COMM 101; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101 and MATH 090 if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Fall semester.

COMM235 Recording Technology II

Students are trained in multi-track recording techniques used by professionals in the broadcast industry. They are exposed to the specialized practices involved in the production of commercial jingles, music beds and narrative programs, SFX, and mix to film/video. Course activities include participation in analog and digital editing, voice-over, multi-track production recording, and final production for broadcast and digital production. Students work on professional, "industry-standard" editing programs. Advanced sound production techniques and special effects used in audio art post-production are emphasized. Prerequisites: COMM 127 and COMM 135; prior completion of, or concurrent enrollment in, ENGL 100 if required by placement. 3 Cr. (2 Lec, 2 Lab.) Spring semesters.

COMM240 Non Fiction & Fiction Field Production

This course is an intermediate-level fiction/non-fiction production course that emphasizes the production skills, storytelling concepts, and the legal and ethical framework for successful documentary and short story productions. Also covered are different stylistic approaches to the genre and concepts related to the video maker's "voice" within his or her work. The aesthetic focus is on creative authorship, personal vision, and the exploration of strategies and methods for transforming vision into reality. The technical focus is on increasing sophistication and skill within specific areas of field production: sound recording, camera work, lighting, production planning, and computer-based nonlinear editing systems. Short projects are completed. Prerequisites: COMM 111; COMM 140; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (2 Lec., 2 Lab.) Fall and spring semesters.

COMM245 Professional Video Editing and Post Production

This course, designed for students with video editing experience, focuses on advanced techniques to help streamline system, media, and project management. The theory and practice of editing through overall projects, and post-production collaboration are emphasized. Specific topics discussed and demonstrated include the principles, terms, and concepts of random access digital editing, along with storytelling, emotion, pacing, openings, and intercutting. Screenings, class exercises and individual projects are integral parts of the course. Prerequisites: COMM 111; COMM 112; COMM 140. 3 Cr. (3 Lec.) Fall semester.

COMM249 Special Topics-Communication & Media Art

Specialized courses designed to respond to unique student interests or current events. Special topics course descriptions are given in each semester's course schedule. Occasionally.

COMM250 Sports Field Production

Students are introduced to the fast-paced, high-pressure field of court and field-side sports production. The focus of the course is not so much on the production tools (i.e., digital and analog equipment and technology), but on what to do with them. Students learn how to use cameras, switchers, and post-production techniques to structure pictures and sound for maximum communication effectiveness. They handle every aspect of behind-the-scenes television sports remote production including planning, producing, executing, and editing home games at the college. Students are expected to produce a weekly sports show that airs on cable television. Prerequisites: COMM 120; COMM 140; prior completion or concurrent enrollment in ENGL 100, MATH 090, and RDNG 099 if required by placement testing. 3 Cr. (1 Lec., 4 Lab.) Occasionally.

COMM262 Portfolio Preparation-Communication

This course is intended for Broadcast Production, Communication and Media Arts, and Digital Cinema program majors in their second year of study. Students explore transfer options and/or potential employers/clients and create a visual/audio portfolio. Topics include researching transfer schools and/or employment opportunities, selecting works for the portfolio, considering different portfolio delivery and presentation methods, writing mission statements and resumes, interviewing skills, and creating a finished portfolio that meets the requirements of the targeted transfer institutions or employers. Prerequisites: Broadcast Production or Communication and Media Arts or Digital Cinema major; completion of two semesters of program courses; prior completion of, or concurrent enrollment in, ENGL 101. 1 Cr. (1 Lec.) Spring semester.

COMM280 Communication & Media Arts-Independent Study

This course will enable the student to do in-depth research on some aspect of his/her interest. Faculty member approval is required prior to registration. Prerequisite: ENGL 101 and instructor permission. 1-3 Cr. Occasionally.

COMM285 Radio & Digital News Production

This is a second-year news course designed to help students build on the writing skills learned in COMM 160 Media Writing. Students have the opportunity to take the next step in the news process by applying the written material and news gathering skills they have learned to produce radio and online content. This content includes, but is not limited to, hourly newscasts, radio news magazine, long-format programming, remote reporting, emergency, large-event coverage, and online formats. Students will be expected to produce content under real and simulated pressure. Prerequisites: ENGL 101; COMM 120; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in MATH 090 if required by placement testing. 3 Cr. (2 Lec. 2 Lab.) Fall semester.

COMM290 Television News Production

This is an advanced production course that covers studio news operations. The class functions as a working news crew with attendance and class participation critical for each student's success. Prerequisites: COMM 120; MATH 090 and RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (3 Lec.) Spring semester.

COMM295 Television News Production and Origination

The theories and principles of producing regularly scheduled television newscasts and news programs are covered in this advanced course. Students gain practical experience in news production and talent roles. Serious study, criticism, and evaluation of broadcast journalism in its varied and changing forms are emphasized. Prerequisites: COMM 101; COMM 140; ENGL 101; prior completion or concurrent enrollment in MATH 090 if required by placement testing. 5 Cr. (2 Lec., 6 Lab.) Spring semester.

COMM265 Communication & Media Arts Internship

This course provides an opportunity for Broadcast Production, Communication & Media Arts, and Digital Cinema program majors to gain work experience in a media outlet. Prior to enrollment, a student must have completed 12 credits of Communication (COMM) coursework with C or better grades, and meet other requirements. Prerequisites: 2.0 or higher cumulative GPA; ENGL 101; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in MATH 090 if required by placement testing; permission of Communications & Media Arts program chair. 3 Cr. (9 Lab.) Occasionally.

COMM298 Cinema Capstone

Cross-listed as ENGL 298.

Students apply what they have learned in the Digital Cinema program courses as they work together to produce a short form, narrative, digital film. The course emphasizes collaboration and cinematic storytelling and aesthetics throughout the preproduction, production, and postproduction stages. Topics include script development, business and legal concerns, budgeting and scheduling, casting, directing, art and sound design, and cinematography. Hands-on participation gives students experience with the technical aspects of preproduction (editing, titles, and effects, score, and sound). In addition, students learn about project promotion as they explore transmedia approaches, enter targeted film festivals, and identify appropriate distribution choices. Prerequisite: COMM 240; prior completion or concurrent enrollment in ENGL 101; ENGL 135; MATH 095 and RDNG 116 if required by placement testing. Restricted to Digital Cinema majors. 3 Cr. (3 Lec.) Spring semester

COMM270 Hollywood: On Location

Students spend 20 days in California touring studios, speaking with industry leaders, and working as interns on Hollywood productions. Intended for second year Digital Cinema and Broadcast Production -Television majors, the entertainment industry and the vast history of storytelling in Hollywood are explored and researched. Students produce a film or television episode working alongside industry professionals. They develop research skills, storytelling techniques, networking skills, collaboration and leadership skills. The course consists of 40 lecture hours in meetings prior to the Hollywood trip; 30 lecture hours during the trip; and 105 lab hours for fifteen out of the 20 days in Hollywood. Students must be in good academic standing with a 3.2 GPA or higher; they must submit a faculty recommendation and an application. The Dean of Instruction and the course instructor select a limited number of students based on the course requirements and completed prerequisites. Substantial course fee. Prerequisites: COMM 210; prior completion or concurrent enrollment in ENGL 101; prior completion or concurrent enrollment in MATH 095 if required by placement testing; RDNG 116 if required by placement testing. 6 Cr. (4 Lec, 2 Lab) Occasionally.

COMM105 Careers in Audio/Music

This course is designed to guide students through the variety of careers available in Audio and Music Production and Design. The class will explore the roles and responsibilities for positions that include but are not limited to: producer, recording engineer, studio director or manager, film scorer/composer, MIDI technician, sound designer, AV installer, video conference tech, music editor, music supervisor/director, film arranger/adapter. Prerequisites: None. 1 Cr. (1 Lec.) Spring semester.

COMM127 Audio Production I

Students will learn the fundamentals of both analog and digital audio production. Topics include recording consoles: design, function, and signal flow; signal processing: reverberation, delay, equalization, compression, and a host of effects; introduction to microphones and speaker technologies; introduction to music production and radio production techniques. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 if required by placement. 3 Cr. (2 Lec., 2 Lab). Fall semester.

COMM135 Recording Technology I

This course covers the basics in recording technology using industry standard hardware and software with digital audio workstations. Students will use microphones, outboard processors, and basic concepts in music theory, including studio set-up, microphone technique, and principles of analog and digital audio mixing to produce audio programs. This course is designed for students pursuing a career in audio design and production. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 if required by placement. 3 Cr. (2 Lec., 2 Lab) Fall semester.

COMM227 Audio Production II

This course covers the fundamentals and practical applications of a digital audio system, as well as methods for functioning in an integrated MIDI/digital audio workstation (DAW)/analog studio environment. This includes techniques for the analysis and study of audio signals and systems; decibels in audio and acoustical applications; systems analysis of contemporary recording and synthesis technology. Course topics include system setup and interconnections; MIDI interface and synchronization; aspects of digital recording consoles/mixers, I/O, sample rate, and bit depth; and basics of a DAW, such as the elements of hard-disk recording, track and file management, digital audio, and sequencing strategies. Assignment-based lab time required. Prerequisites: COMM 127; prior completion of, or concurrent enrollment in, RDNG 116 if required by placement. 3 Cr. (2 Lec., 2 Lab) Spring semester.

COMM257 Advanced Writing & Reporting

An advanced course for Journalism majors with a focus on writing under deadline. Students will learn professional-level writing, editing and interviewing techniques. Students will write features, hard news and investigative pieces for the converging print, online and broadcast mediums. Students will learn advanced reporting techniques including; record searches, computer-assisted research and interviewing skills. Prerequisite: Prior completion or concurrent enrollment in ENGL 101; MATH 090 if required by placement testing; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Spring semester.

COMM157 Podcasting

This course will concentrate on the basics of narrative podcasting. Students will learn how to interview, organize their workflow, and construct episodes. Topics include research, pre-production planning, scriptwriting, recording techniques, postproduction editing and mixing, scoring, and distribution. Successful students will leave the course with episodes for an audio portfolio. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100. 3 Cr. (2 Lec, 2 Lab) Fall semester.

CONT

CONT107 Construction Materials

This is a first semester course designed primarily for Construction and Environmental Technology students. It is intended to develop familiarity with and an understanding of the properties of basic construction materials including concrete, steel, wood, aggregates, and masonry and to explore environmental regulations, alternative construction methods, and sustainability in the construction industry. Course content will be presented through lecture, class discussion, demonstrations, and field trips. Prerequisites: Prior completion of or concurrent enrollment in MATH 095 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall semester.

CONT115 Construction Estimating and Planning

This is a study of construction cost estimating and planning, consisting of quantity take-off, material and labor costs and project planning. Emphasis is placed on interpreting architectural and engineering plans and specifications. Prerequisites: CONT 107; DRAF 117; MATH 095 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. 2 Cr. (1 Lec., 2 Lab.) Spring semester.

CONT202 Surveying I

CONT 202 is the first of a sequence of two courses in plane surveying. It focuses on fundamental surveying theory and terrestrial-based survey measurements. Computations are made using an orthogonal 2D coordinate reference system and vertical datum. Use of traditional and modern surveying instruments is covered as well as computation methods using Coordinate Geometry (COGO) software. The emphasis of the course is primarily on construction and civil engineering applications. Instruction includes lectures and field use of traditional and modern instruments to perform measurements of distances, areas, angles, directions, elevations, and coordinates. Prerequisites: MATH 122; RDNG 116 if required by placement. 3 Cr. (2 Lec., 3 Lab.) Fall semesters.

CONT203 Surveying II

This is the second of two surveying courses. It expands on terrestrial-based survey, the use of total station and Coordinate Geometry (COGO) software, but it primarily focuses on geomatics and spaced-based survey measuring. Computation methods involve a geodesic 3D coordinate reference system. Use of Global Navigation Satellite Systems (GNSS) equipment, remote sensing, and geographic information systems technologies will be covered. The emphasis of the course is on construction, civil, and environmental engineering applications. Instruction includes lectures and field use of modern instruments to perform subdivision, topographical survey, route alignments, Earthwork, and hydrographic survey. Prerequisites: CONT 202. 3 Cr. (2 Lec., 3 Lab.) Spring semesters.

CONT208 Construction Management and Regulation

This course covers "Basic Management" used in the construction industry including construction economics (CPM scheduling, estimating the use and legal implications of basic construction, and incorporating environmental and land use regulations and building codes into the construction management process. Prerequisites: CONT 107; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.) Spring semester.

CONT210 Structural Design

An analysis of forces on static, rigid bodies, and an introduction to strength of materials and structural design. Topics include vector analysis, equilibrium, moments, centroids, moments of inertia, internal reactions, stress and strain, and design of beams and columns. Prerequisites: MATH 122; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 4 Cr. (3 Lec., 2 Lab.) Spring semester.

CONT216 Materials Testing

Laboratory testing procedures pertaining to a variety of construction materials are discussed, followed by performance of those tests. Special attention is placed on concrete testing in accordance with procedures set by ASTM standards. Course content is presented through lecture, class discussion, and demonstrations. Students perform lab exercises either individually or in groups and prepare individual, complete, formal reports of each exercise to professional standards. Lab fee required. Prerequisites: CONT 107; ENGL 100; prior completion of, or concurrent enrollment in, MATH 122 or MATH 138. 2 Cr. (1 Lec., 2 Lab.) Spring semesters.

CONT280 Const.Tech Independent Study

This course provides the opportunity for more in depth study of a construction and environmental technology topic. Faculty member approval is required prior to registration. 1-3 Cr. Occasionally.

CONT209 Soil Mechanics

This course is an overview of soil types, properties of soils, and their behavior under stress. Students learn soil classification and basic soil property tests, including field testing. The standards for laboratory testing by the American Society of Testing and Materials (ASTM) are used in most soil testing processes. Lab fee required. This course fulfills the SUNY GEN ED Natural Science requirement and is a lab science course. Prerequisites: MATH 122; prior completion of, or concurrent enrollment in, ENGL 103. 3 cr. (2 Lec, 3 Lab). Fall semesters.

CONT104 Print Reading for Construction

This course is an overview of interpreting and visualizing large-print, construction drawings both residential and commercial. Site plans, architectural drawings, foundation, structural, residential framing, plumbing, HVAC, electrical, and welding prints are studied. Green building characteristics are also included and careers in construction are reviewed. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 or ESL 120, 121, and 122. 3 cr. (3 Lec). Fall semesters.

CONT260 Hydraulics and Hydrology

This course is an introduction to hydraulics and hydrology with applications in civil engineering technology. The first part of the course covers the principles of fluid mechanics, focusing on water as the fluid. Applications such as pressures on conduits and submerged surfaces, flow in pipes and open channels, and flow measurement techniques are explored from study of hydrostatics, hydrodynamics, and open channels hydraulics. The second part of the course covers the study of fundamental hydrology and its application to perform runoff calculations using the rational method to determine peak discharges for storm sewer design. Prerequisites: RDNG 116 if required by placement and MATH 122. 4 cr. (3 Lec., 2 Lab). Spring semesters.

CRED

CRED199 Prereq Credit Courses Needed

Students registered in this course need to have their schedule changed so they are repeating the academic course that they didn't successfully complete. The number of regular credits needed are listed and the section number is "MISC."
See Prerequisite Drop/Add Form for listing of courses dropped.

CRJU

CRJU CAREER

CRJU104 Introduction to Corrections

This course focuses on the components and programs that constitute the correctional system within the United States. Major topics include origins and history of correctional philosophies, rationales, practices, programs, and institutions; administration and management of correctional facilities and programs; constitutional requirements and requirements in the operations of corrections; legal rights of inmates; incarceration of special-needs offenders; supervision of offenders who are not incarcerated; and the future of punishment and corrections. Prerequisites: RDNG 116 if required by placement testing; prior completion of, or concurrent enrollment in, ENGL 100. Cross-listed as HUMS 104. 3 Cr. (3 Lec.) Fall semester.

CRJU105 Introduction to Criminal Justice

This is an introductory study of the agencies and processes involved in the criminal justice system. Topics include the roles of the executive, legislative, and judicial branches of government, law enforcement agencies, prosecutors, criminal courts, the various components of corrections, and causes of crime. Roles and problems of criminal justice in a democratic society are analyzed, and emphasis is placed on the relationships among the major components of the system. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 MATH 090, and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters

CRJU110 Introduction to Policing

The course examines the design and implementation of police patrol operations, functions, duties, policies and procedures, and associated problems. Police discretion, use of force, liability, ethics, and landmark court cases are analyzed and applied. Contemporary cases and historic events are examined in conjunction with their roles and illustrations of police patrol methods and issues. Evolving changes within patrol operations, such as community policing, cultural diversity, and problem-solving policing are also studied. Prerequisites: Prior completion or concurrent enrollment in ENGL 100, MATH 090, and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Spring semester.

CRJU205 Concepts of Criminal Law

In this course, criminal law is analyzed with an emphasis on the statutory classifications of crime and the elements necessary to establish a crime and criminal intent. Students read and analyze court cases which examine penal statutes and discuss constitutional implications and become familiar with both the common law and statutory definitions and applications. Prerequisites: C or better grade in CRJU 105; prior completion of, or concurrent enrollment in, ENGL 101. 3 Cr. (3 Lec.) Fall semester.

CRJU210 Introduction to Criminal Investigation

In this course, basic principles of criminal investigation are examined. These principles include security, preservation and recording of crime scenes, crime scene search, collection, preservation and security of physical evidence, preliminary and secondary investigation processes, scientific aids to investigations such as DNA, crime causation, and modus operandi, causes of death and death scene analysis, sources of information, including informants, interviews and interrogations, note taking and report writing, and case preparation. Prerequisites: C or better grade in CRJU 105; RDNG 116 if required by placement; prior completion of, or concurrent enrollment in, ENGL 101. 3 Cr. (3 Lec.) Fall and spring semesters.

CRJU212 Community Corrections Cross-listed as HUMS 212.

This course examines the variety of programs and services developed and used by community corrections. Major topics include probation, intermediate corrections, parole, criminal sentencing structures and processes, management of community corrections organizations, supervising a differentiated offender population, practitioners within community corrections, and juvenile community corrections programs. Prerequisites: RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.) Spring semester

CRJU215 Legal Aspects of Evidence Cross-listed as PARA 216

This course is a survey of issues involving U.S. Constitutional Law, including the content and history of the Constitution and its amendments, landmark Supreme Court decisions, the relationships among political institutions, civil rights and liberties, commerce and property rights, and criminal justice and rights. Information is presented from legal and historical perspectives. A student successfully completing this course acquires some proficiency with the scholarly study of law and its application. BUAD 201 or CRJU 105 or PARA 101 or POSC 103 are recommended prior to taking this course. Prerequisites: ENGL 101. 3 Cr. (3 Lec.) Fall semester

CRJU230 Criminal Justice Internship

This course is an opportunity for criminal justice majors to gain work experience in a criminal justice, human service, or community-based social service agency. A student may participate in the criminal justice internship after completing 12 semester hours of criminal justice courses and meeting other requirements. However, placements are prioritized and first offered to criminal justice majors in their final semesters. Before registering for the course, students must contact the criminal justice program chair. Eligibility criteria include an overall minimum GPA of 2.5 and a valid New York State driver's license. In addition, students must undergo legal history/court record background checks by host agencies. Convictions of certain crimes and other violations of the law may preclude participation. Prerequisites: C or better grade in CRJU 105; CRJU 210 or CRJU 205 and SOCI 207; ENGL 101 and RDNG 116 if required by placement testing. Prior completion or concurrent enrollment in MATH 090 if required by placement testing. Instructor permission is required; the instructor may allow concurrent enrollment in CRJU 210 or CRJU 205 and SOCI 207. 3 Cr. (9 Lab.) Fall and spring semesters.

CRJU280 Independent Study-Criminal Justice

This course will enable the student to do in-depth research on some aspect of his/her interest. Faculty member approval is required prior to registration. Prerequisite: ENGL 101 and instructor permission. 1-3 Cr. Occasionally.

CRJU217 Ethics in Criminal Justice

This course is an examination of ethical considerations facing criminal justice practitioners. Topics include defining moral behavior; developing moral and ethical behavior; exploring ethics within law enforcement systems; ethics and the courts; ethics and corrections; the ethics of punishment; policy implications; professionalism; and the role of pride for practitioners. CRJU 217 fulfills the SUNY GEN ED Humanities requirement. Prerequisites: Prior completion or concurrent enrollment in CRJU 105 or SOCI 101, and prior completion or concurrent enrollment in ENGL 101; prior completion or concurrent enrollment in MATH 090 and RDNG 116 if required by placement testing. Cr. 3 (3 Lec.) Fall semester.

CRJU249 Special Topics - Criminal Justice

A special topics course, identified by the discipline and a 249 course number, addresses experimental or short-lived subject matter not covered by the formally approved course offerings. A given topic(s) course may be offered up to three times. Approval occurs at the department level (1). The content-specific title and description are published only in the semester course schedule(s). Credit may be earned in multiple special topic(s) courses provided that the subject matter of each course is unique, and subject to other individual program requirements.

CSCI

CSCI160 Computer Science I

This course introduces students to computer programming as a discipline to solve problems and process information. Topics include computer memory, variables, data types, algorithms, decisions, repetition, files, arrays and modules using a common programming language such as Python, Java, or C++. Students may not apply credit for both CIS 108 and CSCI 160 toward degree requirements. Prerequisites: Prior completion of, or concurrent enrollment in, MATH 120 or MATH 122, or three years of high school math including Algebra II; prior completion of, or concurrent enrollment in, ENGL 100 or ESL 120, 121, and 122 if required by placement. 3 Cr. (2 Lec., 2 Lab.) Fall and spring semesters.

CSCI165 Computer Science II

This is an introductory computer science course covering problem-solving, algorithm development, and object oriented design in a modern programming language in such as Java, Python, or C++. Specific topics include objects, methods, data structures, classes, abstraction, encapsulation, inheritance, polymorphism, and exception handling. Applications are from a variety of areas. Prerequisites: CSCI 160 or CIS 108; MATH 120 OR 122 or three years of high school math, including Algebra II; prior completion of, or concurrent enrollment in, ENGL 100 or ESL 120, 121, and 122 if required by placement. 3 Cr. (2 Lec., 2 Lab.) Spring semester.

CSCI205 Computer Science III-Data Structures

This course builds upon the content in CSCI 165 Computer Science II covering algorithms, data structures, and object-oriented design. Topics include built-in data structures, user defined data structures such as stacks, queues, linked lists, trees, hash tables and graphs. Algorithms include recursion, sorts, searches, and efficiency considerations. Data encapsulation is emphasized. The programming environment is a modern language such as Python, Java, or C++. Prerequisites: CSCI 165; prior completion of, or concurrent enrollment in, MATH 138 or equivalent. 3 Cr. (2 Lec., 2 Lab.) Fall semester.

CSCI210 Computer Architecture & Organization

This course develops basic concepts of electronic computers and introduces the subject of computer architecture. Assembly language programming is covered in considerable detail. Other topics include machine language, addressing techniques, subroutines and control linkage, and macros. Prerequisites: CSCI 205; MATH 138 or higher; prior completion of, or concurrent enrollment in, ENGL 100 or ESL 120, 121, and 122 if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Spring semesters.

CSS

CSS 112 Hardware Repair and Maintenance

This course prepares students to design, build, upgrade, maintain, and repair computer information system devices. Students will develop skills which prepare them to pursue an A+ certification in hardware. Students develop these skills through hands-on and virtual lab experiences. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 or ESL 120, 121, and 122 if required by placement. 3 Cr. (2 Lec., 2 Lab.) Fall semester.

CSS 212 Help Desk and User Support

This course covers user support, help desk management, and troubleshooting techniques. The Help Desk and User Support Specialist will provide technical support to other employees, vendors and business customers for computers (hardware), applications (software), and peripherals. These technical support personnel investigate, analyze, troubleshoot, and document both first level and second level (complex) problems. Students use established process and procedures including documenting and tracking trouble tickets using database systems. Prerequisites: CSS 112; MATH 095 and RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Fall semester.

CSS 240 Computer Support Specialist Internship

Provides a 14-week supervised work experience in the field of computer support. Students work a minimum of eight hours per week in local computer support settings. Duties performed include: installation and upgrades of various hardware peripherals, detection and diagnosis of hardware and software problems, and repair of hardware devices. Pass/Fail grading. Prerequisites: CSS major and completion of all required CAPS, CIS, and CSS courses; MATH 095 and RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (1 Lec., 8 Lab.) Spring semester.

CULI

CULI101 Introduction to Professional Cooking

This course is designed for students entering the Culinary Arts degree program. Students will learn to identify and apply standards of professionalism in a working kitchen and adhere to professional brigade requirements. Through hands on demonstration and participation, students will practice key fundamental cooking techniques and classic culinary preparations. Students will explore basic cooking reactions, and learn how and when to apply them to create a desired outcome. Students will begin to learn product identification, taste evaluation and development of a culinary palate. Practice in sanitation and safety, equipment operation, table service, teamwork and problem solving are integral to this course. Special projects in menu planning, purchasing, preparation, and services are required. Lab fee required. Basic math skills recommended Prerequisites: Prior completion of, or concurrent enrollment in, HRMG 105. 4 Cr. (2 Lec., 6 Lab.) Fall and spring semesters.

CULI102 Food Preparation II

Building on introductory concepts learned in CULI 101, the course focuses on culinary operations concepts, including kitchen structures and design, inventory and control, service systems and advanced menu development within a commercial setting. Attention is given to food combinations, types of cuisine, and the creative as well as practical process in menu planning and costing of product from local sources when practical. Lab fee required. Prerequisites: C or better grade in CULI 101; HRMG 105, ENGL 100; MATH 090 if required by placement testing; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. 4 Cr. (2 Lec., 6 Lab.) Fall and spring semesters.

CULI160 Back of House Kitchen Practicum

An experiential learning course within a 'back of the house' culinary operation teaches students about the nuances of a busy kitchen. Practical workplace training is supported by an individualized learning plan. Prerequisites: C or better grade in CULI 101; prior completion or concurrent enrollment in CULI 102 and ENGL 101; HRMG 100, HRMG 105; MATH 090 if required by placement testing; previous completion or concurrent enrollment in RDNG 116 if required by placement testing. 2 Cr. (6 Lab.) Fall and spring semesters.

CULI205 Garde-Manger & Catering Kitchen

The basics of garde manger production are learned through preparation of appetizers, condiments, and hors d'oeuvres. Emphasis is placed on buffets and other catering production and presentation concepts. Topics include: hot and cold hors d'oeuvres; salads, dressings, and relishes; sandwiches; patés and terrines; chaudfroids, gelees, and molds; canapés; and garnishing, carving, and decorating. Laboratory practice parallels class work. Lab fee required. Prerequisites: C or better grade in CULI 101; prior completion or concurrent enrollment in ENGL 101; HRMG 105; MATH 090 if required by placement testing; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. 4 Cr. (2 Lec., 6 Lab.) Fall semester.

CULI270 Restaurant Operations & Front of House Practicum

Students are introduced to the use of technology in group restaurant reservations, guest orders, point of sale, scheduling and inventory. Students are required to complete a minimum of 90 work hours of field experience at the TC3 culinary lab facility in downtown Ithaca. Rotations include classic and contemporary table service, beverage preparation and service, guest relations, order taking in an à la carte environment, service sequence and etiquette, point-of-sale systems, cash handling, merchandising, public area sanitation and safety, dining room preparation and hosting/reservations. Prerequisites: Prior completion or concurrent enrollment in ENGL 101; C or better grade in HRMG 100; HRMG 105; HRMG 107; MATH 090 if required by placement testing; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. CULI 101 is recommended. 4 Cr. 4 Cr. (2 Lec., 6 Lab) Fall and spring semesters.

CULI120 Principles of Food Preservation

This lab course is designed to explore the basic principles of food preservation for students interested in culinary arts and or sustainable farming. No prior experience in a commercial kitchen necessary but encouraged. Students will learn safe and efficient methods for preserving foods through classroom instruction and hands on processing of foods sourced primarily from the Tompkins Cortland Community College farm. Topics to be covered include basic knife and kitchen equipment safety, state and local regulations for commercial vs cottage goods, labeling requirements, economic and nutritional considerations, licensing and recipe development requirements, pickling, fermenting, canning, curing, dehydration, freezing and jams and jellies. Students are required to complete special projects in recipe development. Lab fee required. Prerequisites: Prior completion of or concurrent enrollment in ENGL 100; prior completion of or concurrent enrollment in Math 090. 2 credits (1 lec. 3 lab). Fall semester.

CULI110 Introduction to Baking & Pastry

This introductory-level course covers the basic theory and skill sets used throughout the field of baking and pastry. Topics covered include the use of hand tools and equipment found in a bake shop, as well as the exploration of baking and pastry ingredients and their functions. Students will practice scaling and converting recipes and mixing procedures, and learn chemistry as it relates to baking. Issues relating to ingredient selection, production scheduling, and sustainability considerations for bake shops will be discussed. Students will taste and evaluate products they create in class to enhance their understanding of the course material and begin to differentiate between classic dessert and pastries. Techniques practiced in lab include production of yeast breads, pastry doughs and batters, custards creams, and mousses, fillings, frostings, and dessert sauces, and plated desserts. Special projects in student-created desserts will be showcased during a student-led event. Prerequisites: CULI 101 or HRMG 101, and MATH 090 if required by placement assessment. Lab fee required. 4 Cr. (2 Lec. 6 Lab.) Spring Semester.

CULI153 Culinary Cannabis

Cooking with cannabis is a growing trend and an exciting career path in the culinary industry. As states continue to legalize the sale and use of cannabis, creativity and skills in this field are in high demand. Using industrial hemp as a model, this course will prepare students with the credentials needed to navigate a broad range of skills for cooking with cannabis including creating butters, oils, alcohol based tinctures, extractions, and wine. Topics covered include plant anatomy, storing and cooking of cannabis, concentrates and extracts, the endocannabinoid system, terpene pairing, math and potency, and safety After successfully completing this course, students will be prepared for the Specialization Certification in Culinary Cannabis and Edibles exam offered by the American Culinary Federation (optional). Students will be working with hemp plants containing 0.3% or less THC in accord with federal regulations. Prerequisites: ENVS 150, CULI 101, and HRMG 105. 4 Cr. (1 lec., 6 lab). Spring semesters.

DRAF

DRAF107 Engineering Graphics

This course introduces students to the graphical "language of the engineer," and is designed for students planning to enter an engineering-related field. Students explore graphical communication through freehand sketching and 3-D modeling using SolidWorks. The course emphasizes drafting standards in the creation of multi-view and pictorial drawings, and incorporates dimensioning and tolerances. Prerequisites: MATH 095 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. 2 Cr. (1 Lec., 3 Lab.) Fall and spring semesters.

DRAF117 Architectural Drafting I

The first of a two course sequence intended to introduce and develop proficiency in basic drafting techniques used in building and construction drawing. In addition, related light construction principles are introduced. Using AutoCad, the student creates building plans, sections and details. Note: The course no longer includes any manual instrument drawing and it is not an architectural "design" course. Prerequisites: ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing; MATH 090 if required by placement testing; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. 3 Cr. (2 Lec., 3 Lab.) Fall semester.

DRAF118 Architectural Drafting II

This course is a continuation of DRAF 117. New material to be explored includes electrical, plumbing and HVAC systems, building code requirements, site considerations, and basic concepts of residential planning, and alternate energy systems. Using techniques developed in various software programs, students develop site and system plans, research alternative energy and new technologies in the construction industry, and develop and demonstrate team work and presentation skills. Prerequisites: DRAF 117 or equivalent; MATH 090 and RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (2 Lec., 3 Lab.) Spring semester.

DRAF120 Introduction to Computer Aided Drafting

This is an elective course that provides an introduction to the use of computer application software when creating engineering drawings. The course is project oriented with all drawings produced using computer aided design (CAD) software. Note: While the course is open to any student with an appropriate background in drafting fundamentals, students who have completed DRAF 107 or DRAF 117 may not use credit earned for DRAF 120 toward degree requirements. Prerequisites: Basic drafting skills in multi-view drawing and dimensions; MATH 095 if required by placement testing; prior completion or concurrent enrollment in RDNG 099 if required by placement testing. 2 Cr. (1 Lec., 3 Lab.) Occasionally.

DRN

DRN 101 Intro to Drones: Regulations & Operation

This course is designed to give students an introduction to drones and to prepare them for the FAA Part 107 remote drone pilot certification exam. This course covers the five knowledge areas on the exam namely regulations, the national airspace system, weather, aeronautical map reading, and operations. Students will get hands-on training with drones and with the software that drones utilize. 2 Cr. (1 Lec. 2 Lab). Fall and spring semesters

ECHD

ECHD110 Children and the Arts

This course is a study of the creative arts processes in visual art, drama, literature, music, and movement for students preparing to work with young children. Opportunities are given to identify and develop programs, lessons and activities to meet young children's needs in the area of creative arts. The value of the arts in early childhood, both as an important end and as tools for success in other areas is discussed (NAEYC). Prerequisites: Prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

ECHD125 Introduction to Early Childhood Education Cross-listed as HUMS 125.

This course focuses on the functioning of the total child, stressing the importance of early childhood education in a diverse society. Emphasis is placed upon the need to understand child growth and development, developmentally appropriate practices, positive guidance, and the importance of working with families. The students use observational worksheets in natural settings. Educational philosophy, legislation, public policy concerning the young child, and an overview of child care services are also discussed. The NYS (New York State) Common Core standards will be discussed. Students will be required to spend 20 hours of observation and participation in an early childhood setting throughout the semester. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters

ECHD206 Infant/Toddler Environments and Curriculum

This course focuses on the education and care of infants and toddlers while building a partnership with each child's family through meaningful and respectful communication. This course examines the principles of planning a developmentally appropriate environment for each age group and emphasizes that nurturing a positive identity and appreciation of diversity is essential for children to thrive. The relationship between the infant and toddler learning environment and the curriculum is thoroughly investigated, including the role of teachers in the creation and facilitation of both. Learning through play, relationship building, and observation are put into action in a mandatory 45 - hour field study. Students are expected to complete 22.5 hours in an infant room and 22.5 hours in a toddler room. Prerequisites: ECHD/HUMS 125. 4 Cr. (3 Lec., 3 Lab.) Fall semester.

ECHD225 Early Childhood Curriculum Development Cross-listed as HUMS 225.

Introduces and examines recent research in the field of early childhood development and uses it to develop curriculum for young children. Emergent, developmentally appropriate, anti-bias, and creative curriculum are discussed and integrated. Students demonstrate situations and analyze possible effects of methods discussed in class. Readings on methods and materials in the early childhood classroom are required. Prerequisites: ECHD/HUMS 125; prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing; ECHD 110 recommended. 3 Cr. (3 Lec.) Fall and spring semesters

ECHD240 Techniques for Observing and Recording Young Children's Development

Designed to acquaint early childhood students with the observation techniques they need to become thoroughly familiar with how children grow and develop. The observation techniques are a skeleton on which the students build knowledge of child development and behavior. Students also learn the goals, benefits and uses of assessment. Each week students review child development principles and use one special observation technique to study these principles. Prerequisites: RDNG 099 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.) Fall and spring semesters.

**ECHD242 Guided Field Work - Early Childhood
Education**

This course is designed to provide early childhood students with an advanced hands-on experience in an early childhood setting. Students have an opportunity to develop their abilities to understand and relate to young children in a group setting. They participate in classroom planning and work as a member of an early childhood learning team. Each student works with an experienced early childhood professional as his/her supervising teacher for a minimum of 112 hours during the semester. Students are also required to attend three-hour bi-weekly seminars, during which they will be able to integrate their experiences with theory and research. Corequisite: ECHD 240. Prerequisites: ECHD 110; ECHD/HUMS 125; ECHD/HUMS 225; ENGL 101; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. 4 Cr. (1.5 Lec., 8 Lab.) Fall and spring semesters.

ECHD242H Guided Field Work Early Child Honors

This honors course is designed to provide members of the early childhood academy with an advanced hands-on experience in an early childhood setting. Students have an opportunity to develop their abilities to understand and relate to young children in a group setting. They participate in classroom planning and work as a member of an early childhood learning team. Each student works with an experienced early childhood professional as his/her supervising teacher for a minimum of 112 hours during the semester. Students are also required to attend three-hour bi-weekly seminars, during which they will be able to integrate their experiences with theory and research. Academy students will complete specific enrichment experiences. Corequisite: ECHD 240. Prerequisites: ECHD 110; ECHD/HUMS 125; ECHD/HUMS 225; ENGL 101; prior completion or concurrent enrollment in RDNG 116 if required by placement testing; permission of the Early Childhood Program Chair. 4 Cr. (1.5 Lec., 8 Lab.) Occasionally.

ECON

ECON101 Introduction to Economics

This course is an introduction to macro- and micro-economic theory emphasizing economic concepts and principles as tools in clarifying major issues facing contemporary society. ECON 101 fulfills the SUNY General Education Social Sciences Knowledge and Skills Area. A student who completes ECON 120 and/or ECON 121 may not use credit earned in this course toward degree requirements Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100. 3 cr. (3 Lec.) Fall and spring semesters.

EDUC

EDUC201 Introduction to Education

This course is designed to provide potential teachers with the opportunity to look closely at teaching as a profession. Students examine their individual motives for entering the field, and they gain first-hand knowledge through a 30-hour field experience in a K-12 classroom. Emphasis is placed on examining significant issues and trends in American education. The role of the family, the community, and society in the general process of education are explored. Student will develop an understanding of the New York State Common Core Standards. A thirty-hour field experience is required. Prerequisites: Prior completion or concurrent enrollment in ENGL 101; one of the following: HSTY 201, HSTY 202, POSC 103, PSYC 103, or SOCI 101; MATH 090 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

EDUC295 Foundations of Education

Cross-listed as SOCI 295.

This course is designed to introduce students to the historical, sociological, and philosophical foundations of education. Students explore the philosophical aims and historical development of education; the relationship between education, society, and culture; the relationship between social stratification (e.g., race, gender, class, sexual orientation), and educational opportunities and outcomes; and the relationship between the state, public policy, and educational reform. In addition, students develop a personal philosophy of teaching that connects theory and practice, and addresses diversity and social justice. Prerequisites: ENGL 101; SOCI 101; MATH 090 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Spring semester

ELEC

ELEC121 Digital Electronics I

An introduction to digital electronics. Basic digital concepts such as binary arithmetic and Boolean algebra are introduced and combinational logic circuits are analyzed and discussed. Combinational logic is then used to analyze MSI ICs like arithmetic, parity, and code conversion circuits. Prerequisites: Prior completion or concurrent enrollment in ENGL 099, MATH 100, and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

ELEC127 Circuit Analysis

This course is designed to extend the topics covered in ELEC 126 (Basic Electricity) to AC circuits. Phasor mathematics and complex number algebra are used to apply techniques such as series/parallel analysis, nodal and mesh methods, superposition, and network theorems to AC circuits. Transformers, resonance, AC power, and delta-wye circuits are also covered. A graphing calculator (TI 86 or equivalent) is required. Prerequisites: ELEC 126; prior completion or concurrent enrollment in MATH 120 or MATH 122; prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing. 4 Cr. (3 Lec., 3 Lab.) Occasionally.

ELEC130 Electronic Devices and Circuits

An introduction to analog electronic circuit elements and their operating characteristics. Components used are bipolar transistors, FETs, diodes, thyristors and opto-devices. Coverage includes the operating characteristics and design of power supplies, zener regulators, clipper/clamper circuits, small and large signal amplifiers, and lag/lead frequency response circuits. Prerequisites: ELEC 126; prior completion or concurrent enrollment in MATH 120 or MATH 122; RDNG 099 if required by placement testing; and prior completion or concurrent enrollment in ENGL 100. 4 Cr. (3 Lec., 3 Lab.) Occasionally.

ELEC207 Fabrication Techniques

This course is designed to teach and practice the basic procedures and skills required for circuit and chassis layout, design, and manufacture. Topics include soldering characteristics and methods, component packaging and mounting techniques, electronic tools, printed circuit-board characteristics and design, wire wrapping, wire harness, PCB manufacture, chassis layout and manufacture, and PCB repair techniques for thru-hole and SMD components. Prerequisites: ELEC 130; DRAF 107; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. 2 Cr. (1 Lec., 2 Lab.) Occasionally.

ELEC222 Digital Electronics II

A continuation of the fundamental concepts discussed in ELEC 121, addressing specific digital technologies such as flip-flops, counters, registers, oscillators, analog converter ICs, memories, and programmable logic devices. Sequential logic, trouble-shooting, and timing analysis are covered in detail. Prerequisites: ELEC 121; ELEC 130; MATH 122 or MATH 132; prior completion or concurrent enrollment in ENGL 101; and RDNG 116 if required by placement testing. 4 Cr. (3 Lec., 3 Lab.) Occasionally.

ELEC223 Microcontroller Fundamentals

Complete coverage of microcontroller assembly language instruction set, including hardware interfacing. All logical operations and the software required for input/output to MSI ICs are included. Other topics include microcontroller architecture, address decoding, memory ICs, keyboard and display scanning, interrupts, breakpoints, software control of peripherals, and troubleshooting strategy. Prerequisites: CSCI 160; ELEC 222; MATH 120 or MATH 122; and prior completion or concurrent enrollment in ENGL 101; and RDNG 116 if required by placement testing. 4 Cr. (3 Lec., 3 Lab.) Occasionally.

ELEC233 Linear Integrated Circuits

An introduction to comparator and operational amplifier IC applications used in modern electronic circuitry. Topics include inverting and noninverting amplifiers, signal generators, opamp specifications, frequency considerations, precision rectifiers, and active filters. Prerequisites: ELEC 130; MATH 120 or MATH 122; prior completion or concurrent enrollment in ENGL 101; RDNG 116 if required by placement testing. 4 Cr. (3 Lec., 3 Lab.) Occasionally.

**ELEC240 Computer Applications for Data Acquisition
& Control**

An introduction to the latest software and computer hardware in the modern electronic and computer fields. The goal of this course is to give the students the up-to-date skills needed to gain immediate employment in this rapidly changing area. This goal is accomplished by gaining proficiency in writing original programs to interface to electronic instruments for data acquisition and control. Students will also learn to use several different software applications for acquiring, analyzing, and graphing data, as well as controlling industrial processes using FPGA's, PLC's, Lab View, and Robotics. Prerequisites: CSCI 160; ELEC 222 or ENSC 203; ELEC 233 or ENSC 203; MATH 138; prior completion or concurrent enrollment in ENGL 101; and RDNG 116 if required by placement testing. 4 Cr. (3 Lec., 3 Lab.) Occasionally.

ELEC128 Fundamentals of Electricity

This course provides the fundamental prerequisite theory and laboratory experience to begin studies in electronics subject areas. Students will learn terminology, solutions to engineering problems, and circuit construction and measurement techniques. The material will provide a firm background for further studies in electricity and electronics. Topics include principles of electricity, DC series and parallel circuits, network theorems, magnetism, AC circuits, inductors, capacitors, and frequency response. The lab component will include testing, measurement, and troubleshooting of DC and AC electrical circuits. Computer simulation and calculations will also be used to solve engineering problems. Prerequisites: ELEC 102, prior completion of, or concurrent enrollment in, MATH 120 or MATH 122, and ENGL 100. 4 Cr. (3 Lec., 3 Lab.) Spring semesters.

ELEC224 Digital Electronics

Digital Electronics is the foundation of computer systems and automated manufacturing. This course provides the theory and hands-on experience with digital logic and sequential circuits. Topics include number systems, Boolean logic, decoders, encoders, multiplexers, counters, shift registers, and data conversion circuits. Laboratory experience will consist of demonstrating digital logic functions on a simulator then implementing the actual digital circuit on an FPGA project board programmed in VHDL. Prerequisites: ELEC 127 or ELEC 128; ENGL 100; MATH 120 or MATH 122. 4 Cr. (3 Lec. 3 Lab). Fall semesters.

ELEC244 Industrial Electronics with PLCs

This course is the study of industrial electronics as it relates to factory automation. It prepares the student to connect and troubleshoot the sensors and transducers used in modern manufacturing facilities. Emphasis is placed on the operating characteristics of the sensors and transducers and the electrical theory of how to connect them to automated controllers like a Programmable Logic Controller (PLC). The students will learn how to automate processes by writing control software such as Ladder Logic to operate the PLC. The inputs and outputs of the PLC will be connected to, and operate, actual sensors and transducers in a lab environment. Prerequisites: ELEC 128; ELEC 224; prior completion or concurrent enrollment in MATH 120 or MATH 122. 4 Cr. (3 Lec, 3 Lab). Spring semesters.

ELEC102 Intro to Electrical Engineering Apps

Designed for students with interest in Electrical Engineering Technology, the course focuses on establishing basic mathematical and programming concepts needed to successfully complete academic and lab work in the field, as well as providing an overview of hardware and software used in the industry. Topics covered include mathematical concepts, logic, logic circuits, print reading for electronics, basic programming techniques, problem solving, troubleshooting of electronics equipment, programmable Arduino boards, S4A, and data manipulation applications. Additional topics explored include soldering, macros in Excel, and introduction to electrical engineering software. Prerequisites: Prior completion of, or concurrent enrollment in, ESL 120, ESL 121, and ESL 122 or ENGL 100. 4 Cr. (3 Lec., 3 Lab.). Fall semesters.

ELEC234 Analog Electronics

This course covers analog electronic circuit elements and their operating characteristics and comparator and operational amplifier IC applications used in modern electronic circuitry. Discrete components as well as integrated circuits are studied. Components used are bipolar transistors, FETs, diodes, thyristors, and opto-devices. Topics include the operating characteristics and design of power supplies, zener regulators, clipper/clamper circuits, small and large signal amplifiers, lag/lead frequency response circuits, inverting and noninverting amplifiers, signal generators, opamp specifications, frequency considerations, precision rectifiers, and active filters. Prerequisites: ELEC 127 or ELEC 128; MATH 120 or MATH 122; ENGL 100. 4 Cr. (3 Lec., 3 Lab). Fall semesters.

EMT

EMT 220 Basic Emergency Medical Technician - D

This course is designed to prepare students for New York State Emergency Medical Technician certification. Students successfully completing this course are able to take the New York State EMT practical skills exam. Passing the skills exam makes the student eligible to take the New York State written certification examination. Upon completion, students will be skilled in basic life support, assessment and management of trauma, as well as treatment of medical, environmental, and obstetrical emergencies. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 116 if required by placement testing. 6 Cr. (4 Lec., 6 Lab.) Fall and spring semesters.

EMT 230 Advanced EMT I

The first in a two course series, this course is designed to prepare the student to perform advanced emergency medical care and qualify to take the New York State Advanced Emergency Medical Technician certification exam. This certification was formally known as the AEMT-Intermediate prior to adoption of the NHTSA national educational standards by NYS in 2013. This course is for professional rescuers. There is a heavy focus on competency in medical and trauma evaluation, rapid field assessment, and intervention. Competency based skills in this course concentrate on advanced airway management, intravenous infusions and the use of emergency medications. The certified Advanced EMT will be able to provide pre-hospital care to the acutely ill or injured. Prerequisites: NYS EMT certification. 4 Cr. (2 Lec., 6 Lab.) Fall semester.

ENGL

ENGL099 Foundations of Academic Writing

This course helps students develop essential academic writing skills. Work with paragraph development, grammatical correctness, and the essentials of punctuation forms the core of the course. Introductory activity on the development of an essay is included. Students must receive at least a "C" grade to pass and to take additional English courses. This course is not intended for non-native speakers of English who have yet to complete ESL classes. This is a noncredit course that may not be applied toward any degree or certificate program, but it may be counted toward a full-time load for financial aid purposes. Prerequisites: Appropriate assessment score; prior completion or concurrent enrollment in RDNG 099 if required by placement testing. 4 Equiv. Cr. (4 Lec.) Fall and spring semesters.

ENGL100 Academic Writing I

This is the first of a two-course sequence of academic writing. Students learn how to write a variety of essays, usually in response to readings. They review grammar and basic writing skills, learn an effective writing process, begin to engage and respond to academic texts, and are introduced to research and documentation of sources appropriate for introductory-level college essays. Special sections may center on a theme. Students must earn a grade of C or better to take the second course in the sequence, ENGL101. ENGL 100 fulfills the SUNY General Education Basic Communication Requirement. Prerequisites: C or better grade in ENGL 099 or C or better grade in ESL 120, 121, and 122 (or prior completion of ESL 103 with C or better grade) if required by placement testing; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. 3 Cr. (3 Lec.)

ENGL101 Academic Writing II

This course develops and refines student written communication through the study and practice of writing across the academic disciplines. Students learn to support their ideas with authoritative information from credible sources and to recognize audience, purpose, and bias. Emphasis is placed on the process of writing and not just outcome. Students engage in challenging texts of diverse information to develop critical thinking skills. Some sections may center on a theme. ENGL 101 fulfills the written component of the SUNY General Education Written and Oral Communication Knowledge and Skills Area. An honors section is offered. Prerequisites: C or better grade in ENGL 100 if required by placement or appropriate assessment; prior completion of, or concurrent enrollment in, RDNG 116 if previously placed in ENGL 098. 3 Cr. (3 Lec.) Fall and spring semesters.

ENGL101H Academic Writing II - Honors

This course develops and refines student writing in an academic context. Students engage and respond to challenging texts as they develop critical thinking skills. They learn to support their ideas with credible, authoritative information from academic sources and to recognize audience, purpose, and bias. Special sections may center on a theme. ENGL 101 fulfills the SUNY General Education Basic Communication requirement. Prerequisites: C or better grade in ENGL 100 if required by placement testing; prior completion or concurrent enrollment in RDNG 116 if required by placement testing; permission of the instructor. 3 Cr. (3 Lec.) Fall and spring semesters.

ENGL102 Approaches to Literature

This course provides a comprehensive introduction to the major aspects of three genres of literary expression: short fiction, drama, and poetry. Students will respond critically to readings of different historical and cultural contexts through class discussion, various projects, and written evidence-based literary analysis. These contexts will include different worldviews, politics, classes, ethnicities, races, ability, genders, or sexual orientations. Special attention will also be given to the power of voice in literature, in relation to issues of sustainability. ENGL 102 fulfills the SUNY General Education. Diversity: Equity, Inclusion, and Social Justice and Humanities Knowledge and Skills Areas. An honors section is offered. Prerequisites: ENGL 101. 3 Cr. (3 Lec.) Fall and spring semesters.

ENGL102H Approaches to Literature-Honors

Provides a comprehensive introduction to the major aspects of literature. Extensive writing, using various rhetorical modes, helps students develop an appreciation and an understanding of fiction, drama, and poetry as forms of literary expression. ENGL 102H fulfills the SUNY General Education Humanities requirement. Prerequisites: ENGL 101; RDNG 116 if required by placement testing; instructor permission. 3 Cr. (3 Lec.) Fall and spring semesters.

ENGL103 Report Writing

Report Writing incorporates discussion, analysis and design of the principal types of formal and informal reports including incident, field trip, investigation, evaluation, feasibility, instructions, and description. Students are introduced to the basics of report writing style. A review of fundamentals of grammar and usage needed for clear, concise reports, as well as the mechanics of writing are included. ENGL 103 fulfills the SUNY General Education Basic Communication requirement. Prerequisites: ENGL 100 with grade of C or better; prior completion or concurrent enrollment in MATH 090 and RDNG 099 if required by placement testing. 3 Cr. (3 Lec.) Fall semester.

ENGL105 Beginning Acting

Students experience the various techniques involved in acting using body, voice, movement and character development. Activities include improvisation and scene development, with emphasis on participation and in class exercises using the Stanislavsky System of actor training. Students maintain weekly character observation journals and write two short papers on the Stanislavsky System. ENGL105 fulfills the SUNY General Education requirement in The Arts, but is not a Liberal Arts course. Prerequisites: Prior completion or concurrent enrollment RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100. 3 Cr. (3 Lec.) Occasionally.

ENGL149 Special Topics- English

A special topic(s) course, identified by discipline and a 149 or 249 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements. Occasionally.

ENGL200 Screenwriting

Creative Writing course: This course introduces students to the fundamentals of writing feature-length screenplays. Major topics include story development, character development, screenplay structure, and the writing process. ENGL 200 fulfills the SUNY General Education requirement in The Arts. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100; RDNG 116 if required by placement. 3 Cr. (3 Lec.) Fall and spring semesters; occasional summer semesters.

ENGL201 Public Speaking

Public speaking is designed for students from any discipline at any level to improve skills for speeches and oral presentations. Analyzing and adapting to different audiences, purposes, and situations is required. A primary focus of the course will be selecting and organizing information into effective and ethical speeches while using available technology to enhance presentations. The course offers an opportunity for practice and discussion of the role of research, civility and diversity in public discourse, and delivery strategies. ENGL 201 fulfills the SUNY General Education Basic Communication requirement for oral skills skills and can be used as a Liberal Arts, Humanities, or Unrestricted Elective in any program. Prerequisite: Prior completion of, or concurrent enrollment in, ENGL 100. 3 Cr. (3 Lec.) Fall and spring semesters.

ENGL204 Interpersonal Communication

This course is an introduction to the basic principles of interpersonal communication for students in all degree programs. Theoretical perspectives are presented and integrated with practical applications. The focus is on developing awareness and knowledge that contributes to effective interpersonal communication. Topic areas include relational development, self-awareness, interpersonal perception, listening, social roles, and conflict management. Emphasis is placed on class participation and application of content. ENGL 204 fulfills the SUNY General Education Basic Communication requirement for oral skills and can be used as a Liberal Arts, Humanities, or Unrestricted Elective in any program. Prerequisites: ENGL 100, RDNG 116 if required by placement. 3 Cr. (3 Lec.) Fall and spring semesters.

ENGL205 American Literature I

This course examines the foundation and development of the literature of the United States from the Colonial period through Transcendentalism. Students develop their abilities to analyze, interpret, and use effective research and writing processes to produce papers that examine the major themes, historical perspective, significant form, style and the artistic convention of literary works from this period. ENGL205 fulfills the SUNY General Education Humanities requirement. Prerequisites: ENGL 102; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

ENGL206 American Literature II

This course traces the traditions and innovations in American literature from the time of Mark Twain to the present day. Class sessions are divided into three modules that reflect the three genres of literature covered: the novel, poetry, and drama. ENGL 206 fulfills the SUNY General Education Humanities requirement. Prerequisites: ENGL 102; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

ENGL210 Intercultural Communication

This course is designed for students in any program and is an introduction to the theories and practices of communicating across different cultures. It expands the understanding of culture to include national heritage, race, gender, religion, class, and sexual orientation and explores not only cultures across the globe but also the interaction of values, beliefs, traditions, identities, and contributions of cultural groups in the United States. These concepts will be applied to personal, social, and institutional settings. Students will explore their own cultural formation with the explicit goal of mastering ethical, mindful, and self-reflexive intercultural practices. The course will rely on diverse readings, examples from popular culture and media, writing assignments, class discussions, and research activities. ENGL 210 fulfills the SUNY General Education Basic Communication-Oral and Diversity: Equity, Inclusion, and Social Justice Knowledge and Skills Areas. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 101. 3 Cr. (3 Lec.) Fall and spring semesters.

ENGL215 Short Fiction

This course focuses on a critical discussion of short stories, covering a broad range of forms and techniques. American, British, and/or Continental authors of short fiction are studied. Particular attention is given to the works of twentieth century authors. Emphasis is placed on class participation. ENGL 215 fulfills the SUNY General Education requirement in the Humanities. Prerequisites: RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100. 3 Cr. (3 Lec.) Spring semester.

ENGL216 Advanced Screenwriting

Creative Writing course: This course explores the use of traditional three-act narrative structure and alternative narrative structures in the feature-length screenplay through analysis of screenplays and films. Major topics include organizational strategies, story and character development, and the writing process. Students develop and write a feature-length screenplay. Prerequisites: ENGL 200. 3 Cr. (3 Lec.) Fall semester.

ENGL220 Literature for Children

Literature for Children presents a study of the poetry and prose available for children from preschool through junior high school. Students examine the characteristics of children's books including picture, folk, fantasy, biography, historical fiction, information books, contemporary realistic fiction, and poetry. Topics include evaluation of children's books, principles of book selection, illustrations in books, cultural diversity in children's literature, and motivating children's responses to books. ENGL 220 fulfills the SUNY General Education requirement in the Humanities. Prerequisites: ENGL 102; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

ENGL225 World Literature I

Covers reading and analysis of master works of world literature from the Greeks and the Hebrews through the time of the Renaissance. ENGL 225 fulfills the SUNY General Education Humanities requirement. Prerequisites: ENGL 102; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

ENGL226 World Literature II

An analytical overview of the master works of world literature from the Age of Reason to the present. ENGL 226 fulfills the SUNY General Education Humanities requirement. Prerequisites: ENGL 102; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

ENGL227 Fundamentals of Creative Writing

In this Creative Writing Course, students write in the four genres: fiction, poetry, creative nonfiction and drama. Students learn to read to study the craft of writing, practice the art of imitation, and develop a sustainable writing practice. Students also learn the art of effective participation in writers' workshops and in literary citizenship. ENGL 227 fulfills the SUNY General Education requirement in the Humanities. Prerequisites: Prior completion or concurrent enrollment ENGL 100; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

ENGL229 Introduction to Poetry

This course is a study of theme, form, and imagery in lyric and narrative poetry. Prerequisites: Prior completion or concurrent enrollment in ENGL 101; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in MATH 090 if required by placement testing. 3 Cr. (3 Lec.) Fall semester.

ENGL233 Film Analysis

We study some of the most beautiful and powerful American films made to date. Students watch and analyze films, and learn to look deeper into the ways in which film techniques work together to create the layers of meaning that contribute to film's power as a medium. This course primarily surveys films from the American Film Institute's top 100 lists. ENGL 233 fulfills the SUNY General Education requirement in Humanities. Prerequisites: RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.) Fall and spring semesters.

ENGL235H Studies in Leadership - Honors

This honors seminar is an investigation of leadership, as it has been perceived over several millennia. Class discussions focus on imaginative literature, non-fiction prose, and contemporary media that present the leader in action and the challenges, methods, and essential elements of leadership. Significant outside reading is required. Prerequisites: B or better grade in ENGL 101, and 3.5 GPA or membership in the Honors program. 3 Cr. (3 Lec.) Occasionally.

ENGL237 Journalism

This is an introductory course that emphasizes beat reporting, feature writing, community journalism, and career preparation. Students work toward mastery in information gathering, reporting, and editing. They learn to apply ethical codes and practices in their work and to report fairly and accurately on issues of interest to diverse audiences. Prerequisite: Prior completion of, or concurrent enrollment in, ENGL 101. 3 Cr. (3 Lec.) Spring semester.

ENGL245 Survey of British Literature I

A survey of the major British literary works from the Anglo-Saxon era to the beginning of English romanticism. ENGL 245 fulfills the SUNY General Education Humanities requirement. Prerequisites: ENGL 102; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

ENGL246 Survey of British Literature II

The continuation of ENGL 245 including selected works of major British authors from the Romantic period to the present. ENGL 246 fulfills the SUNY General Education Humanities requirement. Prerequisites: ENGL 102; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

ENGL247 Beat Movement in American Literature

An analytical examination of the literature, the history, the social implications and philosophical perspectives of the Beat Movement in American literature. Students read, analyze, assess, and write about a body of literature that contributed to, and exemplifies new configurations and radical inventions, and interventions that have shaped American literature. Prerequisites: ENGL 102; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

ENGL248 Contemporary Women Writers Cross-listed as WGST 248.

This course is designed for students in all disciplines and examines women's writings from the last twenty-five years. The readings might be limited to a specific issue or region of the world, but will provide exposure to distinctive and disparate women's voices. Students use formal literary analysis techniques and contextual history to recognize the diversity of women's experience and expertise across the globe and to review the major genres and concerns of women writers. ENGL 248 fulfills the SUNY General Education requirement in the Humanities. Prerequisite: Prior completion of, or concurrent enrollment in, ENGL 101. 3 Cr. (3 Lec.) Spring semester

ENGL249 Special Topics-English

Specialized courses designed to respond to unique student interests or current events. Special topics course descriptions are given in each semester's course schedule. Occasionally.

ENGL250 Field Studies in Literature

This travel course introduces students to the literature of a country/region selected by the instructor. Students travel to the selected country/region as a group and gain an understanding of that country's/region's literary tradition and history through a tour designed to highlight places and things of particular literary significance. Some elementary language skills may be recommended as needed. Significant additional costs. Prerequisites: ENGL 102; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in MATH 090 if required by placement testing; instructor permission. 3 Cr. (1 Lec., 6 Lab.) Fall semester.

ENGL255 Writing Television Drama & Comedy

This course explores the process of writing series drama and comedy. After close analysis of series episodes and scripts, students develop and write scenes for a current comedy and a current drama. In addition, they develop and write a pilot and bible for an original series in a genre of their choice. ENGL255 fulfills the SUNY General Education requirement in The Arts. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL100; RDNG116 if required by placement. 3 Cr. (3 Lec.) Spring semester.

ENGL256 Playwriting

Creative Writing Course: Students focus on critical elements of playwriting, and write a short play of at least 20 pages, which then is refined, edited, and work-shopped. Various techniques are used, including reading of dramatic texts, improvisation, scenarios, and group exploration. Emphasis is on class participation and in-class exercises. Outside work includes seeing two professional plays and writing short papers based on critical elements therein. ENGL 256 fulfills the SUNY General Education Th Arts requirement. Prerequisites: Prior completion or concurrent enrollment in ENGL 100; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall semester.

ENGL257 Directing

Students learn the fundamental staging techniques for bringing dramatic texts to life on stage, focusing on techniques for effectively communicating the text to an audience. Students create prompt books that outline the critical information contained in dramatic texts. They also create scenes from improvisation exercises, and direct short scenes. A short paper based on an outside professional theatrical production is written. Prerequisites: ENGL 102; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

ENGL260 Creative Writing Portfolio

Creative Writing Course: Students develop writing portfolios that meet the requirements of targeted transfer colleges and employers. They select and revise their writing with instructor guidance. Additional topics include cover letters, resumes, application essays, personal statements, and interviewing skills. Prerequisite: Prior completion or concurrent enrollment in RDNG 116 if required by placement testing. 1 Cr. (1 Lec.) Occasionally.

ENGL261 Visiting Writer Series

Creative Writing Course: This course gives participants the opportunity to hear from and interact with at least three distinguished writers of prose, poetry, screenplays or teleplays. Visiting writers read from their work and discuss their writing process. Students write short response papers and participate in creative writing workshop exercises. Prerequisites: Prior completion or concurrent enrollment in ENGL 100; RDNG 116 if required by placement testing. 1 Cr. (1 Lec.) Fall semester.

ENGL262 Poetry Writing

Creative Writing Course: In this workshop students write and share poems. Voice, form, rhythm, imagery, figures of speech, symbolism, and other elements of poetry are emphasized. Peer work is critiqued and revised in a workshop environment. In addition, students read and discuss the work of selected poets. ENGL 262 fulfills the SUNY General Education requirement in The Arts. Prerequisites: Prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Spring semester.

ENGL271 Writing Internship

Creative Writing Course: This course allows students the opportunity to include an internship in their studies and to integrate classroom learning with practice before beginning their writing careers. The program chair maintains an approved list of appropriate internship sites allowing students to participate in work environments where writing-oriented tasks such as writing, editing, proofing, and production are part of the student's workload. It is anticipated that students will gain not only invaluable practical experience, but also have the opportunity to complete work product suitable for inclusion in a portfolio. Prerequisites: ENGL 102; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in MATH 090 if required by placement testing. 1-3 Cr. (3-9 Lab.) Occasionally.

ENGL274 Marketing the Screenplay

Creative Writing Course: Examines approaches screenwriters use to get their creative work read by the film industry. Major topics include networking, querying, and pitching. Students develop an understanding of how agencies, management companies, production companies, studios, entertainment attorneys, and writer unions interact. Writers' groups, conferences, film festivals, fellowships and competitions, and other resources are discussed. Legal concerns including copyright and wga registration, release forms, and option contracts are explored. Treatments, loglines, query letters, cover letters, and other tools are developed. Prerequisites: ENGL 102; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. 1 Cr. (1 Lec.) Spring semester.

ENGL275 Getting Published - Prose and Poetry

Creative Writing Course: This course examines the approaches creative writers use to get their work read and published by writing markets, including literary presses, book publishers, magazines, and online publications. Major topics include researching and targeting appropriate markets and developing letters of inquiry, book proposals, and other tools. Literary agents, writers' groups, conferences, fellowships and competitions, and writers' guides are discussed. Basic legal concerns, such as contracts and copyright issues, are introduced. Prerequisites: ENGL 102; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. 1 Cr. (1 Lec.) Spring semester.

ENGL280 English-Independent Study

This course will enable the student to do in-depth research on some aspect of his/her interest. Faculty member approval is required prior to registration. Prerequisite: ENGL 101 and instructor permission. 1-3 Cr. Occasionally.

ENGL285H Classic Epic in Transition - Honors Cross-listed as HUMN 285H.

This course introduces the classical epics: the Iliad, Odyssey, and Aeneid. These great poems provide important views of ancient Greek and Roman culture, mythology, and civilization. Their influence ranges over thousands of years, from ancient epic and tragedy to a variety of modern and contemporary arts. As pillars in the western canon of great books, they remain a focus of literary theory and criticism today. Students in this course are required to participate in research and discussion. Open to students in the honors program or by instructor permission. Prerequisites: ENGL 102; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Occasionally

ENGL218 Smart TV Cross-listed as SOCI 218.

The social sciences study relationships between individual perceptions and behaviors and social and historical contexts. The humanities study the multiple ways that humans create and express meaning. This cross-disciplinary course uses a critically acclaimed television series as text to explore the complexity and representation of human experience through the twin lenses of the humanities and social sciences. Prerequisite: MATH 090 if required by placement testing; prior completion or concurrent enrollment in RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.) Fall semester

ENGL135 Short Narrative Film Writing

Creative Writing course: This course explores creative techniques used to write screenplays for short films. Topics include story concept, structure, theme, setting, characters and dialogue, visual images, and sound. Students complete an original screenplay for a short film (under 30 minutes). Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 and RDNG 116 if required by placement. 1 Cr. (1 Lec.) Fall semester (five weeks).

ENGL298 Cinema Capstone

Cross-listed as COMM 298.

Students apply what they have learned in the Digital Cinema program courses as they work together to produce a short form, narrative, digital film. The course emphasizes collaboration and cinematic storytelling and aesthetics throughout the preproduction, production, and postproduction stages. Topics include script development, business and legal concerns, budgeting and scheduling, casting, directing, art and sound design, and cinematography. Hands-on participation gives students experience with the technical aspects of preproduction (editing, titles and effects, score, and sound). In addition, students learn about project promotion as they explore transmedia approaches, enter targeted film festivals, and identify appropriate distribution choices. Prerequisite: RDNG 116 if required by placement testing; prior completion or concurrent enrollment in MATH 095 if required by placement testing; COMM 240; prior completion or concurrent enrollment in ENGL 101; ENGL 135. Restricted to Digital Cinema majors. 3 Cr. (3 Lec.) Spring semester

ENGL108 Literary Performance & the Spoken Word

Creative Writing Course: Students will learn techniques for presenting, reciting, and performing their original work. In class, students will examine various performances, including literary readings and spoken word poetry, while developing their own performance voice and performance piece. The course will also require students to attend as well as participate in a minimum of one literary reading. Prerequisites: Prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing. 1 Cr. (1 Lec.) Spring semester.

ENGL258 Creative Nonfiction Writing

Cross-listed with SOCE258.

Creative Writing Course: This course offers an introduction to the art of writing creative nonfiction, focusing on the genre's five hallmarks (Gerard, Creative Nonfiction: Researching and Crafting Stories of Real Life). Using real life as its focus, creative nonfiction has an apparent subject and a deeper subject; addresses enduring human concerns; is rendered as narrative; is based on the author's observations, reflection and research; and employs the conventions of the writing craft. Combining observation, research, and the writing process, students will produce original texts that artfully render lived experience. ENGL/SOCE 258 fulfills the SUNY General Education requirement in the Arts. Prerequisites: ENGL 100 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters

ENGL233H Film Analysis - Honors

We study some of the most beautiful and powerful American films made to date. Students watch and analyze films, and learn to look deeper and deeper into the ways in which film techniques work together with narrative to create the layers of meaning that contribute to film's power as a medium. This course primarily surveys films from the American Film Institute's top 100 lists. ENGL 233 fulfills the SUNY General Education requirement in Humanities. Prerequisites: RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101; permission of the instructor. 3 Cr. (3 Lec.) Fall and spring semesters.

ENGL049 Special Topics in English

A pre-college special topic(s) course, identified by discipline and a 049 course number, which addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. This is a non-credit course that can not be applied toward any certificate or degree program, but it may be counted toward a full time load for financial aid purposes. Fall and spring semesters.

ENGL098 Accelerated Writing Skills for ENGL 100

This course is designed as a writing workshop class supporting students who have placed into 098 but are also concurrently enrolled in ENGL 100. Students will develop the writing and reading skills essential for success in ENGL 100, including writing about readings, essay structure, paragraph development, grammatical precision, and the essentials of punctuation. In addition, students will be introduced to a variety of supports, both academic and non-cognitive. Students must receive at least a "C" grade to pass. This course is not intended for non-native speakers of English who have yet to complete ESL classes. This is a non-credit course that may not be applied toward any degree or certificate, but it may be counted towards a full-time load for financial aid purposes. Prerequisites Appropriate placement. 3 Equiv. Cr. (3 Lec.) Fall and spring semesters.

ENGL201H Public Speaking - Honors

Public speaking is designed for students from any discipline at any level to improve skills for speeches and oral presentations. Analyzing and adapting to different audiences, purposes, and situations is required. A primary focus of the course will be selecting and organizing information into effective and ethical speeches while using available technology to enhance presentations. The course offers an opportunity for practice and discussion of the role of research, civility and diversity in public discourse, and delivery strategies. ENGL 201 fulfills the SUNY General Education Basic Communication requirement for oral skills. Prerequisite: Prior completion of, or concurrent enrollment in, ENGL 100. 3 Cr. (3 Lec.)

ENGL212 Fiction Writing

Creative Writing Course: This is an introduction to fiction writing with a focus on short, literary fiction. You will read and analyze the work of master short story writers while working on your own stories. Topics of discussion include character, plot, theme, setting, style, tone, structure, conflict, point of view, simile, metaphor, symbol, dialog, beginnings, endings, and imagery. During the workshops, you will read and critique the work of your classmates. ENGL 212 fulfills the SUNY General Education Th Arts requirement. Prior completion or concurrent enrollment ENGL 100; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Spring semester.

ENGL134 Transformative Travel Writing

This course provides students with an opportunity to study, reflect upon, and write about a culture other than their own. Students will look to both literature and personal narratives written by contemporary authors of the target area to help expand their own understanding and knowledge of that culture. Emphasis will be placed on how specific social inequalities are addressed. Through a process of reading, writing, and discussing, an overall deeper appreciation of how voice and narrative can reflect a culture's framework will be achieved. Upon return from travel, students will write a formal essay explaining a transformation of thought about a chosen aspect of the culture based on their own journal entries and travel experiences. Significant additional costs. Prerequisites: Instructor permission. 3 Cr. (1 Lec. 6 Lab.)

ENGL104 Shakespeare in Text and Performance

Utilizing a very hands-on, active classroom that fully commits to learning through engagement, students in "Shakespeare in Text and Performance" will be introduced to a handful (3-4) of Shakespeare's plays and encouraged to make his language their own. Students will engage in the Folger Shakespeare teaching method to explore language, character development, and overall themes. Recognizing that drama is not meant to be just read, but also imagined, students will examine stagecraft, dramaturgy, director's decisions, production value, and page-to-screen/stage challenges. Whenever possible, students will be provided with the opportunity to attend at least one live or filmed-live production of one of the plays studied, at no cost to the student. In addition, Shakespeare's works will be made accessible to any type of learner, from any program of study, with no prior experience necessary. ENGL 104 fulfills the SUNY GEN ED Humanities Knowledge and Skills Area. Prerequisites: None. 3 Cr. (3 Lec.) Spring semesters.

ENSC

ENSC137 Introduction to Engineering

Students will be introduced to the study and practice of engineering with emphasis on the design process.

Prerequisites: MATH 201; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in both PHSC 211 and ENGL 101. 1 Cr. (2 Lab.) Spring semester.

ENSC203 Electrical Science

DC and AC circuits are analyzed using standard network theorems, differential equations, and phasor operations. The laboratory exercises include work with basic components and with diodes, operational amplifiers, transistors and digital logic gates. Prerequisites: MATH 206; PHSC 212; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 4 Cr. (3 Lec., 3 Lab.) Spring semester.

ENSC204 Mechanics of Materials

The analysis of stress, strain, bending, torsion and deformation of materials used in engineered components such as beams, shafts, columns, and pressure vessels. Prerequisites: MATH 202; PHSC 211; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall semester.

ENSC209 Engineering Mechanics: Statics

A study of classical static mechanics, including three dimensional vector resolution, equilibrium and freebody diagrams, centroids, friction, and moments of inertia. Prerequisites: MATH 202; PHSC 211; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall semester.

ENSC212 Dynamics

A study of the kinematics and kinetics of particles and planar rigid bodies. Topics include equations of motion, velocity and acceleration, inertia, work and energy, and impulse and momentum. Prerequisites: ENSC 209; MATH 203; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Spring semester.

ENVS

ENVS101 Introduction to Environmental Science

This course explores the biological dimensions of natural-resource management issues. A basic introduction to evolutionary and ecological principles helps support discussions of topics such as human population dynamics, human health and toxicology, wildlife biology and management, food production, pest control, and maintenance of biodiversity. Both local and global issues are addressed. ENVS 101 is intended for all students, regardless of major field of study. ENVS 101 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 or ESL 120, 121, and 122. 3 Cr. (2 Lec; 2 Lab.) Fall and spring semesters.

ENVS102 Technology and the Environment

This course examines the technological aspects of resource problems. Topics include air and water pollution, traditional and alternative energy sources, climate change, and management of non-renewable resources. Technical and economic constraints are considered, along with alternatives for future development. Local and global issues are addressed. ENVS 102 is intended for all students, regardless of major field of study. ENVS 102 fulfills the SUNY General Education Natural Sciences requirement, but is not a laboratory science course. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 or ESL 120, 121, and 122. 3 Cr. (3 Lec.) Fall and spring semesters.

ENVS105 Environmental Ethics

This humanities course will function as a framework for analyzing the belief systems that underlie environmental controversies and for discussing the application of ethical theories to environmental decisions. At heart, all environmental controversies are composed of ethical dilemmas. For example, how much value should be placed on endangered species? What is the equitable way to control greenhouse gas emissions? What moral obligations do we have to non-human animals? Ultimately, this course will ask the student to articulate their own ethical approach to the natural world. Local and global issues are addressed. Intended for all students, regardless of major field of study. ENVS 105 fulfills the SUNY General Education Humanities requirement. Prerequisites: prior completion of, or concurrent enrollment in, ENGL 100 and RDNG 116 if required by placement. 3 Cr. (3 Lec.) Fall and spring semesters.

ENVS149 Special Topics-Environmental Studies

A special topic(s) course, identified by discipline and a 149 or 249 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements. Occasionally.

ENVS249 Special Topics In Environmental Studies

A special topic(s) course, identified by discipline and a 149 or 249 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements. Occasionally.

ENVS295 Global Seminar

Cross-listed as ANTH 295

Using a case-study approach, students learn about important current issues focusing on environmental sustainability. Live videoconferencing and web-based instruction allow students from several colleges in the United States and abroad to critically examine environmental issues and their social impact on a global level. ENVS/ANTH 295 fulfills the SUNY General Education Social Sciences requirement. Prerequisites: ENGL 101; one course in the social sciences; ENVS 101 or ENVS 102; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters

ENVS295H Global Seminar-Honor Cross-listed as ANTH 295H.

Using a case-study approach, students learn about important current issues focusing on environmental sustainability. Live videoconferencing and web-based instruction allow students from several colleges in the United States and abroad to critically examine environmental issues and their social impact on a global level. ENVS/ANTH 295 fulfills the SUNY General Education Social Sciences requirement. Prerequisites: ENGL 101; one course in the social sciences; ENVS 101 or ENVS 102; RDNG 116 if required by placement. 3 Cr. (3 Lec.) Spring semester

ENVS107 Economy, Society & Environment Cross-listed as POSC 107.

This course is a survey of environmental problems viewed from an economic standpoint. It will analyze political and economic strategies for formulating sustainable resource management. Potential topics include renewable energy, resource scarcity, ecosystem goods and services, international trade, and globalization. The course is useful to students seeking careers involving sustainability, environmental policy/decision-making, and green entrepreneurship and to students who have an interest in global/social awareness. ENVS/POSC 107 fulfills the SUNY General Education Social Sciences requirement. Prerequisites: RDNG 116 and MATH 090 if required by placement; prior completion of, or concurrent enrollment in, ENGL 100. 3 Cr. (3 Lec.) Spring semester

ENVS108 Environmental Psychology Cross-listed as PSYC 108.

A review of various topics and concerns regarding our environment, human behavior, the power of place on our mind and body, and the reciprocal nature of human-environment interactions. Current environmental problems will be examined from a variety of psychological perspectives. Emphasis will be placed on how our surroundings shape our thoughts, emotions, and actions. ENVS 108 fulfills the SUNY General Education Social Sciences requirement. Prerequisites: Prior completion or concurrent enrollment in ENGL 100 or ESL103; prior completion or concurrent enrollment in MATH 090 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Spring semester

**ENVS110 Food Systems I: Introduction to the U.S.
Food System**

What is a Food System? How does our U.S. Food System work? Who gets to eat the food produced each day and how does it get there? In this course these questions will be examined. We will evaluate the social, political, economic, and environmental impact and consequences associated with the way food is produced, distributed, and consumed. Topics include a brief history of food and the industrialization of agriculture, environmental and political influences on food production and its distribution, societal health and waste, and the complexities of these areas in relation to our human society. Through various class activities, students consider alternative approaches to our food system, including the farm-to-table and local food movement. Students will be introduced to systems thinking, valuable research, communication, and analytical methods. ENVS 110 fulfills the SUNY General Education Social Sciences requirement. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 and RDNG 116 if required by placement. 3 Cr. (3 Lec.) Fall semester.

ENVS111 Food System II: Food Movements

The prevailing food system is unsustainable. From production systems that degrade the environment to distribution systems that are unjust, we need to make changes. This course will explore the role of social movements in challenging the dominant food production and distribution system, and in building sustainable alternatives. Student will become familiar with several social movements including, but not limited to: the local food movement, the organic movement, the environmental movement, the animal rights movement and the food justice movement. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 and RDNG 116 if required by placement. 3 Cr. (3 Lec.) Spring semester.

**ENVS112 Food Systems III: Identity, Ethics, and
Culture in the Global Food System**

This course explores the many ways in which our personal and cultural identities are linked to food; investigates the ethical choices involved in preparing and eating food; and examines the dynamic interaction of food and culture in an increasingly globalized world. Should we eat animals? Should we only grow food organically? Should we consume genetically modified (GMO) foods? Are locally-produced foods ethically superior to globally-sourced foods? Are our ways of producing and consuming food fair to everyone? Should government play a role in promoting food safety and public health? Should our government play a role in easing world hunger? Students will develop an understanding of how individual choices help to shape the food system, and the ethical implications of these choices. ENVS 112 fulfills the SUNY General Education Humanities and Diversity: Equity, Inclusion, and Social Justice Knowledge and Skills Areas. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 and RDNG 116 if required by placement. 3 Cr. (3 Lec.) Fall semester.

**ENVS285 Sustainable Farming and Food Systems
 Capstone**

Through in-class discussion and hands-on learning, students will develop their knowledge of food systems practices, problems, and solutions. Students will complete a food-systems based research, community outreach, or service project on a topic of their choosing. The course will facilitate development of job skills, research skills, communication skills, and an understanding of the practical application of food systems concepts. Prerequisite: Prior completion or concurrent enrollment in ENGL 099, MATH 090, and RDNG 116 if required by placement testing. 3 Cr. (2 Lec., 3 Lab) Fall semester.

ENVS280 Environmental Science Independent Study

This course will enable the student to do in-depth research on some aspect of his/her interest. Faculty member approval is required prior to registration. Prerequisite: instructor permission. 1-3 Cr. Occasionally.

ENVS116 Soil Science

This course will explore the physical, chemical, biological, hydrologic, and ecological aspects of agricultural soils. Students in this course will become familiar with the processes of soil formation and classification, the importance of soils to human societies, and the techniques used in soil fertility management. Lab fee required. ENVS 116 fulfills the SUNY General Education Natural Sciences requirement. Prerequisite: Prior completion or concurrent enrollment in ENGL 099 if required by placement testing or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103); prior completion or concurrent enrollment in MATH 090 if required by placement testing; RDNG 099 if required by placement testing. 3 Cr. (2 Lec., 2 Lab). Fall semester.

ENVS117 Fall Farming Internship

Through hands-on farming experience and site visits to area farms, students will be immersed in the use of farm management techniques that apply key sustainable agriculture concepts. Students will learn proper techniques for harvesting, postharvest handling, transplanting, seeding, weeding, marketing, crop planning, seed and supply inventory, variety selection, record keeping, and other aspects of diversified farm management and maintenance. Lab fee required. 2 Cr. (6 Lab). Fall semester.

ENVS141 Agroecology

Agroecology is defined as the application of ecological principles to the design and management of sustainable farming systems. Through this course, students will move away from a narrow concern with farming practices, and toward a scientific understanding of the complex interactions among crop plants, soil, soil organisms, insects, insect enemies, other biotic and abiotic elements of farming systems, environmental conditions, and agricultural management decisions. Students will also learn to understand and appreciate the effects of farming systems on surrounding ecosystems, the food system, and the planet. Lab fee required. ENVS 141 fulfills the SUNY General Education Natural Sciences requirement. Prerequisite: Prior completion or concurrent enrollment in ENGL 099 if required by placement testing or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103); prior completion or concurrent enrollment in MATH 090 if required by placement testing; RDNG 099 if required by placement testing. 3 cr. (2 Lec. 2 Lab.). Spring semester.

ENVS142 Spring Farming Internship

Through hands-on farming experience and site visits to area farms, students will be immersed in the use of farm management techniques that apply key sustainable agriculture concepts. Students will learn proper techniques for farm planning, crop rotation, soil preparation, seed starting, transplanting, direct seeding, season extension, marketing, record keeping, and other aspects of spring farm management and maintenance. Lab fee required. 2 Cr. (6 Lab). Spring semester.

ENVS202 Integrated Pest Management

This course will provide an introduction to the scientific concepts and principles of entomology, plant pathology, and weed science. Students will learn to identify common insect, disease, and weed pests and understand how cultural, biological, and chemical controls can be used to manage pests in a sustainable farming system. Lab fee required. ENVS 202 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: ENGL 099 if required by placement testing or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103); MATH 090 if required by placement testing; RDNG 099 if required by placement testing. 3 Cr. (3 Lec.) Summer semester.

ENVS203 Summer Farming Internship

Through hands-on farming experience and site visits to area farms, students will be immersed in the use of farm management techniques that apply key sustainable agriculture concepts. Students will learn proper techniques for farm planning, transplanting, harvesting and postharvest handling, integrated pest management, marketing, record keeping, and other aspects of summer farm management and maintenance. Lab fee required. 3 Cr. (9 Lab). Summer semester.

ENVS150 Introduction to Cannabis:History, Practice, and Social Justice

Cannabis legalization in New York has set the stage for a burgeoning industry with many career possibilities. This course will introduce students to the history of cannabis, its use across cultures, and career opportunities within the industry. Students will examine New York State reform of cannabis legalization that promotes social equity and justice with an in-depth look at racism, sexism, and other forms of oppression pertaining to cannabis. Students will explore career opportunities, including but not limited to policy, production, retail, and processing and identify ways in which work in the cannabis industry can contribute to a more equitable and just society. ENVS 150 fulfills the SUNY GEN ED Diversity: Equity, Inclusion, and Social Justice Knowledge and Skills Area. Additional fees. Prerequisites: None. 3 Cr. (3 Lec.). Fall semesters.

ENVS151 Cannabis Cultivation I: Growing Techniques

In this introductory course, students will gain hands-on experience and understanding of cultivation techniques of cannabis. Students will assess the qualities of varying species of cannabis and learn to apply techniques used in commercial growing operations including but not limited to indoor cultivation, outdoor cultivation, and hydroponics. Essential topics include plant life cycle and physiology, genetics and plant propagation, cannabinoid properties of different types of cannabis, pest and disease management strategies using IPM (Integrated Pest Management), basic equipment, nutrition management, growing media and marketing opportunities. Please note: due to federal regulations, students will be working with hemp plants containing 0.3% or less THC. Additional fees. Prerequisite: ENVS 150. 4 Cr. (2 lec., 4 lab.) Spring semesters.

ENVS152 Cannabis Cultivation II: Post Harvest Handling and Processing

This course will build on the concepts and techniques learned in ENVS 151 and introduce students to cannabis harvesting and processing techniques. Students will explore basic chemistry of the cannabis plant, the flowering cycle, pest and disease management, harvesting and drying, trimming, and processing, curing and storage, basic extractions, industrial hemp, and marketing channels. Please note: due to federal regulations, students will be working with hemp plants containing 0.3% or less THC. Additional fees. Prerequisites: ENVS 150; ENVS 151. 4 Cr. (2 lec., 4 lab). Fall semesters.

ENVS155 Cannabis Externship

Through employment, mentorship, and self-directed studies at a cannabis-related organization, students will practice concepts learned in class and enhance their understanding of necessary industry skills. Each student must complete an externship, to complete a microcredential in Cannabis Cultivation and/or Culinary Cannabis. A minimum of 150 hours (10 hours per week for 15 weeks) of acceptable and appropriate employment at an approved organization is required. Prerequisites: Prior completion of ENVS 150; prior completion of, or concurrent enrollment in, ENVS 151, ENVS 152, or CULI 153; approval by faculty advisor. 3 Cr. (9 Lab.) Fall, spring, and summer semesters.

ENVT

ENVT121 Stream Assessment Methods

In this course, students learn to conduct basic habitat and bioassessment of local streams using the New York State Department of Environmental Conservation Standard Operating Procedure: Biological Monitoring of Surface Waters in New York State. Students will be introduced to basic concepts of stream ecology, habitat assessment, macroinvertebrate sampling and identification, and data management. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 or ESL 120, 121, and 122. 1 Cr. (2 Lec; 3 Lab for 5 weeks). Fall and spring semesters.

ESL

ESL 101 English as a Second Language I

This course is designed for non-native speakers of English who have good conversational English skills and wish to begin developing academic English language skills. Students in the course will work on improving listening, speaking, reading and writing skills using college level materials. They will begin to develop the language skills needed to undertake an academic program at an American college or university. Particular emphasis is placed on being able to write with good control of basic grammar. Substantial outside preparation and lab or online work are required. Students will need to pass a writing test at the end of this course in order to continue in their course work at TC3. Prerequisites: Completion of ESL 095B with a C or better grade, or appropriate score on the placement test. 8 Cr. (8 Lec.) Fall and spring semesters.

ESL 103 English as a Second Language II

This course is designed for non-native speakers of English who have excellent conversational skills in English, but who need to improve their academic English skills before entering a full program of study at a college or university. Students develop their skills in listening, speaking, reading, and writing skills using college level materials. Particular emphasis is placed on being able to complete basic academic writing such as the essays in different rhetorical modes. Substantial outside preparation and lab or online work are required. Prerequisites: Appropriate assessment test score or completion of ESL 101 with a grade of C or better. 8 Cr. (8 Lec.) Fall and spring semesters.

ESL 149 Special Topics ESL

A special topic(s) course, identified by discipline and a 149 or 249 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements. Summer semester.

ESL 110 Intermediate Writing and Grammar

This intermediate ESL course focuses on strengthening academic writing, editing, and revising skills, along with expanding students' repertoire of grammar structures and vocabulary needed for making their writing more effective. In addition to the structure of the paragraph, students explore unity, coherence, and audience. Through spontaneous and planned writing tasks using college-level materials, peer and individual editing activities, and class discussion, students will become familiar with both the academic writing process and the key features of academic style. Students must receive a C or better grade to successfully complete this course. Prerequisites: Appropriate assessment test score. 4 Cr. (4 Lec.) Fall and spring semesters.

ESL 111 Intermediate Reading and Vocabulary

This intermediate ESL course develops reading comprehension skills so that students will be able to develop pre-reading skills (e.g., skimming and scanning texts, titles, graphs, illustrations), predict meaning from pre-reading activities and visual aids, identify and restate main ideas and supporting details, develop dictionary skills, and make personal connections with and respond to reading selections. Students will also become familiar with the Academic Word List as well as prefixes, suffixes, and roots as aids in understanding new vocabulary. Students must receive a C or better grade to successfully complete this course. Prerequisites: Appropriate assessment test score. 4 Cr. (4 Lec.) Fall and spring semesters.

ESL 112 Intermediate Speaking & Listening

This intermediate ESL course develops conversation, pronunciation, idiomatic, and aural comprehension skills. Conversational and idiomatic skills focus on fluent and appropriate use of oral communication skills in a variety of social and academic situations. Pronunciation focuses on clearer articulation of English vowels and consonants and on increased control of the stress, intonation, and rhythm of English. Listening comprehension stresses understanding verbal instructions, questions, and academic lectures, including note taking. Students learn appropriate verbal and non-verbal behavior as well as conversational management techniques to exchange ideas in small and large group conversation. Students must receive a C or better grade to successfully complete this course. Prerequisites: Appropriate assessment test score. 4 Cr. (4 Lec.) Fall and spring semesters.

ESL 120 Advanced Writing and Grammar

This advanced ESL course focuses on strengthening academic writing, editing, and revising skills, along with expanding students' repertoire of grammar structures and vocabulary needed for making their writing more effective. Students practice different writing processes and rhetorical strategies in order to write essays that are purposeful, thoughtful, and coherent, and that conform to the conventions of standard written English. Through spontaneous and planned writing tasks using college-level materials, peer and individual editing activities, and class discussion, students will become familiar with both the academic writing process and the key features of academic style. Students must receive a C or better grade to successfully complete this course. Prerequisites: Appropriate assessment test score or successful completion of ESL 110 with a C or better grade. 4 Cr. (4 Lec.) Fall and spring semesters.

ESL 121 Advanced Reading & Vocabulary

This advanced ESL course strengthens reading comprehension skills by providing guided reading, critical analysis, and interpretation of a variety of academic texts in English in order to prepare students for college courses. Students will also expand their vocabulary and further their knowledge of the Academic Word List. Students must receive a C or better grade to successfully complete this course. Prerequisites: Successful completion of ESL 111 with a C or better grade or Appropriate assessment test score. 4 Cr. (4 Lec.) Fall and spring semesters.

ESL 122 Advanced Speaking and Listening

This advanced ESL course further develops conversation, pronunciation, idiomatic, and aural comprehension skills. Conversational and idiomatic skills focus on increasingly fluent communication and interaction skills in complex speaking situations and comfortable use of oral communication skills in a variety of situations, both academic and professional. Pronunciation focuses on improved clarity of speech and on increased control of the stress, intonation, and rhythm of English. The course continues to build the students' listening comprehension in academic lectures. Students will learn how to speak at length on a given topic, both prepared and extemporaneous, and to understand the subtleties of conversational English. Students must receive a C or better grade to successfully complete this course. Prerequisites: Successful completion of ESL 112 with a grade of C or better or appropriate assessment test score. 4 Cr. (4 Lec.) Fall and spring semesters.

ESL 090 Writing & Grammar I

This is a high-level beginning writing and grammar course intended for non-native speakers of English who need additional support to move from general to academic English. Students will develop basic writing skills including, but not limited to, the composing process, development of ideas, and sentence structure. Grammar work will emphasize simple verb tenses, uses of nouns, pronouns, and adjectives. Prerequisites: Appropriate assessment test score. 4 Equivalent credits. (4 Lec.)

ESL 091 Reading & Vocabulary I

This is a high-level beginning reading course intended for non-native speakers of English who need additional support to move from general to academic English. Students will develop skills and strategies for reading and comprehending simple short stories and articles, writing related sentences, and decoding. Students will also learn to infer meaning from contextual clues and become familiar with the Academic Word List. Prerequisites: Appropriate assessment test score. 4 Equivalent credits. (4 Lec.)

ESL 092 Speaking & Listening I

This is a high-level beginning speaking and listening course intended for non-native speakers of English who need additional support to move from general to academic English. Students will develop both formal and informal classroom discourse. Through oral presentations and spoken interactions with teachers and classmates, students develop fluency and accuracy in speaking and apply strategies for comprehending and processing short spoken passages. Prerequisites: Appropriate assessment test score. 4 Equivalent credits. (4 Lec.)

ESL 130 ESL First Year Seminar

Intended for first-year ESL students, this course will allow students to engage in an in-depth exploration of issues and language related to college success. These include, but are not limited to, engaging themselves in the college community; understanding college resources, policies, and procedures; and acquiring a self-understanding of one's own strengths and intelligences, and how these can be applied to academic goals, wellness issues, and issues related to future academic plans both within TC3 as well as following earning a degree at TC3. Open to any non-native speaker of English. Prerequisites: None. 2 Cr. (2 Lec.) Fall and spring semesters.

FITN

FITN101 Swimming I

Designed for students with little or no swimming ability. Students learn fundamental skills such as bobbing, prone and back glides, the front, back, and elementary backstroke, changing direction, treading water, jumping and diving into deep water. Special emphasis is placed on helping non-swimmers overcome fear of the water. Red Cross certification available for additional fee. 1 Cr. (2 Lab.) Fall semester.

FITN102 Swimming II

The objective of this course is refinement of basic strokes (front crawl, back crawl, elementary backstroke, breaststroke, and sidestroke) in order to swim with more ease, efficiency, and power. New skills that are introduced include the butterfly stroke, open and flip turns, feet-first, and tuck and pike surface dives. Endurance will be improved by the completion of the course. Red Cross certification available. Prerequisite: FITN 101 or equivalent skill level. 1 Cr. (2 Lab.) Spring semester.

FITN104 Racquetball, Handball & Squash

This course introduces students to three parallel games with an emphasis on learning through activity. The course is designed to explore and develop the similarities of the three games. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 1 Cr. (2 Lab.) Occasionally.

FITN106 Modern Dance

This is a diversified study of the fundamentals of modern dance, and a combination of dance movement, theory, and imagination. Other styles of dance may be introduced. Prerequisites: RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 1 Cr. (2 Lab.) Fall and spring semesters.

FITN107 Scuba Diving

Introduction to the basic concepts of safe scuba diving. Students learn elementary scuba techniques and safety practices while participating in instructional classes taught by a certified instructor in the TC3 swimming pool. No prior scuba experience required; all scuba equipment provided. Additional fee required. Prerequisites: RDNG 099; prior completion or concurrent enrollment in ENGL 099 and MATH 090. 1 Cr. (2 Lab.) Occasionally.

FITN108 Adult Recreation and Fitness

This course operates on an independent study basis and follows the physical fitness guidelines established by the President's Council on Physical Fitness. It is designed for the student who already incorporates physical exercise into his/her daily routine. Students are required to actively participate in an approved exercise mode (physical activity), and to document the frequency and intensity of their activity. Additional fee required. Prerequisites: Prior completion or concurrent enrollment in ENGL 100 or ESL 120, 121, and 122 (or prior completion of ESL 103) and RDNG 099 if required by placement testing. A medical clearance for physical activity is strongly recommended. 1 Cr. (2 Lab.) Fall and spring semesters.

FITN109 Skiing and Snowboarding

Covers skiing and snowboarding instruction for all levels from the beginner to the advanced. Classes are held at Greek Peak. Additional fee required. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 1 Cr. (2 Lab.) Spring semester.

FITN112 Water Safety Instruction

This course is designed to train instructor candidates to teach the Infant and Preschool Aquatics Program, the seven levels of a Learn to Swim Program, Community Water Safety, and Water Safety Instructor Aide courses. It also teaches instructor candidates how to use course materials, conduct training sessions, evaluate student progress, and prepare and submit records and reports. Red Cross certification available for additional fee. Prerequisites: FITN 102 or Red Cross level 5 or 6 skills with permission of the instructor; 16 years of age or older, and successful completion of a pretest; prior completion or concurrent enrollment in ENGL 099 and RDNG 116 if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Spring semester.

FITN116 Tennis I

Designed to teach the fundamentals of tennis, specifically to new tennis players. Instruction includes supervised practice sessions and informal competition among participants. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 1 Cr. (2 Lab.) Spring semester.

FITN119 Fly Fishing

This course is intended to introduce students to the sport and the literature of fly fishing, with special emphasis upon stream fishing for trout and salmon. Topics covered will include tackle selection, casting techniques, knot tying, applied entomology, conservation, and safety in a stream. Weather permitting, field trips will be a part of the instructional program. Letter grade or P/F option is available. Hip boots or waders and a valid New York State fishing license are required. Prerequisites: ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing; prior completion or concurrent enrollment in RDNG 099 if required by placement testing. 1 Cr. (2 Lab.) Occasionally.

FITN120 Archery I

Students learn the basics of archery with an emphasis on the seven steps of archery, scoring, and the history of archery. Safety will be a major emphasis at all times. Additional fee required. Prerequisites: Prior completion or concurrent enrollment in MATH 090, ENGL 099, and RDNG 099 if required by placement testing. A medical clearance for physical activity is strongly recommended. Rental equipment fee. 1 Cr. (2 Lab.) Fall and spring semesters.

FITN121 Archery II

A continuation of FITN 120 - Archery I, the course provides opportunities for students to increase his/her tactical knowledge and refine their skills. Advanced sighting techniques (bow sights) and long-range shooting are emphasized. Class bows provided. Additional fee required. Prerequisites: FITN 120; prior completion or concurrent enrollment in MATH 090, ENGL 099, and RDNG 099 if required by placement testing. A medical clearance for physical activity is strongly recommended. Rental equipment fee. 1 Cr. (2 Lab.) Fall and spring semesters.

FITN130 Varsity Athletics I

This course provides academic credit to first-year varsity athletes who successfully complete course requirements and a sport season. Students involved in formal athletic programs are exposed to a myriad of learning experiences in the classroom and during practice sessions and contests. Health/fitness, social process issues, and mechanical principles are addressed. Prerequisites: Verification of eligibility to participate in a varsity sport activity. 1 Cr. (2 Lab.) Fall and spring semesters.

FITN140 Coed Sports

This course is designed to expose students to a variety of sports and activities using campus and community resources. Activities will be experienced at the introductory level. Students with no previous experience in these activities are encouraged to enroll. A medical clearance for physical activity is strongly recommended. Additional fee required. Prerequisites: Prior completion or concurrent enrollment in MATH 090, ENGL 099, and RDNG 099 if required by placement testing. 1 Cr. (2 Lab.) Summer semester.

FITN141 Coed Basketball

Designed to provide a learning experience in the sport of basketball, all aspects of the game will be introduced and supervised. Previous experience with team sport activities is desirable, but not required. A medical clearance for physical activity is strongly recommended. Prerequisites: Prior completion or concurrent enrollment in MATH 090, ENGL 099, and RDNG 099 if required by placement testing. 1 Cr. (2 Lab.) Fall and spring semesters.

FITN145 Coed Soccer

Designed to provide a learning experience in the sport of soccer, all aspects of the game are introduced and supervised. Previous experience with team sport activities is desirable, but not required. A medical clearance for physical activity is strongly recommended. Prerequisites: RDNG 099 if required by placement testing; prior completion or concurrent enrollment in ENGL 099 and MATH 090 if required by placement testing. 1 Cr. (2 Lab.) Occasionally.

FITN147 Coed Softball

Designed to provide a learning experience in the sport of softball, all aspects of the game are introduced and supervised. Previous experience with team sport activities is desirable, but not required. A medical clearance for physical activity is strongly recommended. Prerequisites: RDNG 099 if required by placement testing; prior completion or concurrent enrollment in ENGL 099 and MATH 090 if required by placement testing. 1 Cr. (2 Lab.) Spring semester.

FITN149 Coed Volleyball

Designed to provide a learning experience in the sport of volleyball, all aspects of the game are introduced and supervised. Previous experience with team sport activities is desirable, but not required. A medical clearance for physical activity is strongly recommended. Prerequisites: RDNG 099 if required by placement testing; prior completion or concurrent enrollment in ENGL 099 and MATH 090 if required by placement testing. 1 Cr. (2 Lab.) Occasionally.

FITN160 Backpacking Cross-listed as RECR 160.

Covers the fundamentals of backpacking as a lifetime leisure activity including backpacking specific techniques, skills, information and a practical experience. Includes a mandatory weekend backpacking trip. Additional fee required. Prerequisites: Prior completion or concurrent enrollment in MATH 090, ENGL 099, and RDNG 099 if required by placement testing. 1 Cr. (2 Lab.) Fall and spring semesters

FITN161 Mountain Biking Cross-listed as RECR 161

Provides students with the opportunity to learn the fundamentals of mountain biking as a lifetime leisure activity. Topics include mountain biking specific techniques, skills, bike maintenance, information, and a practical experience. Each student must have a mountain bike and helmet. Additional fee required. Prerequisites: Prior completion or concurrent enrollment in MATH 090, ENGL 099, and RDNG 099 if required by placement testing. 1 Cr. (2 Lab.) Fall semester

FITN163 Teambuilding and Group Initiative Activities Cross-listed as RECR 163.

Provides students with the opportunity to learn the fundamentals of low level teambuilding and group initiative activities. Emphasis is placed on leading activities for various groups, applying lessons to a real-life context, and analyzing activities to meet the needs of various groups. Students become prepared to lead teambuilding and group initiative activities for people in an outdoor recreation/education or fitness recreation setting. A teambuilding trip experience is included. This is a hands-on active class and all students are encouraged to participate regardless of any disability. Additional fee required. Prerequisites: Prior completion or concurrent enrollment in MATH 090, ENGL 099, and RDNG 099 if required by placement testing. 1 Cr. (2 Lab.) Fall semester

FITN164 Snowshoeing Cross-listed as RECR 164

Covers the fundamentals of snowshoeing as a lifetime leisure activity including snowshoeing specific techniques, skills, information, and a practical experience. The majority of the class is spent outside snowshoeing in the local weather. Snowshoes are provided. Additional fee required. Prerequisites: Prior completion or concurrent enrollment in MATH 090, ENGL 099, and RDNG 099 if required by placement testing. 1 Cr. (2 Lab.) Spring semester

FITN165 Canoeing Cross-listed as RECR 165.

This course is designed to teach the basic skills needed to handle canoes. Topics studied include organization of trips, self-rescue, paddling skills, and survival techniques. As much time as possible is spent on the water starting with basic flat-water skills and progressing to moving water. Canoes and PFDs are provided. Additional fee required. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 1 Cr. (2 Lab.) Spring semester

FITN203 Bowling

Students taking this course learn the basics of bowling, including, but not limited to the techniques of bowling, rules of the game, scoring, history of bowling, and governing organizations. The class meets each week at a local bowling facility. Additional fee required. Prerequisites: Prior completion or concurrent enrollment in MATH 090, ENGL 099, and RDNG 099 if required by placement testing. Transportation is not furnished. Additional fee for lane rental. A medical clearance for physical activity is strongly recommended. 1 Cr. (2 Lab.) Spring semester.

FITN204 Karate I

An introduction to the physical and spiritual aspects of traditional Japanese karate that teaches basic karate skills, individual kata (form), and two-person practices, as well as breathing and relaxation techniques. The emphasis of the training is on mutual respect, physical fitness, and self-empowerment. The course also incorporates practices of qigong (Chinese energy practice) to improve health and well-being. 1 Cr. (2 Lab.) Fall and spring semesters.

FITN205 Karate II

A continuation of FITN 204. Students successfully completing the course will be at a level equivalent to orange belt (advanced beginner). Different kata (pre-arranged forms) are studied. Prerequisite: FITN 204. 1 Cr. (2 Lab.) Fall and spring semesters.

FITN208 Weight Control

This course focuses on basic principles of weight control through diet and exercise. Each student designs a weight management program to meet individual goals. Theory and physical exercise are the primary focus. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 1 Cr. (2 Lab.) Fall and spring semesters.

FITN213 Self Defense

An introductory level course in practical self defense designed for women and men. Students learn practical and effective basic defensive techniques as well as responses to a multitude of situations. They also learn how to improve awareness and to recognize a threat. No previous experience or training is required. Each class has a lecture and skill development component. Prerequisites: Prior completion or concurrent enrollment in RDNG 099 if required by placement testing. 1 Cr. (2 Lab.) Fall and spring semesters.

FITN215 Aerobic Conditioning

This course will examine the basics of aerobic conditioning through a combination of group lecture and hands-on instruction. Each student will participate in a variety of cardiovascular workouts to improve fitness, health and overall wellbeing. The course will provide knowledge and skills needed to perform safe and effective group and individual cardiovascular workouts. Principles of physical fitness and fitness program development will be discussed so students can successfully design training programs for themselves or others. Prior completion of, or concurrent enrollment in, ENGL 100 and RDNG 116 if required by placement. 1 Cr. (2 Lab.) Fall semester.

FITN216 Lifeguard Training

Lifeguard Training prepares individuals to assume more effectively the duties and responsibilities of lifeguards. It covers equipment-based rescues, spinal injury management, post-rescue care and many other topics based on up-to-date principles of aquatic safety. First aid and professional rescuer level CPR training are also included. The Waterfront Life Guarding module covers skills and knowledge needed at the waterfront. American Red Cross (or similar) certifications available for an additional fee. Prerequisites: FITN 102 or Red Cross level 5 or 6 skills with permission of the instructor; 15 yrs. of age or older, and successful completion of a pretest; prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 2 Cr. (1 Lec., 2 Lab.) Fall and spring semesters.

FITN221 Snow Sports Instructor's Course

This course is an introduction to teaching skiing and snowboarding professionally. A certified member of the Professional Ski Instructors of America Association at Greek Peak Snow Sports School, in Virgil, N.Y. teaches the course. Snow sport school policies and procedures and progressions in learning and teaching skiing and snowboarding skills are covered. Additional fee required. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 1 Cr. (2 Lab.) Spring semester.

FITN230 Varsity Athletics II

This course provides academic credit to second year varsity athletes who successfully complete course requirements and a sport season. Emphasis in FITN230 will be on athletic communication, teamwork, and leadership. Students involved in formal athletic programs are exposed to myriad learning experiences in the classroom, as well as during practice sessions and contests. Health/fitness, social process issues, and mechanical principles are addressed. Prerequisites: Verification of eligibility to participate in a varsity sport activity at the second year level and FITN 130. 1 Cr. (2 Lab.) Fall and spring semesters.

FITN240 Sports Officiating

Prepares students for sports officiating in soccer, volleyball, basketball, or lacrosse. Emphasis is placed on the rules, proper positioning, officiating mechanics, and etiquette. The course includes philosophy, theory, physical, and mental training. It provides an opportunity for those interested in becoming involved professionally in officiating New York State sport contests and pursuing sport specific officials' certification(s). Successful completion of the course prepares students for sport officiating examinations in New York State. A required practicum of understudy assignments makes up 25 percent of the grade. Prerequisites: RDNG 099 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing; prior completion or concurrent enrollment in MATH 090 if required by placement testing. 3 Cr. (2 Lec., 2 Lab.) Occasionally.

FITN180 Introduction to Tango

This course focuses on social dancing and includes some elements of choreography, stage, and improvisational skills. Students are able to improve their connection, balance, coordination, and improvisational skills. Elements of Vals and Milonga are introduced. 1 Cr. (2 Lab.) Occasionally.

FITN166 Cross Country Skiing Cross-listed as RECR 166

This course covers the fundamentals of Cross Country Skiing as a lifetime leisure activity including specific techniques, skills, information, and practical experiences. The majority of the class is held outside skiing in the local winter weather. Cross Country Skis and boots are provided; however, students are welcome to use their own personal equipment as well. No previous experience in Cross Country Skiing is necessary. Additional fee required Prerequisite: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 1 Cr. (2 Lab.) Spring semester

FITN170 Hatha Yoga

This is an introduction to Hatha Yoga class for beginners, providing tools to reduce stress and focus the mind. This class will use yoga postures, breathing exercises, and meditation techniques. The class will also use readings, reflection, and discussion to examine the scientific and philosophical knowledge of yoga as a way to ease stress, strengthen the bone and muscle structures, lower blood pressure, increase flexibility and strength, improve mind functioning, and sustain health. Each student will keep weekly reflection journal observations on the changes noticed throughout the semester. Prerequisites: None. 1 Cr. (2 Lab). Fall and spring semesters.

FITN124 PanAfrika Drumming and Dance

Introduction to PanAfrika Drumming and Dance is a music and arts program designed to introduce students to African culture through instruction in traditional African drumming and dance. Students will learn a variety of African dance moves, rhythms, songs and drumming as a group. Students will experience traditional dances that celebrate rites of passage, harvest, courtship and healing. Dancers will use their bodies to tell stories of African life and discover the common thread that runs throughout all cultures. The class will help students develop a sense of community and bonding as they work together for their performance. No prior music or dance experience is required. 1 Cr. (2 Lab.)

FITN217 Strength and Conditioning

This course will examine the basics of strength and conditioning through a combination of group lecture and hands on instruction. Each student will participate in various exercise and programming techniques to learn various strength and conditioning principles. The course will include proper instruction on weight lifting technique, directions for proper equipment usage, and introductory strength training theory and application so students can successfully create training programs for themselves or others. Prior completion of, or concurrent enrollment in, ENGL100 and RDNG116 if required by placement. 1 Cr. (2 Lab.) Fall and Spring Semesters.

FITN159 Introduction to Outdoor Experiences Cross-listed with RECR 159.

This course will introduce students to a variety of outdoor skills and knowledge. Research shows that contact with nature and the outdoors has numerous health, psychological, and physical benefits. However, the single largest barriers to participating in outdoor recreation activities and connecting to nature are lack of knowledge, skills, and/or fear. This course for beginners introduces students to a multitude of outdoor recreational activities to build familiarity with recreating safely outside. It covers the fundamentals of several different outdoor recreational skills as lifetime leisure activities including, but not limited to, camping, trail navigation, snowshoeing/skiing, hiking, and teambuilding while following Leave No Trace guidelines. Additional fee required to cover the transportation and equipment costs of a mandatory camping trip. Prerequisites: None. 1 Cr. (2 lab). Fall and/or spring semesters

FITN256 Group Fitness Instructor

This course will prepare student to plan, lead, and evaluate group fitness programs. Principles of physical fitness and fitness program development will be discussed so students can safely and successfully lead others in a group fitness setting. Prerequisite: Prior completion of, or concurrent enrollment in, ENGL 100. 1 Cr. (2 Lab.) Fall semesters.

FREN

FREN101 Beginning French I

This course is designed to develop beginning level speaking, listening, reading, and writing skills in French and covers cultural information about the French-speaking world. Course emphasis is on speaking and understanding colloquial French. FREN 101 fulfills the SUNY General Education World Languages Knowledge and Skills Area. Prerequisites: None. (3 Lec.) Fall semester.

FREN102 French II

This course is designed to develop high-beginning to low-intermediate level speaking, listening, reading, and writing skills in French and covers cultural information about the French-speaking world. Course emphasis is on speaking and understanding colloquial French. FREN 102 fulfills the SUNY General Education World Languages Knowledge and Skills Area. Prerequisites: FREN 101. (3 Lec.) Spring semester.

FREN201 Intermediate French I

This course is designed to develop solid intermediate level speaking, listening, reading, and writing skills in French and covers cultural information about the French-speaking world. Course emphasis is on speaking and understanding colloquial French, but also includes an introduction to French literature and some expository writing. Substantial outside preparation and lab work are required. FREN 201 fulfills the SUNY General Education Foreign Language requirement. Prerequisites: FREN 102; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100 or ESL 103. 3 Cr. (3 Lec.) Occasionally.

FREN202 Intermediate French II

This course is designed to develop solid intermediate level speaking, listening, reading, and writing skills in French and covers cultural information about the French-speaking world. Course emphasis is on speaking and understanding colloquial French, but also includes an introduction to French literature and some expository writing. Substantial outside preparation and lab work are required. FREN 202 fulfills the SUNY General Education Foreign Language requirement. Prerequisites: FREN 201; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100 or ESL 103. 3 Cr. (3 Lec.) Occasionally.

FSS

FSS 110 Freshman Seminar-General Interest

Intended for the first semester, this course will allow students to engage in an exploration of issues related to college success including engaging themselves in the college community, understanding diversity and relationship dimensions, understanding college resources, policies and procedures, and acquiring a self understanding of one's own strengths and intelligences and how these can be applied to academic goals, wellness issues, and issues related to future academic plans both within TC3 as well as after earning an associate degree. Because of the similarity of the course content, students may not receive credit toward their degree for ACAD 100, ACAD 150 or any other FSS course taken in combination with this course. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 1 Cr. (1 Lec.) Occasionally.

FSS 115 Freshman Seminar-General Interest

Intended for the first semester, this course will allow students to engage in an in-depth exploration of issues related to college success including engaging themselves in the college community, understanding diversity and relationship dimensions, understanding college resources, policies and procedures, and acquiring a self understanding of one's own strengths and intelligences and how these can be applied to academic goals, wellness issues, and issues related to future academic plans both within TC3 as well following earning a degree at TC3. Because of the similarity of the course content, students may not receive credit toward their degree for ACAD 100, ACAD 150 or any other FSS course taken in combination with this course. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 3 Cr. (3 Lec.) Fall semester.

FSS 118 Freshman Seminar-Nursing Interest

Intended primarily for first semester college students with a particular interest in nursing, students will engage in an exploration of issues related to college success and will gain an understanding of the requirements for admissions to the nursing program. This course will assist students in engaging themselves in the college community; understanding diversity and relationship dimensions; and understanding college resources, policies, and procedures. It will also assist students in acquiring a self-understanding of one's own strengths and intelligences and how these can be applied to academic goals, wellness issues, and issues related to future academic plans, both within TC3 as well as following a degree at TC3. Students wishing to enroll after their first semester must request permission of the instructor. Because of the similarity of the course content, students may not receive credit toward their degree for ACAD 100, ACAD 150, or any other FSS course taken in combination with this course. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 1 Cr. (1 Lec.) Fall semester.

FSS 131 Self and World

"Welcome students! This class will help you 1) create strong relationships with your teachers and peers; 2) figure out how to "do college" successfully; 3) discover how to apply your experiences, interests, and strengths to your learning; and 4) explore academic majors and career possibilities that match your interests. Unlike many classes you have taken in the past, where your job was to learn the "material" the teacher taught, this class is about learning from your own and your classmates' experiences. You will be thinking deeply, reading actively, and writing a lot, but what you think, read, and write about will be relevant to you. You'll work hard, and you'll have fun. Modest fee for aptitude testing. Prerequisites: Prior completion or concurrent enrollment in ENGL 99 and RDNG 99 if required by placement testing. 3 Cr. (3 Lec.)

FSS 132 Freshman Seminar - Environmental Studies

This is a required first semester course for students in the Environmental Science A.S. degree program. Students are introduced to the broad scope of Environmental Studies as an academic discipline, career options in this field, and transfer opportunities in both the natural and social sciences. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 1 Cr. (1 Lec.) Fall semester.

FSS 137 Freshman Seminar-New Media

Designed to enhance the college experience for first-year matriculated students. The Freshman Seminar employs an interactive design and a variety of instructional modalities (e.g., discussion, lecture, research, multi-media) to enhance student development in three areas vital to student success: study skills, program development, and career/transfer awareness. Students may not apply credit for more than one Freshman Seminar and may not apply credit for both ACAD 150 and a Freshman Seminar toward their degree. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 1 Cr. (1 Lec.) Fall semester.

FSS 140 Freshman Seminar-App Science/Technology

This is a first-year course for students in the Applied Science and Technology program. Students will explore career opportunities in technology and applied science fields and will map their career objectives to appropriate academic paths. Industry employment competency models will be studied with self- and gap-assessments completed. Best practices and resources for academic and professional success will also be reviewed. Prerequisites: None. 1 cr. (1 Lec.) Fall semesters.

FSS 160 Freshman Seminar - Communication and Media

This course is designed to enhance the college experience for first-year matriculated students. The Freshman Seminar employs an interactive design and a variety of instructional modalities (e.g., discussion, lecture, research, multi-media) to enhance student development in three areas vital to student success: study skills, program development, and career/transfer awareness. Students may not apply credit for more than one Freshman Seminar and may not apply credit for both ACAD 150 and a Freshman Seminar toward their degree. Prerequisites: None. 1 Cr. (1 Lec.) Fall semester.

FSS 175 Freshman Seminar - Sport Management

This is a required first semester course for students in the Sport Management A.S. degree program. Students are introduced to the study of Sport Management as an academic discipline, career options in this field, and transfer opportunities. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 1 Cr. (1 Lec.) Fall and spring semesters.

FSS 138 Freshman Seminar - Math/Science

This is a required first semester course for students in the Liberal Arts and Sciences Math/Science A.S. degree program. Students will be given instruction in support services (faculty suites, secretaries, counseling, labs, etc.) and online instruction for Blackboard courses and creating schedules. Students are introduced to the Liberal Arts and Sciences Math/Science program, career options and transfer options in math, biology, chemistry, and physics. Prerequisite: Prior completion or concurrent enrollment in ENGL 099, MATH 090, and RDNG 099 if required by placement testing. 1 Cr. (1 Lec.) Fall semester.

GEOG

GEOG120 World Regional Geography

This course analyzes human settlement and modification of the Earth's major regions. It uses a social science perspective to review key aspects of our on-going economic, historical and cultural development in a comparative context. GEOG 120 fulfills the SUNY General Education requirement in Social Sciences. Prerequisites: ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing; prior completion or concurrent enrollment in MATH 090 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

GEOG130 Geovisualization: Mapping to Understand

This course introduces spatial thinking and GIS. The course includes map reading and interpretation, fundamental concepts upon which GIS is based, a survey of applications and uses of GIS and geospatial technology used to understand the natural and human environment as well as a mapping project using web-based ready-made tools. Data acquisition and evaluation, cartographic conventions and skills, data collection methods, and ethics in mapping are included in the context of researching a social, cultural, or environmental issue. GEOG 130 fulfills the SUNY General Education Social Sciences requirement. Prior completion of, or concurrent enrollment in, ENGL100 or ESL 120, 121, and 122 if required by placement. 3 Cr. (3 Lec). Fall semesters.

GEOL

GEOL101 Introductory Geology

This is an introductory course in physical geology. Topics include structure of the earth, rocks and minerals, weathering and erosion, glaciation, plate tectonics, earthquakes, mountain building, igneous activity, geologic time, and local geology. Laboratories include the study of rocks, minerals, fossils, and topographic maps. Substantial outside preparation for the laboratories is required. GEOL 101 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 or ESL 120, 121, and 122. 3 Cr. (2 Lec., 2 Lab.) Occasionally.

GEOL125 Biology and Earth Science for Teachers Cross-listed as BIOL 125

This course is required for students intending to pursue a degree program in childhood/early childhood education but it may be of interest to others who do not plan to major specifically in science or a related field. Basic concepts in earth science and biology are covered with an emphasis on topics necessary for informed decision making in our modern society. The intent of the instructor is to provide students with the knowledge necessary to function as an informed parent, citizen, and perhaps teacher in a world very much affected by human activity. BIOL/GEOL 125 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: MATH 090 if required by placement testing; prior completion or concurrent enrollment in RDNG 116 and ENGL 100 if required by placement testing. 4 Cr. (3 Lec., 3 Lab.) Fall and spring semesters

GEOL LAB Geology Lab Elective

This course is used in the evaluation of transfer credits.

GEOL NOLAB Geology Elective no lab

This course is used in the evaluation of transfer credits.

GERM

GERM101 Beginning German I

This course is designed to develop beginning level speaking, listening, reading, and writing skills in German. Cultural information about the German-speaking world is presented. Course emphasis is on speaking and understanding colloquial German. Substantial outside preparation and lab work are required. GERM 101 fulfills the SUNY General Education Foreign Language requirement. Prerequisites: Prior completion or current enrollment in ENGL 100 or ESL 120, 121, and 122 (or prior completion of ESL 103) and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

GERM102 Beginning German II

This course is a continuation of GERM 101. Students are required to write short compositions and discuss required reading assignments in German. Substantial outside preparation is required. GERM 102 fulfills the SUNY General Education Foreign Language requirement. Prerequisites: GERM 101; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100 or ESL 103. 3 Cr. (3 Lec.). Occasionally.

GIS

GIS 110 Introduction to GIS

This course is an introduction to the principles and practices of GIS (Geographic Information Systems), a key geospatial technology. Through hands-on computer-based exercises using ArcGIS Pro software, the student will source, create, and manage spatial data, learn geoprocessing operations, and create meaningful maps. The student will develop a comprehensive project to answer a spatial problem or research question using GIS skills: sourcing the data, visualization, and analysis, and will present findings. Prerequisite: GEOG 130. 3 cr. (2 Lec., 3 Lab) Spring semesters.

GRAD

GRAD PROC

To establish a GPA record for graduation purposes only

HLTH

HLTH104

Medical Terminology

Cross-listed as NURS 104.

Using a body systems approach, students enrich their understanding of basic medical terminology by learning to break words into functional parts based on their Greek and Latin meanings. Topics include anatomic terms, all major body systems, and pathology terminology. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100. 3 Cr. (3 Lec.) Fall, winter, spring and summer semesters

HLTH126

Health and Fitness

Students closely examine the elements of health and health-related components of physical fitness in this introductory course. Planning and participating in an interesting successful exercise and nutrition program is a fundamental aspect of this course. Successfully preventing, responding to injury/illness, and increasing or maintaining a productive level of energy are all issues which, when managed properly, contribute to an improved quality of life. Additional topics addressed include finding meaningful work, enjoying leisure activities, growing older successfully, and improving and protecting the environment. Prerequisites: Prior completion or concurrent enrollment in MATH 090, ENGL 099, and RDNG 099 if required by placement testing. 1 Cr. (1 Lec.) Fall and spring semesters.

HLTH135

Therapeutic Touch: Massage Techniques

Cross-listed as NURS 135.

This course covers massage techniques to address common and specific health concerns such as pain/stress management, fluid retention, skin integrity, self-esteem, depression, and anxiety. Students should be familiar with the concept of homeostasis as it pertains to health care issues. Students must have good listening skills and general knowledge of anatomy and physiology and basic psychology to be successful in this course. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 and RDNG 116 if required by placement. 2 Cr. (1.5 Lec., .5 Lab.) Fall and spring semesters

HLTH205

First Aid and Safety Education

This is a study of the typical injuries, illnesses, and emergency situations received in workplace, recreation, home and community, as well as the corresponding first aid skills needed to manage those emergencies until Emergency Medical Services (EMS) personnel arrive. This course emphasizes ways to prevent such scenarios and helps students confront their fears of stepping forward to provide assistance. The corresponding American Red Cross certificate(s) in CPR and First Aid are awarded for additional fee upon satisfactory completion of the requirements. Prerequisites: RDNG 099 if required by placement testing; prior completion or concurrent enrollment in ENGL 100. 3 Cr. (3 Lec.) Fall and spring semesters.

HLTH206

Personal Health

This course isolates some of the most perplexing health-related problems, and provides opinions, data, and facts to help students make decisions to optimize their personal health. Topics include promoting health behavior change, psychosocial health, managing stress, violence and abuse, human sexuality, nutrition, weight management, personal fitness, addictions and addictive behavior, alcohol, tobacco, caffeine, illicit drugs, cardiovascular disease, cancer, infectious diseases, sexually-transmitted infections, noninfectious conditions, healthy aging, environmental health, consumerism, and complementary and alternative medicine. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 if required by placement. 3 Cr. (3 Lec.) Fall and spring semesters.

HLTH207

Drug Studies

This course deals with current problems, views, and attitudes concerning psychoactive drugs and their usage. Students explore the effects of drugs on human physiology and interpersonal functioning. They are encouraged to consider their own relationship with chemicals and to evaluate information related to specific subject matter. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 or prior completion of, or concurrent enrollment in, ESL 120, 121, and 122 if required by placement testing, prior completion of, or concurrent enrollment in, RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters

HLTH208 Alcohol and Alcoholism

This course is a basic study of the drug alcohol and the disease alcoholism. All facets of the subject are discussed, including the sociological, psychological, and physiological. Experts who represent various areas, such as the medical profession, the law, rehabilitation, counseling, and psychiatry are called upon to share their knowledge and expertise with the class. An honest and practical look is taken at a drug affecting most of us in some way. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 or prior completion of, or concurrent enrollment, in ESL 120, 121, and 122 if required by placement testing; prior completion of, or concurrent enrollment in, RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

HLTH210 Consumer Health Issues

This course offers students the opportunity to explore health care delivery systems, and the roles of caregivers from historical, ethical, political, social, and global perspectives. As a result of this exploration, students will become better-informed health consumers, and will be able to make more sound and responsible decisions to obtain and/or to provide improved health and health care for themselves and their families. Prerequisites: RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.) Spring semester.

HLTH215 World Health Problems

Major causes of morbidity and mortality around the world are analyzed and discussed in the context of socio-economics, culture and evidence-based research. Potential topics discussed in a seminar format include: potable water and sanitation, food insecurity, mental health, gender bias, and culture, along with disease prevalence and prevention. The health problems of developed countries are compared and contrasted with those of developing countries, along with the methodologies used by national and international agencies to solve them. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 101. 3 Cr. (3 Lec.) Occasionally.

HLTH216 Public Health Field Work

A service-learning field work experience, this course is an on-site exploration of public health issues. This course is typically coupled with ANTH 270. Students participate in health care clinics and other settings. Pre- and post-field experience meetings and assignments are required. Significant additional costs. HLTH 216 fulfills the Diversity: Equity, Inclusion, and Social Justice Knowledge and Skills Area. Prerequisites: Instructor permission. 3 Cr. (1 Lec. 6 Lab.) Offered fall semester with travel in January OR spring semester with travel in May/June depending on site and college needs.

HLTH249 Special Topic-Health

A special topic(s) course, identified by discipline and a 249 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements. Occasionally.

HLTH111 Clinical Medical Assistant Fundamentals

This course covers skills required to offer clinical hands-on support as a versatile employee able to multi-task in today's busy medical office setting. Topics include vital signs, EKGs, aseptic techniques, infection control, rooming patients, confidentiality, communication, professionalism, medical documentation, law and ethics of health care, point of care (POC) patient testing, introduction to medical office management, and insurance and billing basics. Students must pass this course with a C or better to be eligible for field placement as interns in HLTH 112. Prerequisites: Prior completion of, or concurrent enrollment in, HLTH 104 and BIOL100 OR BIOL101 OR BIOL104. 4 Cr. (3 Lec./3 Lab for 10 weeks). Fall and spring semesters.

HLTH112 Clinical Medical Assistant Internship

Students will complete a minimum of 90 hours of practical, hands-on experience in a healthcare setting performing the skills of a Clinical Medical Assistant and will be subject to all legal, ethical, and professional standards required of the designated agency staff. Students will review fundamental principles of theory in practicum and discuss varying topics related to the internship experience. Students must meet in person or consult with course instructor for placements. Prerequisite: HLTH 111 with a C or better grade. 2 Cr. (2 Lab for 5 weeks). Fall and spring semesters.

HLTH113 Healthcare Office Assistant Fundamentals

This course covers skills required to offer administrative support in healthcare offices. Topics include professionalism, teamwork, interpersonal communication skills, reception skills, proper telephone techniques, business electronic correspondence, closing the loop, scheduling, appointment books (paper and electronic), handling of incoming and outgoing mail, filing, overview of medical billing and coding, and preparation of standard insurance forms and medical records. Emphasis will be placed on ethics, confidentiality, legal considerations, HIPAA (Health Insurance Portability and Accountability Act), and office management. Students must earn a C or better grade to be eligible for field placement as interns in HLTH 114. Prerequisites: Prior completion of, or concurrent enrollment in, HLTH 104, CAPS 111, CAPS 121, and CAPS 131. 3 Cr. (3 Lec. for 10 weeks). Fall and spring semesters.

HLTH114 Healthcare Med Office Asst Internship

Students will complete a minimum of 90 hours of practical, hands-on experience in a healthcare setting performing the skills of a medical office administrative assistant and will be subject to all legal, ethical, and professional standards required of the designated agency staff. Students will review fundamental principles of theory in practicum and discuss varying topics related to the field work experience. Students must meet in person or consult with the instructor for field placements. Prerequisite: HLTH 113 with a C or better grade. 2 Cr. (2 Lab for 5 weeks). Fall and spring semesters.

HRMG

HRMG100 Introduction to the Hospitality Industry

A study of the hospitality industry, its present status, and future trends, including an introduction to the various areas of specialization as well as employment and industry statistics. Areas covered include hotels, restaurants, resorts, emerging food and beverage production operations, casinos, meeting planning, cruise lines and travel and tourism organizations. Personal and professional qualifications for different career options will be discussed. Prerequisites: Prior completion or concurrent enrollment in ENGL 100; MATH 090; and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

HRMG101 Food Service and Preparation I

Basic procedures and techniques for large quantity food preparation and service are covered. The study of sanitation, safety, equipment operation, food purchasing and preparation techniques, and table service are covered. Special projects in menu planning, purchasing, preparation, and services are required. Prerequisites: MATH 090 if required by placement testing; prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

HRMG102 Food Service and Preparation II

This course involves practical application of elements of Food Service and Preparation I. Students work either in a commercial or institutional food service operation on a weekly basis. A weekly debriefing/discussion of the students' work experience is included. Prerequisites: HRMG 101; ENGL 100; MATH 090 if required by placement testing; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. 3 Cr. (1 Lec., 8 Lab.) Occasionally.

HRMG103 Lodging Operations Management

This course explores the basic principles and strategies for a variety of lodging operations including resorts, hotels, select service inns, camping operations, vacation rentals, institutional operations, and others. Specific topics include revenue strategy, reservations, forecasting, budgeting, cash control procedures, night audit and accounting techniques, front office functions, safety, security & emergency procedures, inventory management, service standards and guest services, housekeeping, and engineering department functions. An introduction to public relations and sales strategies is included and industry terminology and technical tools are covered. Prerequisites: Prior completion of HRMG 100 is recommended. 3 Cr. (3 Lec.) Fall and spring semesters.

HRMG201 Hospitality Law

This course is a study of laws and regulations pertaining to hotel, restaurant, travel, and casino industries. The focus is on risk management, precautions, documentation procedures, and preventative methods necessary to avoid, or at least minimize, legal action. The course covers areas such as food and beverage service and safety responsibilities, contracts, employment and labor issues, civil rights, negligence, the innkeeper's duties, corporate and franchise laws, and product liability. Emphasis is placed on analyzing legal cases related to the hospitality industry so that future managers understand their legal rights and responsibilities. Prerequisites: Prior completion or concurrent enrollment in MATH 090 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.) Fall and spring semesters.

HRMG205 Hospitality Marketing

This course is a study of hospitality marketing for hotels, food service, travel/tourism, special events, and destination operations. Development of a strategic marketing plan, market research and analysis, buyer behavior, market segmentation, competition analysis, e-commerce business, publicity and promotion, and business feasibility are discussed. Various career and entrepreneurial opportunities in hospitality marketing and management are introduced. Prerequisites: Prior completion or concurrent enrollment in MATH 090 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.) Spring semester.

HRMG206 Food and Labor Cost Control

Operation of a quality hospitality business depends on quantitative and qualitative business planning and controls. In this course, the use of effective control systems related to handling food, beverage, labor, and financial assets are a critical focal point. Tools and methods to standardize procedures and create policies will be studied. Ethical operational practices, quality checks, and controls for fraud prevention are also examined. Prerequisites: None. Prior completion of MATH 110 is recommended. 3 Cr. (3 Lec.) Fall and spring semesters.

HRMG213 Hospitality Internship

Through employment, mentorship and self-directed studies at a hospitality related organization, Hotel Restaurant and Management majors enhance their understanding of leadership, teamwork, communication, necessary industry skills, and diversity. Each student must complete three credits before graduation, a minimum of 150 hours (10 hours per week for 15 weeks) of acceptable and appropriate employment at an approved organization. Six credits may be earned by completing a work experience minimum of 270 hours (18 hours per week for 15 weeks). Prerequisites: Prior completion or concurrent enrollment in MATH 090 and RDNG 116 if required by placement testing; approval by faculty advisor and Hotel and Restaurant Management Program Chair. 3 Cr. (9 Lab.) Fall, spring, and summer semesters.

HRMG216 Hospitality Internship

Through employment, mentorship and self-directed studies at a hospitality related organization. Hotel Restaurant and Management majors enhance their understanding of leadership, teamwork, communication, necessary industry skills, and diversity. Each student must complete three credits before graduation, a minimum of 150 hours (10 hours per week for 15 weeks) of acceptable and appropriate employment at an approved organization. Six credits may be earned by completing a work experience minimum of 270 hours (18 hours per week for 15 weeks). Prerequisites: Prior completion or concurrent enrollment in MATH 090 and RDNG 116 if required by placement testing; approval by faculty advisor and Hotel and Restaurant Management Program Chair. 6 Cr. (18 Lab.) Fall, spring, and summer semesters.

HRMG105 Food Sanitation & Safety

The basics of sanitation and management of food safety in the hospitality industries are the foundation of this training course. Students are prepared for industry certification testing which is required and monitored by the NYS Health Department to assure adherence to good sanitation and food handling practices. If the final exam is passed with a 80% grade or better, certification is awarded by the National Restaurant Association. Additional fee is required. Prerequisites: Prior completion or concurrent enrollment in MATH 090 and RDNG 116 if required by placement testing. 1 Cr. (1 Lec.) Fall and spring semesters.

HRMG107 Safe Alcohol Handling

The principles of responsible alcohol transactions, which include understanding alcohol laws, evaluating intoxication levels, dealing with difficult situations, and checking identification, are covered. Students prepare for industry certification testing. If the final exam is passed with a 80% grade or better, certification is awarded by the National Restaurant Association. Additional fee required. Prerequisites: Prior completion or concurrent enrollment in MATH 090 and RDNG 116 if required by placement testing. 1 Cr. (1 Lec.) Fall and spring semesters.

**HRMG220 Exploration of Culture & Cuisine - Study
 Away**

This course offers exposure and historical insight to cuisines and culture of the world. The particular aspects of regional ingredients, production methods, and traditional cooking techniques are discovered. A deep dive into the food ways of other peoples of the world including customs, expectations, and offerings enhances the education of students preparing to embark on a career in a globalized food system. Understanding labor conditions, diverse marketing channels, sustainability practices and regional production techniques enables students to become better global food citizens. This course is a full cultural immersion in a distinct international or domestic region. Significant additional cost. Prerequisites: Prior completion of, or concurrent enrollment in, ENVS 112: prior completion of ENVS 110 and ENVS 111 recommended; instructor permission. 3 Cr. (1 Lec 6 Lab) Occasionally.

**HRMG218 International Hospitality Experience - Study
 Abroad**

Through a unique study abroad partnership, students will be immersed in classes and other self-directed studies with a world class international hospitality partner. Students will build on the fundamental skills learned in prior coursework. An integral part of this program is the opportunity for students to meet and live with people from all over the world and study hospitality principles in a country other than their own. Prerequisites: ENGL100; HRMG 100; HRMG 101 or WINE 120; MATH 090 if required by placement testing. Based on the location of the experience, basic proficiency in a foreign language may be required. Minimum of 7 college credits must be completed at TC3 before applying for the experience (not including high school Dual/Concurrent Enrollment credit); minimum GPA of 2.5; instructor permission. Additional requirements may apply for students who are not US citizens. 3-12 Cr. (9 -36 Lab.) Occasionally.

HRMG249 Special Topics - Hotel/Restaurant Mngmt

Specialized courses designed to respond to unique student interests or current events. Special topics course descriptions are given in each semester's course schedule. Occasionally.

HRMG108 Food & Beverage Service Operations

A guest's dining experience can be defined by the service they receive. In this course, students will examine concepts and techniques in front-of-house dining operations. Service, management, technology, trends, and communication will be presented. Students will engage in learning theory and in practice of hospitality service fundamentals through both lecture and lab experience. Prerequisites: None. 3 Cr. (1 Lec., 2 Lab). Spring semester.

HSG

HSG High School Graduate - received diploma

This is an internal marker to show a student has earned a high school diploma, a high school equivalency from the NYSDE or a GED.

HSTY

HSTY101 Development of the Western Tradition I

This course surveys the major historical developments of western civilization from the pre-historic era to 1650. Special emphasis is placed on reading, interpreting, and discussing primary sources so students can comprehend the practice of historical research. HSTY 101 fulfills the SUNY General Education Western Civilization requirement. Prerequisites: RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100 and MATH 090 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

HSTY102 Development of the Western Tradition II

This course surveys the major historical developments of western civilization from 1650 to the present. Special emphasis is placed on reading, interpreting, and discussing primary sources so students can comprehend the practice of historical research. HSTY 102 fulfills the SUNY General Education Western Civilization requirement. Prerequisites: RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101; prior completion or concurrent enrollment in MATH 090 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

HSTY110 World History to 1500

This course surveys the major developments in World Civilizations before 1500 and uses a chronological, regional, and intercultural approach. Students study social, political, religious, and economic changes that have created the complex modern world. Focus is given to areas of the Caribbean Basin, South America, Africa, the Middle East, Asia, and Australasia. HSTY 110 fulfills the SUNY General Education Other World Civilizations requirement. Prerequisites: RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100 and MATH 090 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

HSTY111 World History Since 1500

This course surveys the major developments in world civilizations since 1500 and uses a chronological and regional approach. Students study social, political, religious and economic changes that have created the complex modern world. Focus is given to areas of the Caribbean Basin, South America, Africa, the Middle East, Asia, and Australasia. HSTY 111 fulfills the SUNY General Education Other World Civilizations requirement. Prerequisites: RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100 and MATH 090 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

HSTY201 American History to 1877

This course surveys the major historical developments of the United States of America from the pre-Columbian era to the end of Reconstruction in 1877. Special emphasis is placed on reading, interpreting, and discussing primary source documents so students become familiar with the practice of historical research. HSTY 201 fulfills the SUNY General Education US History and Civic Engagement Knowledge and Skills Area. Prerequisite: Prior completion of, or concurrent enrollment in, ENGL 100. 3 Cr., 3 Lec. Fall and spring semesters.

HSTY201H American History to 1877 - Honors

This is a study of the American people from the point of European contact to the end of the Reconstruction period. Selected issues emphasized include the impact of European intervention on Native American civilizations, the development of the American republic, westward expansion, immigration, economic and religious ideals, the institution of slavery, sectionalism, early social reform movements including women's rights and abolition, and the war between the states. HSTY 201H fulfills the SUNY General Education American History requirement. Prerequisites: Prior completion or concurrent enrollment in ENGL 100, MATH 090, and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

HSTY202 American History Since 1877

This course surveys the major historical developments of the United States of America from the end of Reconstruction to the present. Special emphasis is placed on reading, interpreting, and discussing primary source documents so students become familiar with the practice of historical research. HSTY 202 fulfills the SUNY General Education US History and Civic Engagement requirement. Prerequisite: Prior completion of, or concurrent enrollment in, ENGL 100. 3 Cr., 3 Lec. Fall and spring semesters.

HSTY202H American History Since 1877 - Honors

This course analyzes problems faced by the American people since the end of Reconstruction. These problems include the effects of industrialization, social, economic and political reform, imperialism, immigration, urbanization, populism, progressivism, the transformation from isolationism to a position of world power, the New Deal, World War I, World War II, the Cold War, revival of feminism and racism. HSTY 202H fulfills the SUNY General Education American History requirement. Prerequisites: Prior completion or concurrent enrollment in ENGL 101; prior completion or concurrent enrollment in MATH 090 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

HSTY225 African American History

This course is an introduction to African American history from the colonial era until Reconstruction. While tracing the major events that shaped America's history, the course focuses on the experience of African peoples using primary sources, audio and video presentations, class discussions, and lectures. Some major topics include geography and culture of Africa, transatlantic slave trade, systems of chattel slavery, and the roles of African Americans in religion, politics, culture, revolution, and the Civil War in America. Note: For students scoring above 84 on the N.Y. State Regents U.S. History & Government Exam, HSTY 225 fulfills the SUNY General Education American History requirement. Prerequisites: ENGL 101; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Spring semester.

HSTY230 History of Ireland - Study Abroad Cross-listed as POSC 230.

The focus of this travel course is the history, culture, and politics of Ireland. Students travel to Ireland as a group, and learn about the role of Ireland in world history. Films, discussions with local people, and visits to museums, cultural, historical, political and religious sites are integral parts of the course. Significant additional costs. Prerequisites: Prior completion or concurrent enrollment in ENGL 101; instructor permission; RDNG 116 if required by placement testing. 3 Cr. (1 Lec., 6 Lab.) Fall semester

HSTY233 Women in U.S. History

This course emphasizes the experiences and activism of women from a variety of cultures within the U.S. from colonial times to the present. Among the topics discussed are women's familial roles; the changing nature of work, education, and sexual identities; racial and ethnic differences in women's experiences; and women's coalitions, political movements, and disputes. Note: For students scoring above 84 on the N.Y. State Regents U.S. History & Government Exam, this course fulfills the SUNY General Education American History requirement. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 101 and RDNG 116 if required by placement. 3 Cr. (3 Lec.) Occasionally.

HSTY252 Native American History: Colonial Policies

A consideration of the development and maintenance of colonial policies toward Native Americans from the point of European contact to the War of 1812. The political, social, economic, and religious changes that resulted from national claims by the Spanish, Dutch, French, and British are examined. The course also examines how non-native peoples represented Native Americans and how these images (and misrepresentations) changed over time. Native American art and literature are introduced. HSTY 252 fulfills the SUNY General Education Other World Civilizations requirement. Prerequisites: ENGL 101; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

HSTY255 Labor History

This course focuses on the individual and collective experience of workers from European colonization to the early twentieth century. Students are introduced to some of the major events in the history of the American working class through readings, lecture, online sources, videos and discussions. The course explores the construction of class and class-consciousness; studies changes in union philosophies and activities; and begins to understand the historical forces that helped shape the contemporary workplace. Material unfolds conceptually as the course considers how and why the workforce has changed over time. HSTY 255 fulfills the SUNY General Education American History requirement. Prerequisites: MATH 090 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.) Occasionally.

HSTY260 Topics in Modern Latin America Cross-listed as HSTY 260

This travel course introduces students to the modern history and politics of Latin America. Instructors select a nation to survey, for example Colombia, Ecuador, Guatemala, or Honduras etc. Students travel to the designated country as a group, and gain practical experience in the modern historical, political, social, economic, and religious climate by touring in both urban and rural areas. HSTY/POSC 260 fulfills the SUNY General Education Social Science or Other World Civilizations requirement. Elementary Spanish skills highly recommended. Significant additional costs. Prerequisites: ENGL 100; instructor permission; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in MATH 090 if required by placement testing. 3 Cr. (1 Lec., 6 Lab.) Occasionally offered December-January and other vacation periods

HSTY280 History-Independent Study

This course will enable the student to do in-depth research on some aspect of his/her interest. Faculty member approval is required prior to registration. Prerequisite: ENGL 101 and instructor permission. 1-3 Cr. Occasionally.

HSTY290 Social Science Capstone Course Cross-listed as ANTH 290 or PSYC 290 or SOCI 290.

This course provides students with an opportunity to draw on a variety of disciplines, perspectives, and methods from the social sciences in application to a specific research problem of local and/or global importance. In consultation with the course instructor(s), students will choose a relevant research topic to explore for the class. The course is conducted as a research and discussion seminar and is used as the outcomes assessment course for the Liberal Arts and Sciences: Social Science AS degree program. In the psychology-focused section of the course (PSYC 290), students will read and understand primary research in order to synthesize it into a coherent background paper on their topic. In the section not focused on psychology (ANTH/HSTY/SOCI 290), students will conduct both primary and secondary research on their topic. Prerequisites: ENGL 101; PSYC 103; SOCI 101; and a HSTY course. 3 Cr. (3 Lec.) Spring semesters

HSTY249 Special Topics in History

A special topic(s) course, identified by discipline and a 249 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements. Occasionally.

HSTY149 Special Topics in History Cross-listed with POSC 149.

A special topic(s) course, identified by discipline and a 149 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements. Occasionally

HSTY261**Modern Columbia****Cross-listed as POSC 261.**

This travel course continues introducing students to the modern history and politics of the Republic of Colombia. Building on elements introduced in HSTY/POSC 260 Topics in Modern Latin America: Colombia, students have the opportunity to gain deeper appreciations and understandings of current socio-economic, historical, and political developments. Colombia is rapidly developing and emerging from over 50 years of civil war, offering students social science perspectives on the challenges and promises of land use changes, political culture, nature preserve creation, sustainable economics, export economics, demographic shifts, the peace process, education, tourism development, and infrastructure. Elementary Spanish skills highly recommended. Significant additional costs. Prerequisites: HSTY/POSC 260; permission of instructor. 3 Cr. (1 Lec., 6 Lab.) Occasionally offered December-January and other vacation periods

HSTY115**Caribbean History Since 1491**

This course surveys the major historical developments of the Caribbean Region from 1491 to the modern era. Special emphasis is placed on reading, interpreting, and discussing primary source documents so students can engage in the practice of historical research. HSTY 115 fulfills the SUNY General Education World History and Global Awareness Knowledge and Skills Area. Prerequisite: Prior completion of, or concurrent enrollment in, ENGL 100. 3 Cr. (3. Lec.) Fall and spring semesters.

HSTY116**The West in the World to 1500**

This course surveys the major historical developments of world regions from the ancient era to 1500 CE (Common Era). Special emphasis is placed on reading, interpreting, and discussing primary source documents to familiarize students with the practice of historical research. HSTY 116 fulfills the SUNY General Education World History and Global Awareness Knowledge and Skills Area. Prerequisite: Prior completion of, or concurrent enrollment, in ENGL 100. Fall and spring semesters.

HSTY117**The West in the World Since 1500**

This course surveys the major historical developments of world regions from 1500 CE (Common Era) to the modern era. Special emphasis is placed on reading, interpreting, and discussing primary source documents to familiarize students with the practice of historical research. HSTY 117 fulfills the SUNY General Education World History and Global Awareness Knowledge and Skills Area. Prerequisite: Prior completion of, or concurrent enrollment in, ENGL 100. Fall and spring semesters.

HUMN

HUMN149 Special Topics

A special topic(s) course, identified by discipline and a 149 or 249 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements. Occasionally.

HUMN232 Introduction to World Religions

An introduction to several of the world religious traditions including Buddhism, Hinduism, Chinese religions, African tribal religions, Judaism, Christianity, and Islam. Students will learn about the key doctrines, beliefs, and practices of seven major religious world views. Although the course provides only a foundation for understanding different world religions, students will be given the opportunity to study one religious tradition in more depth. HUMN 232 fulfills the SUNY General Education Other World Civilizations or Humanities requirement. Prerequisites: Prior completion or concurrent enrollment in ENGL 101; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall semester.

HUMN249 Special Topics-Humanities

Specialized courses designed to respond to unique student interests or current events. Special topics course descriptions are given in each semester's course schedule. Occasionally.

HUMN285H Classic Epic in Translation - Honors Cross-listed as ENGL 285H.

This course introduces the classical epics: the Iliad, Odyssey, and Aeneid. These great poems provide important views of ancient Greek and Roman culture, mythology, and civilization. Their influence ranges over thousands of years, from ancient epic and tragedy to a variety of modern and contemporary arts. As pillars in the western canon of great books, they remain a focus of literary theory and criticism today. Students in this course are required to participate in research and discussion. Open to students in the honors program or by instructor permission. Prerequisites: ENGL 102; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Occasionally

HUMS

HUMS104 Introduction to Corrections

This course focuses on the components and programs that constitute the correctional system within the United States. Major topics include origins and history of correctional philosophies, rationales, practices, programs, and institutions; administration and management of correctional facilities and programs; constitutional requirements and requirements in the operations of corrections; legal rights of inmates; incarceration of special-needs offenders; supervision of offenders who are not incarcerated; and the future of punishment and corrections. Prerequisites: RDNG 116 if required by placement testing; prior completion of, or concurrent enrollment in, ENGL 100. Cross-listed as CRJU 104. 3 Cr. (3 Lec.) Fall semester.

HUMS105 Introduction to Human Services

The purpose of this course is to identify agencies in the community that provide human services. Emphasis is placed on examination of the particular mission, objectives, organization, staffing patterns, and funding of such agencies. The interaction of various roles of the human services network is also examined. The course is intended for human services students, as well as for interested community members. The instructional modes include lecture, seminar, agency visits, and presentations. Prerequisites: None. 3 Cr. (3 Lec.) Fall and spring semesters.

HUMS111 Introduction to Aging and Elder Studies

This course presents an introductory level, interdisciplinary approach to the study of aging in American society. Sociological, biological, psychological, and demographic perspectives on the aging process are considered. The course provides an overview of theory, research, and applied aspects of aging. Prerequisites: Prior completion or concurrent enrollment in ENGL 100, MATH 090, and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

HUMS114 The Process of Group Communication

This course examines group process and its relationship to service organizations. Students study norms, roles, group rules, power, and leadership of small groups. Students experience and evaluate new techniques and methods of working with small groups in a human service setting. Prerequisites: RDNG 099 if required by placement testing; prior completion or concurrent enrollment in ENGL 100. 3 Cr. (3 Lec.) Fall semester.

HUMS120 Direct Service Professional Field Work I

This course provides an opportunity for students to have hands-on experience with clients in a Disability Service Provider agency. The course is intended for those enrolled in the Direct Service Provider Credential. Students will earn five of the National Alliance of Disability Service Providers (NADSP) Badges required to earn the Disability Service Provider (DSP) I Credential. The instructional modes will be determined by the Disability Service Provider agency supervisor. Prerequisites: Prior completion of, or concurrent enrollment in, HUMS 105. 1 Cr. (1 Lab.)

HUMS125 Introduction to Early Childhood Education Cross-listed as ECHD 125.

This course focuses on the functioning of the total child, stressing the importance of early childhood education in a diverse society. Emphasis is placed upon the need to understand child growth and development, developmentally appropriate practices, positive guidance, and the importance of working with families. The students use observational worksheets in natural settings. Educational philosophy, legislation, public policy concerning the young child, and an overview of child care services are also discussed. The NYS (New York State) Common Core standards will be discussed. Students will be required to spend 20 hours of observation and participation in an early childhood setting throughout the semester. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters

This course is designed to orient students to the knowledge, values, and skills utilized in generalist social work practice. This course utilizes an array of perspectives including ecological, strengths based, and systems perspectives. This course introduces students to ethics, the helping relationship, cultural competency, professional role expectations and phases of practice. Utilizing a problem solving approach, students practice observation, reflective listening, communication, interviewing, and assessment through experiential exercises. Prerequisites: HUMS 105; prior completion or concurrent enrollment in ENGL 101 and RDNG 116 if required by placement testing. C or better is required for students in Human Services programs. Students cannot apply credit for both HUMS 110 and HUMS 200 toward their degree. 3 Cr. (3 Lec.) Fall and spring semesters.

HUMS232 Human Service Internship & Seminar

This course is intended to provide students with a practical experience in a community human services agency. Students enter the internship as volunteers or trainees, and are subject to all legal, ethical, and professional standards required of designated agency staff. A minimum of 135 hours of work experience per semester (10 hrs. per week in a 15 week semester), and 1 hour of seminar per week. Students review fundamental principles of practice in their internship, and are provided with opportunities to discuss varying topics in seminar. Students cannot apply credit for both HUMS 232 and HUMS 230 toward their degree. Prerequisites: Written permission from Program Chair is required; HUMS 200; HUMS 229; ENGL 101. C or better is required for students in Human Services Programs. 4 Cr. (1 Lec., 9 Lab.) Fall and spring semesters.

HUMS107 Introduction to Disability Studies

This course will introduce students to the emerging field of disability studies. Students will explore cultural, historical, political, and social antecedents that have influenced contemporary conceptualizations of disability. Students will examine how the social inequities of race, class, gender, and sexual orientation have impacted disabled individuals, and how disability status has contributed to exclusion and oppressive practices. Prerequisites: None. 3 Cr. (3 Lec.) Fall and spring semesters.

HUMS109 Case Management & Documentation

The purpose of this course is to identify best practices in case management, including the importance and purpose of high-quality case documentation when working with individuals with disabilities. Areas of case documentation, including client confidentiality and privacy, cultural awareness and competence, intake, assessment, progress notes, and case closure will be reviewed. The course is intended for human services students, those enrolled in the Direct Service Provider II Credential, as well as for interested community members. The instructional modes include lecture, seminar, agency visits, and presentations. Prerequisites: Prior completion of, or concurrent enrollment in, HUMS 105. 3 Cr. (3 Lec.) Fall semesters.

HUMS121 Direct Professional Field Wrk II

This course provides an opportunity for students to have hands-on experience with clients in a Disability Service Provider agency. The course is intended those enrolled in the Direct Service Provider Credential. Students will earn five of the National Alliance of Disability Service Providers (NADSP) Badges required to earn the Disability Service Provider (DSP) II Credential. The instructional modes will be determined by the agency supervisor. Prerequisites: Prior completion of, or concurrent enrollment in, HUMS 105. 1 Cr. (1 Lab.)

IED

IED 160 International Education

The course facilitates student registration in study abroad programs and courses offered by other colleges at various international locations. Upon completion of the international experience, students will receive academic credit for a variety of appropriate courses. Student must receive approval from an academic advisor and must be in good academic standing. Significant additional costs. 3 - 15 Cr. (9 -45 Lab.) Occasionally.

IED 260 Culture Survey for Study Abroad Cross-listed as ANTH 260

Provides a full cultural immersion experience via a short term study abroad trip to a non-U.S. culture, such as Guatemala, Nicaragua, Ecuador, Spain , Italy, etc. Students are guided to practice cultural relativism using a holistic approach thereby broadening their global perspective. They practice hands-on ethnographic research methods such as interviewing, observing, and reflective journal writing. Cultural focus areas that are examined include indigenous lifestyles, health care, family structure, gender roles, religion, human rights, and globalization. Pre and post-trip work is required. Students meet during the semester preceding the trip. IED 260 fulfills the SUNY General Education Social Science or Other World Civilization requirement. Significant additional costs. Scholarships available. Corerequisites: Designed as part of a six credit Learning Community, the course can be offered with courses such as BIOL 116, HSTY260, HLTH 216, ENGL 250, ENGL 149 Transformative Travel Writing, etc. An interview and permission of instructor(s) are required. Prerequisites: MATH 090 if required by placement testing; prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing; ANTH 201 or ANTH 202, and language speaking skills of destination country are recommended. 3 Cr. (1 Lec., 6 Lab.) Occasionally

IED 261 Study Abroad Culture Survey Cross-listed with ANTH 261.

Provides a full cultural immersion experience via a short term study abroad trip to a western culture, such as France, Italy or Spain. Students are guided to practice cultural relativism using a holistic approach thereby broadening their global perspective. They practice hands-on ethnographic research methods such as interviewing, observing, and reflective journal writing. Cultural focus areas that are examined include expressive arts, cuisine, family structure, gender roles, religion, human rights, and globalization. Pre and post-trip work is required. Students meet during the semester preceding the trip. Significant additional costs. Scholarships available. Co-requisites: Designed as part of a six credit Learning Community, the course can be offered with courses such as HRMG 220, ENGL 250, ENGL 149 Transformative Travel Writing, etc. An interview and permission of instructor(s) are required. Prerequisites: MATH 090 if required by placement testing; prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing; ANTH 201 or ANTH 202, and language speaking skills of destination country are recommended. 3 Cr. (1 Lec., 6 Lab.) Fall and spring semesters.

IMG

IMG/MICRO **Imaged/Microfilmed - check archives**

administrative reference use

INTD

INTD049 Integrated Developmental Reading/Writing

This course integrates the existing Developmental Reading and Writing courses into a single course. Students will become active readers while developing basic reading and vocabulary skills necessary for effective beginning college level reading. Specific skills embedded in the course include determining the meaning of unfamiliar words in context, identifying and organizing main ideas and key details, paraphrasing, and summarizing. Students will also develop essential academic writing skills, including paragraph development, adherence to grammatical and punctuation standards, and introductory essay writing. In order to take additional reading and writing courses, students must demonstrate mastery of the material by earning a C or better on a final as well as a grade of C to pass the course. This course is not intended for non-native speakers of English. This is a non-credit course that can not be applied toward any certificate or degree program, but it may be counted toward a full time load for financial aid purposes.

Prerequisite: Appropriate reading and writing assessment scores. 5 Equiv. Cr. (5 Lec)

INTD095 Integrated Developmental Reading/Writing

This integrated course helps students develop the reading and academic writing skills necessary for academic success. The reading skills addressed in the course include the reading process, determining the meaning of unfamiliar words in context, and identifying main ideas and key details. The writing skills addressed in the course include the writing process, paragraph development, adherence to grammatical and punctuation standards, and introductory essay writing. In order to take additional reading and writing courses, students must earn a passing grade in both the reading and writing portions of the course, must pass the final with a C, and must earn an overall grade of C. This course is not intended for non-native speakers of English who have yet to complete ESL classes. Prerequisite: Appropriate reading or writing assessment scores. 5 Equiv. Cr. (5 Lec.) Fall and spring semesters.

IRM

IRM 101 Research Strategies

How do you go about researching an information problem? This course goes beyond basic database and Internet searching to identify the experts, agencies, foundations and organizations who generate information. Search tools are reviewed, but the emphasis is on evaluation and critical reading of sources. Some class time is devoted to discussion of critical issues involving the role of information in society such as privacy, civil liberties, free speech and disinformation. Prerequisites: MATH 090 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100. 1 Cr. (0.5 Lec., 0.5 Lab.) Spring semester.

ITAL

ITAL101 Italian I

This course is designed to develop beginning level speaking, listening, reading, and writing skills in Italian. Cultural information about the Italian-speaking world is covered. Course emphasis is on speaking and understanding colloquial Italian. Substantial outside preparation and lab work are required. ITAL 101 fulfills the SUNY General Education Foreign Language requirement. Prerequisites: Prior completion or concurrent enrollment in ENGL 100 or ESL 120, 121, and 122 (or prior completion of ESL 103) and in RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

ITAL102 Italian II

Building on the skills and knowledge acquired in Italian I, students continue developing listening comprehension, speaking, reading, and writing skills in Italian. By the end of the course students will be able to express themselves in Italian using past, conditional, future, and subjective tenses, both orally and in writing. Outside language lab work required. ITAL 102 fulfills the SUNY General Education Foreign Language requirement. Prerequisites: ITAL 101; prior completion or concurrent enrollment in ENGL 100 or ESL 103 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

MATH

MATH090 Pre-Algebra

This non-credit course is designed for students who need to review certain mathematical skills in pre-algebra, including operations with negative numbers, fractions, decimals, and percents; ratios and proportions; introduction to geometry, algebra, probability and statistics; estimation, approximation, and mathematical notation. It is intended to help those who have not had experiences in math for a number of years, and to improve the skills of those who have had difficulty mastering these topics. Portions of this course are conducted without a calculator. A C or better grade is required to pass the course and to take additional mathematics courses. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 or INTD 095 if required by placement testing. 4 Equiv. Cr. (4 Lec.) Fall and spring semesters.

MATH095 Beginning Algebra

This is a beginning algebra course intended for students who have never had algebra or had it many years ago. Topics include operations of the integers, algebraic operations (distribution, addition of like terms, evaluation of algebraic expressions), linear equations and inequalities with applications, coordinate graphing, linear graphing and equations of lines, exponents, operations with polynomials, factoring, solving higher degree equations by factoring, and solving quadratics by factoring, graphing, and using the quadratic formula. A C or better grade is required to pass the course, and to take additional algebra based mathematics courses. A scientific calculator is recommended. This is a noncredit course, which may not be applied toward any degree or certificate program. It may be counted toward a full-time load for financial aid purposes. Prerequisites: C or better grade in MATH 090 if required by placement testing; prior completion or concurrent enrollment in ENGL 099 and RDNG 099, or in ESL 101, if required by placement testing. 4 Equiv. Cr. (4 Lec.) Fall and spring semesters. 4 Equiv. Cr. (4 Lec.) Fall and spring semesters.

MATH109 Statistical Literacy

This course is a study of selected topics from basic probability and statistics, including equally likely outcomes, conditional probability, mutually exclusive events, independent events, multiplication rule, mean, median, mode, standard deviation, normal curve, margin of error, and expected value. It is intended as a math elective for students without a background in algebra and is not a substitute for a standard statistics course. Students are required to have a calculator capable of computing mean and standard deviation, TI-34II recommended. Cooperative work is encouraged. Math 109 fulfills the SUNY General Education Mathematics requirement. Prerequisites: C or better grade in MATH 090 if required by placement testing; RDNG 099 if required by placement testing; prior completion or concurrent enrollment in ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

MATH110 Topics in Mathematics

This course covers topics in mathematics related to everyday life applications. Such topics include proportions, customary units of measure, ratios and conversions, consumer mathematics, algebraic expressions and equations, introduction to quadratic and exponential functions with rates of change, regression analysis, probability, and statistics. These topics are studied through practical and quantitative reasoning applications as well as the use of technology. MATH 110 fulfills the SUNY General Education Mathematics requirement. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL100 or ESL 120, 121, and 122 if required by placement. 3 Cr. (3 Lec.) Fall and spring semesters.

MATH113 Mathematics for Elementary School Teachers I

This is the first in a two-semester course sequence for students who intend to become elementary school teachers, or for students in the Early Childhood program. It is designed to provide an understanding of the various mathematical concepts presented in elementary schools. There is an emphasis on problem solving, communicating using mathematical language and theory, rational numbers and decimals. No calculator use is allowed during class or on tests. Prerequisites: C or better grade in Math 098 or MATH 120 if required by placement testing; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100. 3 Cr. (3 Lec.) Fall semester.

**MATH115 Mathematics for Elementary School
Teachers II**

This is the second in a two-semester course sequence for students who intend to become elementary school teachers, or for students in the Early Childhood program. The course is designed to provide an understanding of the various mathematical concepts presented in elementary school. There is an emphasis on problem solving. Communicating using mathematical language and notation is stressed. Topics include probability and statistics, geometry, concepts of measurement, tessellations, congruence and constructions. MATH 115, together with MATH 113, fulfills the SUNY General Education Mathematics requirement. Prerequisites: C or better grade in MATH 113 or equivalent; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100. 3 Cr. (3 Lec.) Spring semester.

MATH122 Technical Mathematics

Designed specifically to meet the needs of students in technology programs, this course is a study of fundamental algebraic operations, linear equations, functions, applied geometry, trigonometry, and vector analysis. MATH 122 fulfills the SUNY General Education Mathematics requirement. Prerequisites: C or better grade in MATH 095 or appropriate qualifying test score; prior completion or concurrent enrollment in RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Spring semesters.

MATH200 Statistics

This course is a study of the application of statistical procedures to the analysis of experimental data. Topics covered include methods for presentation of data; measures of center, dispersion and position; sampling techniques; elementary probability; hypothesis testing and confidence intervals for both one and two population; and linear correlation and regression. Use of the binomial, normal, student's T and chi-square distributions are also covered. Technology such as a graphing calculator or Excel is required. MATH 200 satisfies the SUNY Gen Ed Mathematics category. Prerequisites: Prior completion of MATH 098 or a C or better in Math 120 or concurrent enrollment in MATH 029 if required by placement; prior completion of, or concurrent enrollment in, ENGL 100. 3 Cr. (3 Lec.) Fall and spring semesters.

MATH201 Calculus I

This is a first course in calculus for all disciplines. Topics include limits, continuity, derivatives, and anti-derivatives of algebraic, trigonometric, logarithmic, and exponential functions. Applications include sketching, area under the curve, optimization problems and related rates. MATH 201 fulfills the SUNY General Education Mathematics Knowledge and Skills Area. Prerequisites: C or better grade in MATH 138 or appropriate placement. 4 Cr. (4 Lec.) Fall and spring semesters.

MATH202 Calculus II

This course is a continuation of Calculus I. Topics include: slope fields, applications of separable differential equations, area between two curves, volumes of revolution, arc-length, work, advanced integration techniques (parts, trig integrals, trig substitution, and partial fractions), L'Hopital's Rule, improper integrals, infinite series, parametric equations, and polar coordinates. Use of a graphing calculator is required. MATH 202 fulfills the SUNY General Education Mathematics (and Quantitative Reasoning) Knowledge and Skills area. Prerequisites: C or better grade in MATH 201. 4 Cr. (4 Lec.) Fall and spring semesters.

MATH203 Calculus III

A continuation of Calculus II, this course is intended for students in the Computer Science, Engineering Science, Liberal Arts - Adolescence Teacher Education: Mathematics and Physics concentrations, and the Liberal Arts-Math/Science A.S. degree programs. Topics include vectors, lines and planes and surfaces in space, cylindrical and spherical coordinates, differentiation and integration of vector-valued functions, tangent vectors and normal vectors, partial derivatives, directional derivatives and gradients, tangent planes and normal lines, multiple integrals, multiple integrals in cylindrical and spherical coordinates, line integrals, conservative vector fields and independence of path, Green's theorem, surface integrals, divergence theorem, flux, and Stoke's theorem. MATH 203 fulfills the SUNY General Education Mathematics requirement. Prerequisites: C or better grade in MATH 202 or equivalent; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100 or ESL 120, 121, and 122 (or prior completion of ESL 103). 4 Cr. (4 Lec.) Fall semester.

MATH206 Differential Equations

An introduction to solution methods for ordinary differential equations and partial differential equations. Topics include separable equations, exact equations, linear equations, numerical approximations, reduction of order, undetermined coefficients, Cauchy-Euler equations, variation of parameters, power series solutions, Laplace transforms, unit step function, Dirac delta, and introduction to partial differential equations. Applications discussed include orthogonal trajectories, growth and decay, springs, beams, heat flow, and the wave equation. MATH 206 fulfills the SUNY General Education Mathematics requirement. Prerequisites: C or better grade in MATH 203, or B or better grade in MATH 202, or equivalent; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100. 4 Cr. (4 Lec.) Spring semester.

MATH208 Linear Algebra

This course covers topics that involve emphasis on algebra, geometry, pre-calculus, and calculus skills. Topics include systems of linear equations, matrices and matrix operations, Euclidean n-space, vectors (algebraically and geometrically), linear transformations, vector spaces, eigenvalues, and eigenvectors. Prerequisites: RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100 and MATH 201. 4 Cr. (4 Lec.) Occasionally.

MATH249 Special Topics in Mathematics

A special topic(s) course, identified by discipline and a 249 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements. Occasionally.

MATH201H Calculus I Honors

This is a first course in calculus for all disciplines. Topics include limits, continuity, derivatives and anti-derivatives of algebraic, trigonometric, logarithmic, and exponential functions, and the definite integral. Applications include curve sketching, optimization problems, and related rates. A graphing calculator is recommended. MATH 201 fulfills the SUNY General Education Mathematics requirement. Prerequisites: C or better grade in MATH 138 or appropriate qualifying test score; RDNG 099 if required by placement testing; prior completion or concurrent enrollment in ENGL 100 or ESL 120, 121, and 122 (or prior completion of ESL 103); instructor permission. 4 Cr. (4 Lec.) Fall and spring semesters.

MATH200H Statistics-Honors

A study of the application of statistical procedures to the analysis of experimental data. Topics covered include methods of presentation of data, measures of central tendency and dispersion, sampling techniques, elementary probability, hypothesis testing, confidence intervals on both one and two populations, and linear regression and correlation. Use of the binomial, the normal, the student's T, and the chi-square distributions are covered. A TI-83, TI-83 plus, or TI-84 graphing calculator is required. MATH 200 fulfills the SUNY General Education Mathematics requirement. Prerequisites: C or better grade in MATH 098 or MATH 120 or equivalent; RDNG 099 if required by placement testing; prior completion or concurrent enrollment in ENGL 100; instructor permission. 3 Cr. (3 Lec.) Fall and spring semesters.

MATH098 Quantitative Literacy

This course focuses on math for everyday life. It integrates fluency with numbers, proportional reasoning, data interpretation, algebraic reasoning, modeling, and communicating quantitative information. Mathematical concepts are investigated through group problems and class discussions based on real-life contexts of citizenship, personal finances, and medical literacy. This course prepares students to take a college-level non-STEM course in mathematics, such as MATH 200, or MATH 113. Students placing at this level and needing MATH 120 should take MATH 095 instead of this course. Additional fee required. Prerequisites: Prior completion of MATH 090 if required by placement testing.

MATH120 College Algebra

This course covers college algebra up to pre-calculus. Topics include linear, quadratic, absolute value, polynomial, rational, exponential, and logarithmic expressions, equations, and functions, and quadratic inequalities. A scientific calculator is recommended. MATH 120 fulfills the SUNY General Education Mathematics Knowledge and Skills Area. Co-requisite: MATH 020 if required by placement. 4 Cr. (4 Lec.) Fall and spring semesters.

MATH138 Precalculus

This course provides the algebraic foundation from a function standpoint for a standard calculus course. Topics include: theory of functions and radicals, right triangle trigonometry, analytic trigonometry, law of sines, law of cosines, trigonometry with applications, vectors, polar coordinates, binomial theorem and conic sections. MATH 138 fulfills the SUNY General Education Mathematics (and Quantitative Reasoning) Knowledge and Skills area. Prerequisites: C or better grade in MATH 122 or MATH 120 or as determined by initial placement 4 Cr, (4 Lec.) Fall and spring semesters.

MATH216 Discrete Mathematics

This is an introductory course in Discrete Mathematics with emphasis on Computer Science applications. Topics include set theory, functions and relations, logic, methods of proof, induction and recursion, number theory, counting methods and discrete probability, graph theory, trees, and finite state automata. MATH 216 fulfills the SUNY General Education Mathematics (and Quantitative Reasoning) Knowledge and Skills area. Prerequisites: C or better grade in MATH 120, MATH 122, or as determined by initial placement; prior completion of, or concurrent enrollment in, ENGL 100. 4 Cr. (4 Lec.) Spring semester.

MATH239 Selected Topics-Math

A selected topics course, identified by the discipline and a 239 course number, covers discipline-specific subject matter that is not contained in the regularly offered program/discipline-specific courses. Selected topics courses are part of the permanent course offerings, and can award one to four credits. A student can earn credit for multiple selected topics courses provided that the subject matter of each course is unique, and subject to other individual program requirements.

MATH049 Special Topics - Mathematics

A pre-college special topic(s) course, identified by discipline and a 049 course number, which addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. This is a non-credit course that can not be applied toward any certificate or degree program, but it may be counted toward a full time load for financial aid purposes. Fall and spring semesters.

MATH008 Skills & Support Quantitative Literacy

This course is a support course for MATH 098 Quantitative Literacy. It is co-requisite class for those students who place at a level below MATH 098. The course will cover relevant pre-requisite mathematics material as well as provide extra support for MATH 098 coursework. Co-requisite: MATH 098. 2 Equiv. Cr. (2 Lec.) Fall and spring semesters.

MATH020 Skills & Support for College Algebra

This course is a support course for MATH 120 College Algebra. It is a required co-requisite class for those students who place at a level below college-level mathematics. The course will cover relevant pre-requisite material as well as provide extra support for MATH 120 coursework. Co-requisite: MATH 120. 2 Equiv. Cr. (2 Lec.) Fall and spring semesters.

MATH022 Skills & Support Technical Mathematics

This course is a support course for MATH122 Technical Mathematics. It is a required co-requisite class for those students who place below college-level mathematics. The course will cover relevant pre-requisite material as well as provide extra support for MATH122 coursework. Co-requisite: MATH 122. 2 Equiv. Cr. (2 Lec.) Fall and spring semesters.

MATH029 Skills & Support for Statistics

This course is designed to support students by addressing the skills necessary to be successful in MATH 200 Statistics. The course will be required for students whose math placement is below Statistics level. Pre-requisite mathematical material required for MATH 200 will be reviewed, and extra support with study skills, homework assignments, and statistical technology will be provided. Review and reinforcement of MATH 200 concepts are also included in the instruction. Prerequisites: None. 3 Equiv. Cr. (3 Lec.) Fall and spring semesters.

MATH117 Quantitative Reasoning

This course gives students a foundation in quantitative reasoning across several mathematics topics. Students will use critical thinking skills to solve problems and examine where math is used and impacts the world around them. Topics will include number theory, proportional reasoning, probability, statistics, beginning algebra, math modeling, geometry, and financial math. Other mathematical topics may be explored at the discretion of the instructor. MATH 117 fulfills the SUNY GEN ED Mathematics requirement. 3 Cr. (3 Lec.) Fall and spring semesters.

MATH017 Skills & Support Quantitative Reasoning

This course is a co-requisite to support success in MATH 117 Quantitative Reasoning. The course will cover relevant pre-requisite mathematics material as well as provide extra support for MATH 117 coursework. Students not eligible for placement in a stand-alone Quantitative Reasoning class are required to complete this support course as a co-requisite with the college-level MATH117 course. The minimum passing grade for this course is C. Co-requisite: MATH 117. 1 Equiv. Cr. (1 Lec.) Fall and spring semesters.

METR

METR101 Introduction to Meteorology

This course is a study of the weather around us. Topics include the structure of the atmosphere, heat balance of the earth, air masses, circulations, fronts, cyclones, severe weather, and climate and its change. The laboratory will emphasize mathematical calculations for atmospheric physics and processes, gathering meteorological data, analysis of weather systems, and short-term weather forecasting. METR 101 fulfills the SUNY General Education Natural Sciences Knowledge and Skills Area and is a laboratory science. Prerequisites: Prior completion of, or concurrent enrollment in, MATH 120 or equivalent; prior completion of, or concurrent enrollment in, ENGL 100. 3 Cr. (2 Lec., 2 Lab.) Occasionally.

METR LAB Meteorology Elective with Lab

This course is used in the evaluation of transfer credits.

METR NOLAB Meteorology Elective NoLab

This course is used in the evaluation of transfer credits.

MNT

MNT 100 Cleanroom Orientation and Safety

This course provides initial training on laboratory safety in the cleanroom environment including overview of cleanroom suits and proper attire, chemical safety, and functionality of the cleanroom. Societal and ethical implications of nanoscale research are also discussed. All training associated with cleanroom orientation is in alignment with OSHA, EPA, and GLP standards. Prerequisites: CHEM 101 or CHEM 107 and ELEC 128. 1 cr. (1 Lec 1 Lab). Fall and spring semesters.

MNT 101 Technology & Characterization Nanoscale

This is a short course on the key concepts of micro- and nanofabrication. This course instructs students on the key concepts they need to understand in order to begin to fabricate semiconductor devices. The course includes hands-on fabrication of practical devices. Prerequisites: MNT 100. 1 Cr. (1 Lec. 1 Lab) Fall and spring semesters.

MUSI

MUSI101 Music Appreciation

This course is designed to help students develop their understanding of music as a language of human expression. The melodic, rhythmic, harmonic form, and historical significance of selected pieces are examined. Students are introduced to a wide variety of music from primitive to modern times and develop the skill to recognize patterns, forms, and styles found in music. MUSI 101 fulfills the SUNY General Education The Arts Knowledge and Skills Area. Prerequisites: None. 3 Cr. (3 Lec.) Fall and spring semesters.

MUSI103 College Community Chorus

Basics of harmony and musical dynamics are covered in this introduction to choral singing. Public performance is required. This course may be taken more than once. Prerequisite: RDNG 099 if required by placement testing. 1 Cr. (2 Lab.) Occasionally.

MUSI108 Music Theory I

This course is a basic introduction to music fundamentals. Students learn notation, rhythmic patterns, melodic pattern, and harmonic progressions. Analysis of musical textures and forms, ear training, and sight reading are included. Prerequisite: 3 Cr. (3 Lec.) Fall and spring semesters.

MUSI109 Music Theory II

This course is a study of fundamental chords structures, the ways in which they are formed, and the ways they work. This material should be of use to musicians as they improvise all styles of existing music. Prerequisites: MUSI 108. 3 Cr. (3 Lec.) Spring semester.

MUSI115 Small Ensemble-Recorder

This course helps students develop the skill of playing in a group. Students learn by performing a variety of music from all parts of the world. The course is open to students with some experience playing the recorder or other instrument. It may be taken more than once. Familiarity with basic melody and rhythmic notation. Prerequisite: RDNG 099 if required by placement testing. 1 Cr. (1 Lec.) Fall and spring semesters.

MUSI117 Applied Music-Piano

Provides individual one-half hour lessons, with the appointments to be arranged with the instructor. This course may be taken more than once. Fees: Additional fee payable to instructor. Prerequisite: RDNG 099 if required by placement testing. 1 Cr. (1 Lec.) Fall and spring semesters.

MUSI118 Applied Music-Guitar

Provides individual one-half hour lessons, with the appointments to be arranged with the instructor. This course may be taken more than once. Fees: Additional fee payable to instructor. Prerequisite: RDNG 099 if required by placement testing. 1 Cr. (1 Lec.) Fall and spring semesters.

MUSI120 Applied Music-Voice

Provides individual one-half hour lessons, with the appointments to be arranged with the instructor. This course may be taken more than once. Fees: Additional fee payable to instructor. Prerequisite: RDNG 099 if required by placement testing. 1 Cr. (1 Lec.) Fall and spring semesters.

MUSI127 Applied Music-Piano

Provides individual one-hour lessons, with the appointments to be arranged with the instructor. This course may be taken more than once. Fees: Additional fee payable to instructor. Prerequisite: RDNG 099 if required by placement testing. 2 Cr. (2 Lec.) Fall and spring semesters.

MUSI128 Applied Music-Guitar

Provides individual one-hour lessons, with the appointments to be arranged with the instructor. This course may be taken more than once. Fees: Additional fee payable to instructor. Prerequisite: RDNG 099 if required by placement testing. 2 Cr. (2 Lec.) Fall and spring semesters.

MUSI130 Applied Music-Voice

Provides individual one-hour lessons, with the appointments to be arranged with the instructor. This course may be taken more than once. Fees: Additional fee payable to instructor. Prerequisite: RDNG 099 if required by placement testing. 2 Cr. (2 Lec.) Fall and spring semesters.

NURS

NURS MTGS NURS Meeting

One-time meeting for various NURS courses

NURS102 New York State Coalition: LPN to RN Transition

This course is designed to validate prior learning and to update/enhance the student's knowledge, and facilitates transition from the role of practical nurse to that of a student preparing for the role of registered nurse. Nursing process is used as the framework for critical thinking and problem solving. In addition to the regular admissions requirements, individuals holding current Licensed Practical Nurse (LPN) registration in a United States jurisdiction must successfully complete this course before they will be considered advanced placement in the Nursing A.A.S. degree program. Grading is Pass/Fail. Offered exclusively in an online format. Prerequisites ENGL 101; MATH 095 or MATH 098. 3 Cr. (3 Lec.) Spring semester.

NURS104 Medical Terminology Cross-listed as HLTH 104.

Using a body systems approach, students enrich their understanding of basic medical terminology by learning to break words into functional parts based on their Greek and Latin meanings. Topics include anatomic terms, all major body systems, and pathology terminology. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100. 3 Cr. (3 Lec.) Fall, winter, spring and summer semesters

NURS110 Fundamentals of Nursing

The nursing curriculum, which is based on developing critical thinking skills and habits of mind, and attaining clinical judgment, is introduced, as are the professional and legislative standards that govern nursing practice, including the NYS Nurse Practice Act, HIPAA, and principles of safety and infection control. Students explore and apply basic concepts and skills of evidence-based nursing practice. Emphasis is placed on learning caring behaviors and therapeutic communication, with a focus on health assessment using Gordon's functional health patterns. Particular emphasis is given to the coping/stress, self-perception/self-concept, sleep/rest, health perception/health management, values/beliefs, and roles/relationships patterns. All levels of prevention are introduced, with a focus on primary prevention activities aimed at healthy individuals across the lifespan. Course experiences provide an active learning environment in a variety of settings. Prerequisites: Prior completion of, or concurrent enrollment in, BIOL131 or BIOL 201 and ENGL101; C or better grade in all program prerequisites. 7 Cr. (4 Lec., 9 Lab). Fall semesters.

NURS120 Critical Thinking in Medical Surgical Nursing

Utilizing and building upon previously-learned critical thinking skills and habits of mind, nursing concepts, and clinical skills, the student learns to apply nursing process, caring behaviors, and therapeutic communication to the care of clients in acute-care settings, particularly those with alterations in Gordon's functional health patterns of activity/exercise and nutrition/metabolism. The student applies clinical judgment to providing evidence-based nursing care, with emphasis on clients' learning needs for self-care and other aspects of secondary prevention. Course experiences provide an active learning environment in a variety of settings. Prerequisites: NURS 110; C or better grade in ENGL 101 & BIOL 131 or BIOL 201; prior completion of, or concurrent enrollment in, BIOL 132 or BIOL 202. 9 Cr. (4 Lec., 15 Lab).

NURS208 The Art and Science of Nursing Across the Lifespan

Utilizing and building upon previously-learned critical thinking skills and habits of mind, nursing concepts, and clinical skills, the student learns to apply nursing process, caring behaviors, and therapeutic communication to the care of clients across a variety of settings, particularly those with alterations in Gordon's functional health patterns of sexuality/reproduction, cognition/perception, and elimination. The student applies clinical judgment to providing evidence-based nursing care, with emphasis on factors that create uniqueness in client situations, including family, culture, and psychosocial and physiologic life-span challenges, as well as tertiary prevention. Consideration is also given to legal and ethical issues in nursing, including NYS Mandated Reporter Child Abuse training. Course experiences provide an active learning environment in a variety of settings. Prerequisites: C or better in all courses required in the first two semesters of the nursing program. 10 Cr. (6 Lec., 12 Lab). Fall semesters.

**NURS225 Professional Practice and Complex Nursing
Care**

The student uses and incorporates all previously-learned critical thinking skills and habits of mind, all Gordon's functional health patterns, concepts of primary, secondary, and tertiary prevention, therapeutic communication, and care skills to plan and implement evidence-based care for clients with complex health problems, including clients with chronic and multi-system health issues, across a variety of settings. Emphasis is placed on professional issues and the transition from student to RN role. The student examines and applies leadership and client care management concepts and skills. Course experiences provide an active learning environment in a variety of settings. Prerequisite: C or better in all courses required in the first three semesters of the nursing program; prior completion of, or concurrent enrollment in, BIOL 112 or BIOL 216. 10 Cr. (6 Lec., 12 Lab). Spring semesters.

**NURS225H Professional Practices & Complex Nursing
Care - Honors**

The student uses and incorporates all previously-learned critical thinking skills and habits of mind, all Gordon's functional health patterns, concepts of primary, secondary, and tertiary prevention, therapeutic communication, and care skills to plan and implement evidence-based care for clients with complex health problems, including clients with chronic and multi-system health issues, across a variety of settings. Emphasis is placed on professional issues and the transition from student to RN role. The student examines and applies leadership and client care management concepts and skills. Course experiences provide an active learning environment in a variety of settings. The honors section is available to students who, based on a variety of criteria, including grades in previous coursework and demonstrated interest, receive permission from course faculty and/or the chair of the nursing program. Students will complete an assignment which demonstrates the ability to be successful in coursework at the baccalaureate level. Prerequisite: C or better in all courses required in the first three semesters of the nursing program; prior completion of, or concurrent enrollment in, BIOL 112 or BIOL 216; instructor permission. 10 Cr. (6 Lec., 12 Lab). Spring semesters.

NURS232 Nursing Internship

This internship is a cooperative education experience for currently-enrolled Tompkins Cortland nursing students who have successfully completed the first year of academic course work and clinical experiences. Students have the opportunity to use previously learned nursing knowledge and skills in the work setting of Cayuga Medical Center, Guthrie Cortland Medical Center, SUNY Upstate Medical University, or other area health care agencies. In addition to completion of the prerequisites, students must have a minimum 2.5 GPA, and may be required to complete interviews and necessary forms with appropriate agency personnel. Students have the option to enroll in a two or three credit internship. A minimum of 100 hours (2 credits) of acceptable and appropriate time at an approved organization must be completed to get credit for the course. Prerequisites: NURS 120; BIOL 132 or BIOL 202. 2 Cr. (6 Lab.) Winter and summer semesters.

NURS233 Nursing Internship

This internship is a cooperative education experience for nursing students who have successfully completed the first year of academic course work and clinical experiences and are currently enrolled Tompkins Cortland nursing students. Students have the opportunity to use previously learned nursing knowledge and skills in the work setting of Cayuga Medical Center, Guthrie Cortland Medical Center, SUNY Upstate Medical University, or other area health care agencies. In addition to completion of the prerequisites, students must have a minimum 2.5 GPA, and may be required to complete interviews and necessary forms with appropriate agency personnel. Students have the option to enroll in a two or three credit internship. A minimum of 150 hours (3 credits) of acceptable and appropriate time at an approved organization must be completed to get credit for the course. Prerequisites: NURS 120; BIOL 132 or BIOL 202. 3 Cr. (9 Lab.). Winter and summer semesters.

NURS241 Pharmacology for Nurses and Allied Health Professionals

This is a comprehensive pharmacology course which explores the basic principles of pharmacology, the legal and ethical foundations of safe medication administration, the role of the nurse in medication administration, lifespan considerations, and the major classifications of medication, including therapeutic actions and uses, clinical significance, nursing implications, adverse effects, and client and family teaching. Prerequisites: NURS 110 and BIOL 131 or BIOL 201. 3 Cr., (3 Lec.) Fall, spring, and summer semesters.

NURS249 Special Topic - Nursing

A special topic(s) course, identified by discipline and a 249 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements. Occasionally.

NURS135 Therapeutic Touch: Massage Techniques Cross-listed as HLTH 135.

This course covers massage techniques to address common and specific health concerns such as pain/stress management, fluid retention, skin integrity, self-esteem, depression, and anxiety. Students should be familiar with the concept of homeostasis as it pertains to health care issues. Students must have good listening skills and general knowledge of anatomy and physiology and basic psychology to be successful in this course. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 and RDNG 116 if required by placement. 2 Cr. (1.5 Lec., .5 Lab.) Fall and spring semesters

NURS200 Simulation in Nursing

This is a web-enhanced and applied learning course which explores the role of the nurse, appropriate nursing skills, critical thinking, ethical decision making, clear communication skills, team collaboration, delegation, cultural sensitivity/awareness, and professionalism in a safe environment using high fidelity simulation. Real life clinical reasoning scenarios, instructioning, reflective learning, and debriefing are course components. Through the application of multiple levels of patient case scenarios and simulations, integration of quality and safety in patient care is demonstrated through the utilization of nursing and scientific knowledge related to disease processes including effects on the pathophysiology of the patient. Students are administered sequential decision-making events within an environment that mimics a clinical setting. Student simulation experiences augment clinical learning and are complementary to direct care opportunities essential to assuming the role of the professional registered nurse. Prerequisites: NURS 120; BIOL132 OR BIOL 202. 2 Cr. (1.5 Lecture/Seminar, .5 Lab)

NURS149 Special Topic - Nursing

A special topic(s) course, identified by discipline and a 149 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements. Occasionally.

NURS208H Nursing Across Lifespan - Honors

Utilizing and building upon previously-learned critical thinking skills and habits of mind, nursing concepts, and clinical skills, the student learns to apply nursing process, caring behaviors, and therapeutic communication to the care of clients across a variety of settings, particularly those with alterations in Gordon's functional health patterns of sexuality/reproduction, cognition/perception, and elimination. The student applies clinical judgment to providing evidence-based nursing care, with emphasis on factors that create uniqueness in client situations, including family, culture, and psychosocial and physiologic life-span challenges, as well as tertiary prevention. Consideration is also given to legal and ethical issues in nursing, including NYS Mandated Reporter Child Abuse training. Course experiences provide an active learning environment in a variety of settings. The honors section of NURS208 provides a challenging curriculum for highly-motivated students who have demonstrated their academic ability. The honors section is available to students who, based on a variety of criteria, including grades in previous coursework and demonstrated interest, receive permission from course faculty and/or the chair of the nursing program. Students will complete an assignment which demonstrates the ability to be successful in coursework at the baccalaureate level. Students must be admitted to the nursing program to enroll in this course. Prerequisites: C or better in all courses required in the first two semesters of the nursing program; instructor permission. 10 Cr. (6 Lec., 12 Lab). Fall and alternating spring semesters.

OFFC

OFFC101 College Keyboarding and Document Processing

Basic keyboarding skills are developed, with emphasis on correct touch-typing techniques for tabulation, rough drafts, letters and envelopes, memos, tables, and business reports. The goal is development of speed and accuracy on straight copy material with a minimum speed requirement of 34 words per minute for three minutes with a maximum of five errors. Students may not receive credit for both OFFC 101 and CAPS 100 toward their degree program. Prerequisites: Prior completion or concurrent enrollment in MATH 090, ENGL 099, and RDNG 099 if required by placement testing. 3 Cr. (2 Lec., 3 Lab.). Occasionally.

OFFC110 Word Processing for Computers Using Microsoft Word

Students are prepared in using the most advanced word processing software available using a Windows environment. Students learn and practice the major functions of the program. Lecture hours are spent introducing the lessons and discussing various problems that may arise during practice. Discussion of format, layout, and other topics that relate to machine operations are covered. Applications designed for reinforcement are completed during lab hours. Throughout the semester, unit tests are given which require students to apply the skills they have acquired. Prerequisites: OFFC 101; RDNG 099 if required by placement testing; prior completion or concurrent enrollment in ENGL 100 and MATH 090 if required by placement testing. 4 Cr. (3 Lec.,3 Lab.). Occasionally.

OFFC203 Administrative/Automated Office Procedures

Basic office/computer skills common to most office situations are covered. Students learn about the techniques and principles of electronic/manual filing. Skills such as handling the telephone, electronic messaging, mailing, assisting/coordinating office meetings and conferences are developed through classroom exercises and discussions. Time management techniques, both in personal life as well as in business careers, are discussed, along with those qualities and skills necessary for promotion to positions of management and supervision. Strong emphasis is placed on proper office dress and grooming, and those attitudes and qualities essential to success in the business world. Interviewing skills and resume writing are emphasized. Prerequisites: ENGL 101; OFFC 101; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.). Occasionally.

OFFC211 Intermediate College Keyboarding & Document Processing

This course is designed for students who can type, but who need additional instruction in production typing of letters, memos, various projects, business reports, and tabulated documents that are likely to be encountered in the average business office. Advanced skills using Word are required in order to complete projects that call for desktop publishing, tables command using spreadsheet formulas, the use of macros and styles, and sort and select, as well as charts. The typing speed required in this course ranges from 45-60 words per minute with an accuracy range of zero to five errors on five-minute timed writings. Students pursuing an associate degree in Office Management and Administration must earn a C or better grade in order to fulfill degree requirements, and to advance to the third program course in keyboarding. Prerequisites: OFFC 101; MATH 095 and RDNG 099 if required by placement testing; prior completion or concurrent enrollment in OFFC 110. 3 Cr. (2 Lec., 3 Lab.). Occasionally.

OFFC221 Advanced College Keyboarding and Document Processing

As the capstone experience for the Office Management and Administration degree program, the goal of this course is to advance students' ability to handle keyboarding and document processing in a variety of offices, such as sales, research, medical, legal, and engineering. Students learn how to type complicated tables and statistical reports, design newsletters, design and prepare their own letterhead and business forms. They are required to compose letters and memos with a minimal amount of instruction. All work is done using Word. Students are expected to know how to use the advanced features of Word, spreadsheet tables, sort and select, snaking/side-by-side columns, styles, macros, fonts, graphics/draw, and be able to apply them when designing various documents. Prerequisites: OFFC 110; OFFC 211; ENGL 101; MATH 095 if required by placement testing and RDNG 116 if required by placement testing. 3 Cr. (2 Lec., 3 Lab.). Occasionally.

**OFFC230 Office Management and Administration
 Internship**

The internship is an opportunity for students to gain work experience directly related to the field of office management/administration. Students spend eight hours per week in an office either on campus or in an area business. This experience allows them to apply the skills and knowledge gained in Office Management/Administration courses. In the classroom part of the course, students develop a resume, analyze their personality and work habits, strengthen weak areas of personality and work habits, study job-seeking strategies, learn how to negotiate salaries, and learn techniques on interviewing. Mock interviews are given. The classroom portion of the course is analyzed and evaluated through the completion of a portfolio that students develop as the semester progresses. At the end of the course, students submit a report evaluating their experience in the internship office. Prerequisites: OFFC 101; OFFC 110; OFFC 203; OFFC 211; ENGL 101; CAPS 121; CAPS 131; MATH 095 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in CAPS 123 and CAPS 141. 3 Cr. (1 Lec., 8 Lab.). Occasionally.

PARA

PARA101 Introduction to Paralegalism

This course is an examination of the role of paralegals in the legal system, with a particular emphasis on the New York State court system. Topics studied include an overview of the court system and administrative agencies, legal terminology, law office management, and ethical and professional practice standards. Prerequisites: RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100. 3 Cr. (3 Lec.) Fall, spring, and summer semesters.

PARA130 Legal Research and Drafting

Students develop an understanding of legal research and legal writing. Topics include statutes, case law, drafting and writing process, types of documents, and types and use of research tools, including online legal research with Westlaw and Lexis. In particular, the student gains familiarity with a law library (can be online only) and researching a topic from general topic to specific case. Although this course is intended to be a general course, the primary focus is on New York and federal law. However, after successful completion of the course, students have the tools necessary for legal research of all types, in any jurisdiction. While access to a physical law library is desirable, it is not required. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 101; C or better grade in PARA 101. Concurrent enrollment in PARA 101 is permissible with instructor permission. 3 Cr. (3 Lec.) Fall and spring semesters.

PARA205 Civil Litigation & Procedure

The objective of this course is to develop students' understanding of the basic concepts, rules and principles (as well as some of the basic practical applications) forming the foundation of civil procedure and practice. Topics include courts, statutes of limitation, jurisdiction, venue, parties, pleading, motions, judgments, discovery, pretrial incidents, enforcement of judgments, special proceedings, and other civil topics. The primary focus is on the laws of the State of New York, which apply generally to other states; the secondary focus is on federal rules. Prerequisites: ENGL 101; C or better grade in BUAD 201, PARA 101, and PARA 130. 3 Cr. (3 Lec.) Fall semester.

PARA210 Real Estate/Property Law

Students develop an understanding of real estate and property law in general and with respect to a paralegal's functions. Topics include terminology, contracts, title to property, deeds, estates in land, foreclosure, mortgages, landlord-tenant, tax issues, ethics, and real estate closings. In particular, students become familiar with deeds, abstracts, survey maps, and closing statements and the drafting of law office documents. The primary focus is on the laws of New York with comparisons to the laws of other jurisdictions. Prerequisites: MATH 090 if required by placement; ENGL 101; C or better grade in BUAD 201, PARA 101, and PARA 130. 3 Cr. (3 Lec.) Spring semester.

PARA213 Constitutional Law

Cross-listed as POSC 213.

This course is a survey of issues involving U.S. Constitutional Law, including the content particulars and history of the Constitution and its amendments, landmark Supreme Court decisions over the past 200+ years, the relationships among political institutions, civil rights and liberties, commerce and property rights, and criminal justice and rights. Information is presented from legal and historical perspectives. A student successfully completing this course acquires some proficiency with the scholarly study of law and its application. BUAD 201 or CRJU 105 or PARA 101 or POSC 103 are recommended prior to taking this course. Prerequisites: ENGL 101. 3 Cr. (3 Lec.) Fall semester

PARA215 Family and Domestic Relations Law

This course is designed for upper-level paralegal majors. Students acquire an understanding of the basic concepts, rules, and principles, as well as some of the basic practical applications that form the foundation of family and domestic relations law. Topics include terminology, courts, matrimonial, divorce, property distribution, child custody and visitation, child and spousal support, child protection, adoption, paternity, domestic violence, juvenile delinquency, and other relevant topics. In particular, students become familiar with common pleadings and documents a paralegal may assist in preparing. They acquire an understanding of relevant laws, especially the New York Family Court Act and New York Domestic Relations Law. In addition, students develop their understanding of courts and procedures, and work to strengthen their research, writing, and drafting skills. Prerequisites: ENGL 101; C or better grade in BUAD 201, PARA 101, and PARA 130. 3 Cr. (3 Lec.) Fall semesters.

PARA216 Legal Aspects of Evidence

Cross-listed as CRJU 215/PARC 216

The origin, development, philosophy, and constitutional basis of evidence to be used in criminal trials are examined. The course emphasizes constitutional and procedural considerations affecting arrest, search and seizure, kinds and degrees of evidence and rules governing admissibility, judicial decisions interpreting individual rights, and case studies. Prerequisites: C or better grade in CRJU 105 or PARA 101 or PARC 101, and prior completion of, or concurrent enrollment in, ENGL 101. 3 Cr. (3 Lec.) Spring semester

PARA220 Wills, Trusts, Estate Planning

In this course, paralegal majors become familiar with aspects of this subject in order that they will be able to competently assist the attorney in the practice of Trust and Estate Law. The drafting of wills and trusts and the administration of estates are a unique combination of art and science. Artistically speaking, the creative use of legal technology and techniques provides a vehicle for a client to literally speak from the grave and dictate control over his or her assets after death. At the same time, the detailed practice and procedural requirements of state and federal statutes give a scientific atmosphere in which the estate practitioner must operate. Prerequisites: ENGL 101; C or better grade in BUAD 201, PARA 101, and PARA 130. 3 Cr. (3 Lec.) Spring semesters.

PARA225 Criminal Law and Procedure

This course introduces the paralegal student to topics, issues, and procedures that a paralegal deals with working in a criminal law environment. The emphasis is on specific pragmatic tasks that a paralegal would likely be engaged in while working for a criminal defense law office, a district attorney's office, in a court, or other similar employment. Some general, philosophical, and historical material is considered with a particular focus on legal research, drafting of pleadings and other related documents, and trial preparation and conduct. Prerequisites: C or better grade in BUAD 201, PARA 101, and PARA 130. 3 Cr. (3 Lec.) Fall semester.

PARA226 Bankruptcy, Collections and Foreclosure

Topics covered are terminology, US Bankruptcy Code, fact and case analysis, pleadings and documents, procedures and remedies, bankruptcy petition and plan preparation, debtor and creditor rights and remedies, consumer protection, fraudulent conveyances, preferences, stays, reorganization plans, ethics, and policy considerations in the development of statutory and decisional law on these topics. Students become familiar with the common forms and pleadings used. Although the course is general, the primary focus is on the applicable New York and federal laws and practices. Students acquire an understanding of the similarities and differences in federal bankruptcy practice in New York and other jurisdictions. Prerequisites: MATH 090 and RDNG 116 if required by placement testing; ENGL 101; C or better grade in BUAD 201, PARA 101, and PARA 130. 3 Cr. (3 Lec.) Occasionally.

PARA230 Paralegal Internship

This course, to be taken concurrently with PARA 231 Paralegal Seminar, is a capstone course for all paralegal students. The internship is a first step toward obtaining employment as it gives the student some marketable work experience. Students in the final semester of the paralegal program apply what they have learned in paralegal courses, and learn how a paralegal functions at work. Each student completes 150 hours of field work in a legal environment under the supervision of an attorney. Each student is required to keep a weekly journal of activities and submit a final written paper on the internship experience. A student with comparable prior law office experience may apply to receive experiential credit. If approved the student will need to take PARA 231 Paralegal Seminar only. Co-requisite: PARA 231. Prerequisites: C or better grade in PARA 130, PARA 205, PARA 210, PARA 215, PARA 220 and BUAD 201; cumulative grade point average of at least 2.0; instructor permission. Up to two prerequisite courses may be taken concurrently. 3 cr. (9 Lab.) Fall and spring semesters.

PARA231 Paralegal Seminar

This is the final semester capstone course for all paralegal majors. Students apply what they have learned in paralegal courses, and learn how a paralegal functions at work. Taken concurrently with PARA 230 Paralegal Internship, legal ethics (both attorney and paralegal), law-office management skills (including a technological update and specific computer applications), interviewing, and job placement skills are covered. Discussion topics involve the full range of work in a law office, with an emphasis on the tasks each student is engaged in while completing the internship. Ethical considerations will be a key component. Co-requisite: PARA 230. Prerequisites: C or better grade in PARA 130, PARA 210, PARA 215, PARA 220, and BUAD 201; cumulative grade point average of at least 2.0, and instructor permission. Up to two prerequisite courses may be taken concurrently. 3 Cr. (3 Lec.) Fall and spring semesters.

PARA213H Constitutional Law - Honors

This course is a survey of issues involving U.S. Constitutional Law, including the content particulars and history of the Constitution and its amendments, landmark Supreme Court decisions over the past 200+ years, the relationships among political institutions, civil rights and liberties, commerce and property rights, and criminal justice and rights. Information is presented from legal and historical perspectives. A student successfully completing this course acquires some proficiency with the scholarly study of law and its application. BUAD 201 or CRJU 105 or PARA 101 or POSC 103 are recommended prior to taking this course. Prerequisites: ENGL 101. 3 Cr. (3 Lec.) Fall semester.

PARA206 Special Education Law & Advocacy

This is a paralegal elective course that will give students a background in education law with a focus on special education advocacy on behalf of public school children. Special education advocacy requires extensive knowledge of education law, disability needs, and the legal standards that apply. Participants will be introduced to the history of special education law, develop an understanding of key concepts of special education expressed in case law, understand educational evaluations, develop an understanding of the business of special education law, and learn the ethics of advocating for students with disabilities. The history of special education law is rooted in *Brown v. Board of Education* and is traced through legislative and judicial history to include the Education for All Handicapped Children Act, the IDEA, the IDEIA, Section 504 of the Rehabilitation Act of 1973, through No Child Left Behind and the related other acts, such as the Every Student Succeeds Act. This course will focus on the substance and procedural aspects of federal and state education laws, rules and regulations for a law office paralegal as well as for a lay advocate. Topics will include pragmatic concerns such as dealing with children, parents, and school administrators. Prerequisite: PARA 130. 3 credits (3 Lec.) Spring semester.

PARA249 Special Topics - Paralegal

A special topic(s) course, identified by discipline and a 249 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements. Occasionally.

PARC

PARC101 Introduction to Paralegalism

This course is an examination of the role of paralegals in the legal system, with a particular emphasis on the New York State court system. Topics studied include an overview of the court system and administrative agencies, legal terminology, law office management, and ethical and professional practice standards. Enrollment in this course is limited to students in the Paralegal Studies Certificate. Prerequisites: No paralegal courses. 3 Cr. (3 Lec.) Fall, spring, and summer semesters.

PARC130 Legal Research and Drafting

Students develop an understanding of legal research and legal writing. Topics include statutes, case law, drafting and writing process, types of documents, and types and use of research tools, including online legal research with Westlaw and Lexis. In particular, the student gains familiarity with a law library (can be online only) and researching a topic from general topic to specific case. Although this course is intended to be a general course, the primary focus is on New York and federal law. However, after successful completion of the course, students have the tools necessary for legal research of all types, in any jurisdiction. While access to a physical law library is desirable, it is not required. Enrollment in this course is limited to students in the Paralegal Studies Certificate. Prerequisites: No paralegal courses. 3 Cr. (3 Lec.) Fall and spring semesters.

PARC205 Civil Litigation & Procedure

: The objective of this course is to develop students' understanding of the basic concepts, rules and principles (as well as some of the basic practical applications) forming the foundation of civil procedure and practice. Topics include courts, statutes of limitation, jurisdiction, venue, parties, pleading, motions, judgments, discovery, pretrial incidents, enforcement of judgments, special proceedings, and other civil topics. The primary focus is on the laws of the State of New York, which apply generally to other states; the secondary focus is on federal rules. Enrollment in this course is limited to students in the Paralegal Studies Certificate. Prerequisites: C or better grade or concurrent enrollment in PARC 101, PARC 130, and BUAD 201. 3 Cr. (3 Lec.) Fall semester.

PARC210 Real Estate/Property Law

: Students develop an understanding of real estate and property law in general and with respect to a paralegal's functions. Topics include terminology, contracts, title to property, deeds, estates in land, foreclosure, mortgages, landlord-tenant, tax issues, ethics, and real estate closings. In particular, students become familiar with deeds, abstracts, survey maps, and closing statements and the drafting of law office documents. The primary focus is on the laws of New York with comparisons to the laws of other jurisdictions. Enrollment in this course is limited to students in the Paralegal Studies Certificate. Prerequisites: C or better grade in BUAD 201, PARC 101, and PARC 130. 3 Cr. (3 Lec.) Spring semester.

PARC213 Constitutional Law

This course is a survey of issues involving U.S. Constitutional Law, including the content particulars and history of the Constitution and its amendments, landmark Supreme Court decisions over the past 200+ years, the relationships among political institutions, civil rights and liberties, commerce and property rights, and criminal justice and rights. Information is presented from legal and historical perspectives. A student successfully completing this course acquires some proficiency with the scholarly study of law and its application. BUAD 201 or CRJU 105 or PARA 101 or POSC 103 are recommended prior to taking this course. Prerequisites: ENGL 101. 3 Cr. (3 Lec.) Fall semester.

PARC215 Family and Domestic Relations Law

In this course, students acquire an understanding of the basic concepts, rules, and principles, as well as some of the basic practical applications that form the foundation of family and domestic relations law. Topics include terminology, courts, matrimonial, divorce, property distribution, child custody and visitation, child and spousal support, child protection, adoption, paternity, domestic violence, juvenile delinquency, and other relevant topics. In particular, students become familiar with common pleadings and documents a paralegal may assist in preparing. They acquire an understanding of relevant laws, especially the New York Family Court Act and New York Domestic Relations Law. In addition, students develop their understanding of courts and procedures, and work to strengthen their research, writing, and drafting skills. Prerequisites: Enrollment in the Paralegal Studies Certificate; prior completion of, or concurrent enrollment in, PARC 101, PARC 130, and BUAD 201. 3 Cr. (3 Lec.) Fall semester.

PARC216 Legal Aspects of Evidence

Cross-listed as CRJU 215/PARA 216

The origin, development, philosophy, and constitutional basis of evidence to be used in criminal trials are examined. The course emphasizes constitutional and procedural considerations affecting arrest, search and seizure, kinds and degrees of evidence and rules governing admissibility, judicial decisions interpreting individual rights and case studies. Prerequisite: Enrollment in the Paralegal Studies Certificate; prior completion or concurrent enrollment in PARC 101. 3 Cr. (3 Lec.) Spring semester.

PARC220 Wills, Trusts, Estate Planning

In this course, paralegal majors become familiar with all aspects of this subject in order that they will be able to competently assist the attorney in the practice of Trust and Estate Law. The drafting of wills and trusts and the administration of estates are a unique combination of art and science. Artistically speaking, the creative use of legal technology and techniques provides a vehicle for a client to literally speak from the grave and dictate control over his or her assets after death. At the same time, the detailed practice and procedural requirements of state and federal statutes give a scientific atmosphere in which the estate practitioner must operate. Prerequisite: Enrollment in the Paralegal Studies Certificate; recommended to be taken after, or concurrently with, PARC 101, PARC 130, and BUAD 201. 3 Cr. (3 Lec.)

PARC225 Criminal Law and Procedure

This course introduces the paralegal student to topics, issues, and procedures that a paralegal deals with working in a criminal law environment. The emphasis is on specific pragmatic tasks that a paralegal would likely be engaged in while working for a criminal defense law office, a district attorney's office, in a court, or other similar employment. Some general, philosophical, and historical material is considered with a particular focus on legal research, drafting of pleadings and other related documents, and trial preparation and conduct. . Prerequisite: Enrollment in the Paralegal Studies Certificate; C or better grade in BUAD 201, PARC 101, and PARC 130. 3 Cr. (3 Lec.)

PARC226 Bankruptcy, Collections and Foreclosure

Topics covered are terminology, US Bankruptcy Code, fact and case analysis, pleadings and documents, procedures and remedies, bankruptcy petition and plan preparation, debtor and creditor rights and remedies, consumer protection, fraudulent conveyances, preferences, stays, reorganization plans, ethics, and policy considerations in the development of statutory and decisional law on these topics. Students become familiar with the common forms and pleadings used. Although the course is general, the primary focus is on the applicable New York and federal laws and practices. Students acquire an understanding of the similarities and differences in federal bankruptcy practice in New York and other jurisdictions. Prerequisites: MATH 090 and RDNG 116 if required by placement testing; ENGL 101; C or better grade in BUAD 201, PARA 101, and PARA 130. 3 Cr. (3 Lec.). Occasionally.

PARC230 Paralegal Internship

This course, to be taken concurrently with PARA 231 Paralegal Seminar, is a capstone course for all paralegal students. The internship is a first step toward obtaining employment as it gives the student some marketable work experience. Students in the final semester of the paralegal program apply what they have learned in paralegal courses, and learn how a paralegal functions at work. Each student completes 150 hours of field work in a legal environment under the supervision of an attorney. Co-requisite: PARA 231. Prerequisites: ENGL 101; C or better grade in PARA 130, PARA 205, PARA 210, PARA 215, PARA 220 and BUAD 201; overall grade point average of 2.0; instructor permission. Up to two prerequisite courses may be taken concurrently. 3 Cr. (9 Lab.) Fall and spring semesters.

PARC231 Paralegal Seminar

This is the final semester capstone course for all paralegal majors. Students apply what they have learned in paralegal courses, and learn how a paralegal functions at work. Taken concurrently with PARC 230 Paralegal Internship, legal ethics (both attorney and paralegal), law office management skills (including a technological update and specific computer applications), interviewing, and job placement skills are covered. Discussion topics involve the full range of work in a law office, with an emphasis on the tasks each student is engaged in while completing the internship. Ethical considerations will be a key component. Co-requisite: PARC 230. Prerequisites: C or better grade in PARC 130, PARC 210, PARC 215, PARC 220, and BUAD 201; cumulative grade point average of 2.0, and instructor permission. Up to two prerequisite courses may be taken concurrently. 3 Cr. (3 Lec.) Fall and spring semesters.

PHIL

PHIL101 Introduction to Philosophy

A study of the historical positions of both ancient and modern philosophers, with respect to the basic philosophical problems of knowledge, reality, matter, soul, mind, and God. PHIL 101 fulfills the SUNY General Education Humanities requirement. Prerequisites: Prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

PHIL201 Contemporary Moral Issues

An examination of a range of contemporary moral problems and moral theories. Problems for discussion may include patriotism and cosmopolitanism, the rights of the strong and the weak, the moral status of talent and ambition, issues of moral responsibility in light of deterministic theories of brain function, and the relevance of selfhood and sentience for moral dignity. PHIL 201 fulfills the SUNY General Education Humanities requirement. Prerequisites: MATH 090 if required by placement testing; prior completion or concurrent enrollment in ENGL 101 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

PHSC

PHSC104 General Physics I

This is the first half of a two-course sequence. Topics include motion, statics, dynamics, conservation of energy and momentum, rotation, waves, thermodynamics, fluids, vibrations, and sound. In the laboratory sessions, error analysis and graphical analysis are emphasized. The course is intended for those with an interest in physics and without a background in calculus. A scientific calculator is required. PHSC 104 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: MATH 120 or MATH 122, or 3 years of high school Regents Mathematics; prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing. 4 Cr. (3 Lec., 2 Lab.) Fall and spring semesters.

PHSC105 General Physics II

This is the second half of a two-course sequence. Topics include electricity, magnetism, electromagnetic induction, optics, relativity, quantum physics, atomic, nuclear and elementary particle theories. In the laboratory sessions, error analysis and graphical analysis are emphasized. The course is intended for those with an interest in physics and without a background in calculus. A scientific calculator is required. PHSC 105 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: PHSC 104; MATH 120 or MATH 122, or 3 years of High School Regents Mathematics; prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing. 4 Cr. (3 Lec., 2 Lab.). Spring semester.

PHSC211 Physics I (Mechanics and Heat)

This is the first semester of an integrated three-semester sequence. Topics include motion, static and dynamic systems, conservation of energy and momentum, rotation, elasticity, harmonic motion, fluid mechanics, heat, heat transfer, and thermodynamics. The laboratory will emphasize techniques of error analysis and graphical analysis. PHSC 211 fulfills the SUNY General Education Natural Sciences requirement. PHSC 104 or NYS Regents Physics strongly recommended. A scientific calculator is required. Prerequisites: MATH 201; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100. 4 Cr. (3 Lec., 2 Lab.). Spring semester.

PHSC212 Physics II (Electricity and Magnetism)

This second semester of a three-semester calculus-based physics course. Topics include electrostatic fields, electric potential, resistance, capacitance, inductance, current, dc electrical circuits, magnetic fields and forces, electromagnetic induction, ac circuits, and Maxwell's equations. A calculator capable of solving systems of linear equations is required. PHSC 212 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: PHSC 211; RDNG 099 if required by placement testing; prior completion or concurrent enrollment in ENGL 100 and MATH 203. 4 Cr. (3 Lec., 2 Lab.). Fall semester.

PHSC213 Physics III (Waves, Optics and Modern Physics)

This is the third semester of a three-semester calculus-based physics course. Topics include wave motion, sound, electromagnetic waves, relativity, geometrical and wave optics, polarization, duality of waves and particles, atomic theory, quantum mechanics, and nuclear and particle physics. A calculator capable of solving systems of linear equations is required. PHSC 213 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: PHSC 212; MATH 203; RDNG 099 if required by placement testing; prior completion or concurrent enrollment in ENGL 100. 4 Cr. (3 Lec., 2 Lab.). Spring semester.

PHSC LAB Physics Lab Elective

This course is used in the evaluation of transfer credits.

PHSC NOLAB Physics Elective -No Lab

This course is used in the evaluation of transfer credits.

PHSC105H General Physics II Honors

This is the second half of a two-course sequence. Topics include electricity, magnetism, electromagnetic induction, optics, relativity, quantum physics, atomic, nuclear and elementary particle theories. In the laboratory sessions, error analysis and graphical analysis are emphasized. The course is intended for those with an interest in physics and without a background in calculus. A scientific calculator is required. PHSC 105 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: PHSC 104; MATH 122 or MATH 132, or 3 years of High School Regents Mathematics; prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing. 4 Cr. (3 Lec., 2 Lab.). Spring semester.

PHSC104H General Physics I Honors

This is the first half of a two-course sequence. Topics include motion, statics, dynamics, conservation of energy and momentum, rotation, waves, thermodynamics, fluids, vibrations, and sound. In the laboratory sessions, error analysis and graphical analysis are emphasized. The course is intended for those with an interest in physics and without a background in calculus. A scientific calculator is required. PHSC 104 fulfills the SUNY General Education Natural Sciences requirement. Prerequisites: MATH 120 or MATH 122, or 3 years of high school Regents Mathematics; prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing; instructor permission. 4 Cr. (3 Lec., 2 Lab.) Fall and spring semesters.

POSC

POSC103 American National Government

An examination of the essentials of the American constitutional system, the function of political parties, the concept of the federal system, the role of administrative agencies, the methods by which foreign affairs are conducted, and the manners in which conflicting ideals are resolved in a democratic system. POSC 103 fulfills the SUNY General Education Social Sciences requirement. Prerequisites: Prior completion or concurrent enrollment in ENGL 100, MATH 090, and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.). Fall and spring semesters.

POSC104 American State and Local Government

This course is designed to study the forms, function, and services of state governments and representative local governments. The dynamics of state and local governments are also considered. POSC 104 fulfills the SUNY General Education Social Sciences requirement. Prerequisites: Prior completion or concurrent enrollment in ENGL 100, MATH 090, and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.). Fall and spring semesters.

POSC112 Introduction to Public Administration

This is an introductory level course on public administration in the American context. Students study the development and application of basic principles and concepts underlying how public policies are designed, implemented, and evaluated by federal, state and local bureaucracies in a democratic political system. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

POSC213 Constitutional Law

Cross-listed as PARA 213.

This course is a survey of issues involving U.S. Constitutional Law, including the content and history of the Constitution and its amendments, landmark Supreme Court decisions, the relationships among political institutions, civil rights and liberties, commerce and property rights, and criminal justice and rights. Information is presented from legal and historical perspectives. A student successfully completing this course acquires some proficiency with the scholarly study of law and its application. BUAD 201 or CRJU 105 or PARA 101 or POSC 103 are recommended prior to taking this course. Prerequisites: ENGL 101. 3 Cr. (3 Lec.) Fall semester

POSC230 History of Ireland

Cross-listed as HSTY 230.

The focus of this travel course is the history, culture, and politics of Ireland. Students travel to Ireland as a group, and learn about the role of Ireland in world history. Films, discussions with local people, and visits to museums, cultural, historical, political and religious sites are integral parts of the course. Significant additional costs. Prerequisites: Prior completion or concurrent enrollment in ENGL 101; instructor permission; RDNG 116 if required by placement testing. 3 Cr. (1 Lec., 6 Lab.). Fall semester

POSC260 Topics in Modern Latin America

Cross-listed as HSTY 260

This travel course introduces students to the modern history and politics of Latin America. Instructors select a nation to survey, for example Colombia, Ecuador, Guatemala, or Honduras etc. Students travel to the designated country as a group, and gain practical experience in the modern historical, political, social, economic, and religious climate by touring in both urban and rural areas. .POSC/HSTY 260 fulfills the SUNY General Education Social Science or Other World Civilizations requirement. Elementary Spanish skills highly recommended. Significant additional costs. Prerequisites: ENGL 100; instructor permission; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in MATH 090 if required by placement testing. 3 Cr. (1 Lec., 6 Lab.) Occasionally offered December-January and other vacation periods

POSC107 Economy, Society & Environment Cross-listed as ENVS 107.

This course is a survey of environmental problems taken from an economic standpoint. It will analyze political and economic strategies for formulating sustainable resource management. Potential topics include renewable energy, resource scarcity, ecosystem goods and services, international trade, and globalization. ENVS 107 fulfills the SUNY General Education Social Sciences requirement. Prerequisites: RDNG 116 and MATH 090 if required by placement testing; prior completion or concurrent enrollment in ENGL 100. 3 Cr. (3 Lec.) Spring semester

POSC225 Comparative Politics

This course introduces students to various nation-states of the world and compares governmental development, political history and institutional functions in the contemporary era. Using a wide sample of nation-states it analyzes aspects of international relations, competing domestic political institutions, and the history of internal political processes that have generated cohesion and/or conflict. Prerequisites: ENGL 101; MATH 090 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Spring semester.

POSC149 Special Topics in Political Science

A special topic(s) course, identified by discipline and a 149course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements. Occasionally.

POSC261 Modern Colombia Cross-listed as HSTY 261.

This travel course continues introducing students to the modern history and politics of the Republic of Colombia. Building on elements introduced in HSTY/POSC 260 Topics in Modern Latin America: Colombia, students have the opportunity to gain deeper appreciations and understandings of current socio-economic, historical, and political developments. Colombia is rapidly developing and emerging from over 50 years of civil war, offering students social science perspectives on the challenges and promises of land use changes, political culture, nature preserve creation, sustainable economics, export economics, demographic shifts, the peace process, education, tourism development, and infrastructure. Elementary Spanish skills highly recommended. Significant additional costs. Prerequisites: HSTY/POSC 260; permission of instructor. 3 Cr. (1 Lec., 6 Lab.) Occasionally offered December-January and other vacation periods

PREQ

PREQ199 Prerequisite Needed

Students registered in this course need to have their schedule changed so they are repeating the academic course that they didn't successfully complete. Section Codes = Course Needed
E099 = ENGL 099
E100 = ENGL 100
N090 = MATH 090
N095 = MATH 095
N120 = MATH 120
R099 = RDNG 099
R116 = RDNG 116

PSED

PSED160 Career Exploration

Designed to help students who are undecided about their career path or curriculum choice, this course focuses on a rigorous self-assessment, inclusive of work values, identification of prominent abilities, and examination of interests. Tools including computer software and Internet resources for effective gathering of information about the world of work are introduced. Modest fee for career interest testing. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 1 Cr. (1 Lec.). Fall and spring semesters.

PSED213 Job Search

Students develop effective resume, cover letter writing, and interviewing skills, and learn how to best "market" themselves in today's job market. Techniques for exploring job openings, developing career networks, navigating employer-screening processes, and projecting a positive image are emphasized. Prerequisite: ENGL 101. 1 Cr. (1 Lec.) Fall and spring semesters.

PSYC

PSYC101 Psychology of Personal Growth

An applied psychology course providing opportunities for students to learn about and examine their own personal growth. PSYC 101 fulfills the SUNY General Education Social Science requirement. Prerequisites: Prior completion or current enrollment in ENGL 099 and RDNG 099 if required by placement testing. 3 Cr. (3 Lec) Fall and spring semesters.

PSYC103 Introduction to Psychology

This course provides students with a basic understanding of the scientific study of mental processes and behavior. Prevalent psychological theories and research will be introduced. Topics may include: psychological research, biology and behavior, sensation, perception, learning, memory, cognition, development, emotion, motivation, personality, mental disorders, therapy and social psychology. An honors offering is available. PSYC 103 fulfills the SUNY General Education Social Science requirement. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 or ESL 120, 121, and 112; prior completion of, or concurrent enrollment in, RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

PSYC103H Introduction to Psychology - Honors

This course provides students with a basic understanding of psychology. Theories and research relating to emotions and stress, abnormal behavior, motivation, learning, personality, methods of therapy, biology and behaviors, developmental psychology, and social psychology are discussed. PSYC 103H fulfills the SUNY General Education Social Sciences requirement. Prerequisites: Prior completion or concurrent enrollment in ENGL 100 or ESL 120, 121, and 122 (or prior completion of ESL 103); MATH 090, and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.). Fall and spring semesters.

PSYC200 Theories of Personality

A study of major theories and theoretical approaches to describing the development, adaptability and stability of personality across the lifespan. Theoretical perspectives covered include psychoanalytic (as well as neo-psychoanalytic and social psychoanalytic), trait, biological, learning, cognitive, and existential/humanistic. Prerequisites: PSYC 103; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.). Fall and spring semesters.

PSYC201 Social Psychology

A survey course examining the nature and causes of individual behavior and thought in social situations. Emphasis is on applications useful for everyday living. PSYC 201 fulfills the SUNY General Education Social Science requirement. Prerequisites: RDNG 116 if required by placement testing; ENGL 101; PSYC 103; prior completion or concurrent enrollment in MATH 090 if required by placement testing. 3 Cr. (3 Lec.). Fall and spring semesters.

PSYC205 Childhood Psychology

The biological, cognitive, and social-emotional development of the child from birth to puberty will be examined from a social scientific perspective. Special attention will be given to recent, as well as seminal research and theories, and the scientific base of developmental psychology. PSYC 205 fulfills the SUNY General Education Social Science requirement. Prerequisites: MATH 090 and RDNG 116 if required by placement testing; PSYC 103; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.). Fall and spring semesters.

PSYC207 Adolescent Psychology

Physical, cognitive, and social-emotional development of the adolescent (age 12 through 17) and emerging adult (age 18-20) are studied from multiple psychological and developmental perspectives. Emphasis is placed on normative experiences, cultural differences, as well as problems adolescents and emerging adults face as they mature in today's rapidly changing society. Methods of research in the field and concepts such as intellectual development, identity formation, moral development, gender roles, gender and sexual development, and family and peer relations are discussed. Special attention is given to recent developments in research and theory in the field. PSYC 207 fulfills the SUNY General Education Social Science requirement. Prerequisites: RDNG 116 if required by placement testing; PSYC 103; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.) Fall and spring semesters.

PSYC208 Adult Psychology

Adult development is studied from the following major perspectives of research design and methodology: theories of adult development, age divisions (young, middle, late adulthood, and old age), physiology, cognition, perception, gender roles and personality, work, physical and social/family environments. Recent developments in research and theory in the field of adult development and gerontology are discussed. Either a research paper or a summary of a primary research article is required. PSYC 208 fulfills the SUNY General Education Social Science requirement. Prerequisites: PSYC 103; MATH 090 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100. 3 Cr. (3 Lec.) Fall semester.

PSYC209 Abnormal Psychology

This course helps students acquire a better understanding of the origins of maladaptive personal reactions to life and its problems. Diagnostic symptoms, etiology, treatment, and prevention of each category of psychological disorders are emphasized. PSYC 209 fulfills the SUNY General Education Social Science requirement. Prerequisites: PSYC 103; MATH 095 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100. 3 Cr. (3 Lec.) Fall and spring semesters.

PSYC216 Introduction to Experimental Psychology

An introduction to experimental methods, applied statistics, ethical concerns in research, and psychological writing. Hypothesis testing, methodological considerations, and APA style of documentation are emphasized. This course familiarizes students with empirical research in psychology, and prepares them for advanced courses in research methods in psychology. Prerequisites: ENGL 101; PSYC 103; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in MATH 200. 3 Cr. (3 Lec.) Occasionally.

PSYC218 Educational Psychology

An examination of how psychological concepts affect learning and the classroom behavior of students and teachers. Topics such as cognitive development, social and emotional development, individual differences, exceptionality, classroom management, motivation, memory, and constructivism are discussed theoretically and as they are applied in the classroom. This course is appropriate for individuals interested in a career in teaching, as it is a required course in most education major sequences. It also provides valuable background for individuals planning to enter helping professions such as counseling, human service, early childhood education or, more generally, parenting. PSYC 218 fulfills the SUNY General Education Social Science requirement. Prerequisites: PSYC 103; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100; prior completion or concurrent enrollment in EDUC 201 is recommended. 3 Cr. (3 Lec.) Fall and spring semesters.

PSYC290 Social Science Capstone Course

Cross-listed as ANTH 290 or HSTY 290 or SOCI 290.

RDNG

RDNG099 Active Literacy

This course is designed to help students become active readers while developing basic reading and vocabulary skills necessary for effective beginning college-level reading. Specific skills embedded in the course include determining the meanings of unfamiliar words in context, identifying and organizing main ideas and key details, paraphrasing, and summarizing. Students must demonstrate mastery of the course material by earning a C or better on a departmental approved final as well as a grade of a C or better to pass this course and to take additional reading courses. The course is not intended for non-native speakers of English. RDNG 099 is a non-credit course that cannot be applied toward any certificate or degree program. It may be counted toward a full-time load for financial aid purposes. Prerequisite: Appropriate reading assessment test score; prior completion or concurrent enrollment in ENGL 099 if required by placement testing. 4 Equiv. Cr. (4 Lec.). Fall and spring semesters.

RDNG116 College Reading and Study Skills

This course is designed to help students develop a variety of effective college-level reading and studying strategies. Emphasis is placed on students understanding and applying key memory principles, basic learning processes, and fundamental metacognitive strategies. Course topics include reading textbooks and other college-level material, taking text and classroom notes, preparing for and taking tests, and managing time and keeping organized. Prerequisites: RDNG 099 if required by placement testing; prior completion or concurrent enrollment in ENGL 099 and MATH 090 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

RDNG049 Active Literacy Repeater

This course is designed to assist students who made major progress in RDNG 099 in the previous semester, but did not meet all learning outcomes. Grading will be on a pass/fail basis. Prerequisites: Completion of RDNG 099 (including the final exam) with a minimum of 500 earned points in the previous semester. 1 Equiv. Cr. (1 Lec.) Occasionally.

RECR

RECR110 Introduction to Recreation

This course is an analytical introduction to the nature, history, and evolution of leisure, recreation, and play over the lifespan. Leisure implications for individuals, groups, and society are explored, and the delivery of such services is discussed. Additional fee for conference attendance. Prerequisites: Prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.). Fall semester.

RECR120 Leadership in Recreation

This course introduces basic concepts, principles, techniques, strategies, and problems of leading in the recreation setting. The common roles of leaders are addressed, and effective leadership practices and their application to organized group activities are analyzed. Hands-on learning activities will be used to reinforce leadership skills. Service learning work at a community agency is required. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100 and RDNG 116 if required by placement. 3 Cr. (3 Lec.) Spring semester.

RECR150 Play Across Diverse Cultures

Cross-listed as SOCE 150

This course is a study of the similarities and differences in young peoples' play and celebration through an examination of world cultures. Through play, culture is both learned and perpetuated. Play Across Diverse Cultures is intended to increase awareness of how play, especially young peoples' play, and celebration, are both different and alike around the world. Students will examine examples of the impact of structure and dynamics of power, privilege, oppression, opportunities, and social justice action on the play and celebration of cultures examined. The course fosters development of interest in, appreciation of, and respect for, contrasting cultures and cultural differences, and understanding of diversity, equity, inclusion, and social justice. The course satisfies the SUNY General Education Diversity: Equity, Inclusion and Social Justice Knowledge and Skills Area. Prerequisites: prior completion of, or concurrent enrollment in, ENGL 100 if required by placement. 3 Cr. (3 Lec.) Fall and spring semester

RECR160 Backpacking

Cross-listed as FITN 160.

Covers the fundamentals of backpacking as a lifetime leisure activity including backpacking specific techniques, skills, information and a practical experience. Includes a mandatory weekend backpacking trip. Additional fee required. Prerequisites: Prior completion or concurrent enrollment in MATH 090, ENGL 099, and RDNG 099 if required by placement testing. 1 Cr. (2 Lab.). Fall and spring semesters

RECR161 Mountain Biking

Cross-listed FITN 161

Provides students with the opportunity to learn the fundamentals of mountain biking as a lifetime leisure activity. Topics include mountain biking specific techniques, skills, bike maintenance, information, and a practical experience. Each student must have a mountain bike and helmet. Additional fee required. Prerequisites: Prior completion or concurrent enrollment in MATH 090, ENGL 099, and RDNG 099 if required by placement testing. 1 Cr. (2 Lab.) Fall semester

RECR163 Teambuilding and Group Initiative Activities Cross-listed as FITN 163.

Provides students with the opportunity to learn the fundamentals of low level teambuilding and group initiative activities. Emphasis is placed on leading activities for various groups, applying lessons to a real-life context, and analyzing activities to meet the needs of various groups. Students become prepared to lead teambuilding and group initiative activities for people in an outdoor recreation/education or fitness recreation setting. A teambuilding trip experience is included. This is a hands-on active class and all students are encouraged to participate regardless of any disability. Additional fee required. Prerequisites: Prior completion or concurrent enrollment in MATH 090, ENGL 099, and RDNG 099 if required by placement testing. 1 Cr. (2 Cr-Lab.). Fall semester

RECR164 Snowshoeing Cross-listed as FITN164

Covers the fundamentals of snowshoeing as a lifetime leisure activity including snowshoeing specific techniques, skills, information, and a practical experience. The majority of the class is spent outside snowshoeing in the local weather. Snowshoes are provided. Additional fee required. Prerequisites: Prior completion or concurrent enrollment in MATH 090, ENGL 099, and RDNG 099 if required by placement testing. 1 Cr. (2 Lab.) Spring semester

RECR165 Canoeing Cross-listed as FITN 165.

This course is designed to teach the basic skills needed to handle canoes. Topics studied include organization of trips, self-rescue, paddling skills, and survival techniques. As much time as possible is spent on the water starting with basic flat-water skills and progressing to moving water. Canoes and PFDs are provided. Additional fee required. Prerequisites: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 1 Cr. (2 Lab.). Spring semester

RECR201 Introduction to Therapeutic Recreation

A holistic review of the history and philosophy of therapeutic recreation in the health care spectrum, the course explores the principles, practices and procedures of therapeutic recreation. Students examine the role of therapeutic recreation professionals in quality of life enhancement for individuals with disabilities, and illness in diverse settings. Prerequisites: ENGL100. 3 Cr. (3 Lec.) Spring semester.

RECR210 Diversity and Inclusion in Recreation

This course was created on the premise that all people deserve to be included in recreation and leisure services. Students consider the general impact of prejudice and discrimination on peoples' lives, most especially the potential impact they can have on the quality of peoples' leisure lives. Students are encouraged to celebrate differences, their own as well as others. RECR 210 fulfills the SUNY General Education Diversity: Equity, Inclusion, and Social Justice Knowledge and Skills Area. Prerequisites: RDNG 116 if required by placement; prior completion or concurrent enrollment in ENGL 100.3 Cr. (3 Lec.) Fall semesters.

RECR215 Recreation and the Expressive Arts

This course presents the expressive disciplines of music, dance, drama, and visual art from a historical, social and leisure perspective. Students will develop an understanding of art's main concerns, function and purpose while examining the various fundamentals of art. Students will develop an appreciation for these art forms and have opportunities to express themselves through these artistic outlets. Students will learn basic skills to develop and organize programs that incorporate expressive arts in a variety of recreational settings. A combination of lectures, studios, assignments and field trips are utilized. RECR 215 fulfills the SUNY General Education requirement in The Arts. Prerequisites: Prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing. Additional Activity Fee Required. 3 Cr. (2 Lec., 2 Lab). Fall semester.

RECR220 Programming in Recreation and Leisure

A study of programming principles and techniques for recreational, leisure, and other human-service settings. Provides programming skills, theories, and practical experiences in budgeting, program areas, program formats, life stages, objective writing, and evaluation of recreation programming. Particular focus is on the design and implementation of recreation programs for leisure-related services. Prerequisites: MATH 090 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.). Spring semester.

RECR260 Camp Counseling and Outdoor Education

This course, which includes field experiences, teaches the methods, techniques, strategies, skills, activities, and current practices for traditional summer camps, outdoor education, and recreation. Students learn about the chief functions of a camp counselor/outdoor educator as a leader, teacher, arbitrator, and friend to participants in an organized camp program. Emphasis on camper safety and youth protection will be a central focus of the course. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100. 3 Cr. (3 Lec.) Spring semesters.

RECR274 Outdoor Recreation Pursuits

Provides basic knowledge for outdoor recreation and adventure recreation activities. Topics include hands-on outdoor adventure activities, skills, theories, and leadership practiced under the guidelines of current outdoor and adventure ethics. Additional fee required. Prerequisites: MATH 090 and RDNG 116 if required by placement testing; ENGL 101 with a C or better grade. 3 Cr. (3 Lec.). Fall semester.

RECR276 Outdoor Recreation Field Adventure

Students learn basic outdoor recreation pursuit skills in the classroom and practice those skills in an extended (typically week-long) field experience. Basic knowledge for outdoor and adventure recreation activities that take place in the United States are covered. Depending on the trip route, students could participate in activities including, but not limited to: backpacking, canoeing, hiking, mountain climbing, white-water rafting, and primitive camping. Additional fee required. Prerequisites: ENGL 100 and RDNG 116 if required by placement; instructor permission. 3 Cr. (1 Lec., 6 Lab.) Spring semester.

RECR284 Outdoor Recreation Proficiency

This course is designed as an independent study, in which the student advances their outdoor recreation adventure skills and knowledge to a level beyond those learned in introductory activity classes such as backpacking, canoeing, snowshoeing, etc. The student selects an activity of their choice and, in consultation with the instructor; a customized learning plan is developed in order for the student to master standard proficiencies of the activity. Prerequisites: ENGL100; instructor permission. 1 Cr. (3 Lab.) Fall and spring semesters.

RECR285 Recreation Field Work

Integrating prior classroom education with field experience, students complete at least 120 service learning hours in an approved recreational or fitness agency under the combined supervision of a field professional and the course instructor. During this experience, students are required to observe recreation professionals, assess needs, plan, and lead recreational and/or fitness experiences for the agency. Prerequisites: ENGL 100; prior completion of, or concurrent enrollment in, RECR 120, RECR 220, or RECR 230. 3 Cr. (9 Lab.) Fall and spring semesters.

RECR232 Exercise Physiology

Cross-listed with BIOL 232.

This course covers the acute physiological responses and chronic adaptations to exercise including scientific evaluation of neuromuscular, metabolic, and cardiovascular, hormonal, and respiratory systems as they pertain to the human mechanism as a whole, and acute and chronic exercise. Substantial outside preparation is required in addition to class meetings. Prerequisites: MATH 095 or MATH 098 and RDNG 116 if required by placement testing; ENGL 100; prior completion of, or concurrent enrollment in, BIOL 131 or BIOL 201. 3 Cr. (2 Lec, 1 Lab). Spring semester

RECR230 Personal Training & Aerobic Leadership

Students learn the principles of exercise programs needed by effective personal trainers and group fitness instructors. They learn how to facilitate rapport, adherence, self-efficacy, and behavior change in clients, as well as how to design aerobic and anaerobic exercise programs that help clients to improve posture, movement, flexibility, balance, core function, cardio respiratory fitness, and muscular endurance strength. The practical and educational components of teaching a safe and effective group fitness class are also covered. Prerequisite: MATH 095 and RDNG 116 if required by placement testing; ENGL 100; FITN 215; prior completion or concurrent enrollment in BIOL 201. 3 Cr. (3 Lec.) Fall semester.

RECR166 Cross Country Skiing Cross-listed as FITN 166

This course covers the fundamentals of Cross Country Skiing as a lifetime leisure activity including specific techniques, skills, information, and practical experiences. The majority of the class is held outside skiing in the local winter weather. Cross Country Skis and boots are provided; however, students are welcome to use their own personal equipment as well. No previous experience in Cross Country Skiing is necessary. Additional fee required Prerequisite: Prior completion or concurrent enrollment in ENGL 099 and RDNG 099 if required by placement testing. 1 Cr. (2 Lab.) Spring semester

RECR107 Scuba Diving Cross-listed with FITN 107

Introduction to the basic concepts of safe scuba diving. Students learn elementary scuba techniques and safety practices while participating in instructional classes taught by a certified instructor in the TC3 swimming pool. No prior scuba experience required; all scuba equipment provided. Additional fee required. Prerequisites: RDNG 099; prior completion or concurrent enrollment in ENGL 099 and MATH 090. 1 Cr. (2 Lab.) Occasionally

RECR112 Introduction to Kinesiology

This course will provide an overview of the sub-discipline areas within Kinesiology as well as the vocational opportunities, certifications, and professional associations within the field. Prior completion or concurrent enrollment in ENGL 100 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Spring semester.

RECR270 Wilderness and the American Culture

This course is a chronological survey of wilderness and the philosophy of wilderness through the ages encouraging increased aesthetic perception and deepened awareness of the human experience through contact with the wilderness. Studying the history and concept of wilderness helps us to understand ourselves and circumstances of our situation. Concepts such as art, literature, politics, romanticism, the enlightenment, and religion are explored through our relationship with the wilderness. Though the focus of this course is on the wilderness and its impact on the American culture, the concept of wilderness from non-western civilizations is explored, and contrasted as well. RECR 270 fulfills the SUNY General Education Humanities requirement. Prerequisites: ENGL100; prior completion of RDNG 116 if required by placement. 3 Cr. (3 Lec.) Fall semesters

RECR140 Wilderness First Aid

Wilderness First Aid is an introduction to general medical concepts and basic life support skills for outdoor and delayed help settings. It is targeted to the outdoor enthusiast on day trips or short adventures and for outdoor guides. Upon successful completion of this course, students will be certified in Wilderness First Aid from a state and nationally recognized provider. 1 Cr. (1 Lab.) Semesters offered: Occasionally

RECR159 Introduction to Outdoor Experiences Cross-listed with FITN 159.

This course will introduce students to a variety of outdoor skills and knowledge. Research shows that contact with nature and the outdoors has numerous health, psychological, and physical benefits. However, the single largest barriers to participating in outdoor recreation activities and connecting to nature are lack of knowledge, skills, and/or fear. This course for beginners introduces students to a multitude of outdoor recreational activities to build familiarity with recreating safely outside. It covers the fundamentals of several different outdoor recreational skills as lifetime leisure activities including, but not limited to, camping, trail navigation, snowshoeing/skiing, hiking, and teambuilding while following Leave No Trace guidelines. Additional fee required to cover the transportation and equipment costs of a mandatory camping trip. Prerequisites: None. 1 Cr. (2 lab). Fall and/or spring semesters

RECR130 Foundations of Coaching:Princ & Theories

This course will explore the principles and theories coaches use to lead and manage their athletic teams. It will also cover motivation, training basics, drug use issues, and planning practices that can be applied to a variety of sports and age groups. Prior completion of, or concurrent enrollment in, ENGL 100 and RDNG 116 if required by placement. 3 Credits (3 Lec.). Fall or spring semesters.

RECR240 Wilderness First Responder

Wilderness First Responder (WFR) is an advanced approach to general medical concepts and basic life support skills for outdoor and delayed help settings. It is targeted to the outdoor professional who guides people on multiple-day adventure trips in wilderness settings and to search and rescue personnel. Upon successful completion of this course, students will be certified in Wilderness First Responder from a state- and nationally-recognized provider. Additional course fee required. 3 Cr. (2 Lec., 2 Lab.) Occasionally.

RUSN

RUSN101 Russian I

This course is designed to expand and improve the student's ability to speak, read, write, and understand Russian at a beginning level. Substantial outside preparation using audio-visual materials are required. RUSN 101 fulfills the SUNY General Education Foreign Language requirement. Prerequisite: Prior completion or concurrent enrollment in RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall semester.

RUSN102 Russian II

This course is designed to expand and improve the student's ability to speak, read, write and understand Russian at a beginning level. Russian history and culture are also included. RUSN 102 fulfills the SUNY General Education Foreign Language requirement. Prerequisite: RUSN 101. 3 Cr. (3 Lec.) Spring semester.

RUSN280 Russian III - Independent Study

Designed for students who wish to continue Russian studies, current and useful vocabulary with functionally based grammar explanations are emphasized. Students will further develop basic reading, listening and communication skills. Prerequisite: RUSN 102. 3 Cr. (3 Lec.) Occasionally.

SCI

SCI/L ELEC

This course is used in the evaluation of transfer credits.

SOCE

SOCE131 Introduction to Men's Studies Cross-listed as WGST 130.

A social scientific study of men, and what it means to be a "man," in American society. In a highly engaging forum, the course brings together the many sub-disciplines comprising men's studies: sociology, anthropology, psychology, biology, history, economics, art, literature, women's studies, and religious studies. Students gain an integrated understanding of the ideologies and experiences of men amid the social, cultural, economic and political institutions of contemporary society. Prerequisites: Prior completion or concurrent enrollment in ENGL 101 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.). Occasionally.

SOCE150 Play Across Cultures Cross-listed as RECR 150

This course is a study of the similarities and differences in young peoples' play and celebration through an examination of world cultures. Through play, culture is both learned and perpetuated. Play Across Diverse Cultures is intended to increase awareness of how play, especially young peoples' play, and celebration, are both different and alike around the world. Students will examine examples of the impact of structure and dynamics of power, privilege, oppression, opportunities, and social justice action on the play and celebration of cultures examined. The course fosters development of interest in, appreciation of, and respect for, contrasting cultures and cultural differences, and understanding of diversity, equity, inclusion, and social justice. The course satisfies the SUNY General Education Diversity: Equity, Inclusion and Social Justice Knowledge and Skills Area. Prerequisites: prior completion of, or concurrent enrollment in, ENGL 100 if required by placement. 3 Cr. (3 Lec.) Fall and spring semester

SOCE200 Baseball in American Culture

Explores the role that major league baseball, past and present, has played in changing certain aspects of American culture. A discussion of the history of baseball through the 19th and 20th centuries is followed by coverage of how baseball has created and reflected change in American society. Topics covered include race issues, lifestyles, gender roles, fashion, language, art, literature, film, and American business. The course is intended for novices and die-hard fans of baseball, and for the purpose of developing an understanding of the prominent role the "national pastime" has played in American culture. Prerequisites: MATH 090 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.). Summer semester.

SOCE201 Human Sexuality

The biological, psychological, and sociological aspects of human sexuality are addressed in this course. Evolving norms and customs, cross-cultural comparisons, sexual development, and sexual choices are some of the topics covered. Controversial issues such as abortion and pornography are also discussed, with emphasis on understanding the complexity of issues rather than teaching a particular perspective. SOCE 201 fulfills the SUNY General Education Social Science requirement. Prerequisites: MATH 090 and RDNG 116 if required by placement testing; ENGL 101; PSYC 103 or SOCI 101. 3 Cr. (3 Lec.). Fall and spring semesters.

SOCE205 Organizational Behavior

Intended to acquaint students with psychological and sociological concepts, methods, and findings that are relevant to the needs of employees and employers, as well as to people in other organizational settings. Major topics include employee attitudes, motivation, and job satisfaction. Research in topic areas such as leadership, power, conflict, group behavior, corporate culture, organizational analysis, and change within organizations is also covered. SOCE 205 fulfills the SUNY General Education Social Science requirement. Prerequisites: RDNG 116 if required by placement testing; ENGL 101; PSYC 103 or SOCI 101 or ECON 101. 3 Cr. (3 Lec.). Occasionally.

SOCE258 Creative Nonfiction Writing Cross-listed with ENGL258.

This course offers an introduction to the art of writing creative nonfiction, focusing on the genre's five hallmarks (Gerard, *Creative Nonfiction: Researching and Crafting Stories of Real Life*). Using real life as its focus, creative nonfiction has an apparent subject and a deeper subject; addresses enduring human concerns; is rendered as narrative; is based on the author's observations, reflection and research; and employs the conventions of the writing craft. Combining observation, research, and the writing process, students will produce original texts that artfully render lived experience. ENGL/SOCE 258 fulfills the SUNY General Education requirement in the Arts. Prerequisites: ENGL 100 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.). Fall and spring semesters

SOCE281 Social Science Internship

Each student completes a minimum of 135 hours of field work in a social science community service setting under the supervision of a professional employed by the agency served. Weekly updates and future plans for action must be submitted to the instructor. A letter of completion from the agency supervisor detailing hours worked and describing student's accomplishments, goals achieved, and impact of the work will be submitted by the student's supervisor. Prerequisites: Permission of the instructor. 3 Cr. (9 Lab.). Occasionally.

SOCE121 Intro to Gender & Sexuality Studies

This course is designed for students in any degree program as an introduction to the interdisciplinary study of gender and sexuality. The course explores how many disciplines (e.g., biology, psychology, sociology, history, literature, economics, and the arts) grapple with issues and theories of gender and sexuality. The course examines the intersection of social, cultural, economic, and political forces that shape the understanding of gender and sexuality, and how that understanding has changed over time. This course fulfills the SUNY GEN ED Social Science requirement. Prerequisite: Prior completion of, or concurrent enrollment in, ENGL 100. Fall semesters. 3 Cr. (3 Lec.)

SOCI

SOCI101 Introduction to Sociology

This is an introductory study of the basic concepts, theoretical principles, and methods used within the discipline of sociology. Emphasis is on group interaction, social and cultural processes, and the structure and organization of American society. SOCI 101 fulfills the SUNY General Education Social Sciences Knowledge and Skills Area. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100. 3 Cr. (3 Lec.) Fall and spring semesters.

SOCI101H Introduction to Sociology - Honors

This is an introductory study of the basic concepts, theoretical principles, and methods used within the discipline of sociology. Emphasis is on group interaction, social and cultural processes, and the structure and organization of American social institutions. SOCI 101H fulfills the SUNY General Education Social Sciences requirement. Prerequisites: Prior completion or concurrent enrollment in ENGL 100, MATH 090, and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.). Fall and spring semesters.

SOCI149 Special Topics-Sociology

A special topic(s) course, identified by discipline and a 149 or 249 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements. Occasionally.

SOCI201 Sociology of the Family

This course uses both sociological and ecological approaches to study the family. Several areas of inquiry are emphasized including the sociological and historical context of family life, relationships between the family and other social institutions, diversity in childhood and family experiences related to race, ethnicity, social class, gender, and public policy. SOCI 201 fulfills the SUNY General Education Social Science requirement. Prerequisites: SOCI 101; MATH 090 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.) Spring semester.

SOCI203 Sociology of Race, Power, and Privilege

This course introduces students to the sociological study of race, power, and privilege in the U.S. context. Emphasis is placed on the social construction of race; the historical foundations and contemporary expressions of structural inequalities in wealth, power, and prestige along racial lines; the counter-stories of historically underrepresented racial groups contrasted to the dominant narrative; and the "normalization of whiteness" and resulting privileges. SOCI 201 fulfills the SUNY General Education Social Science requirement. Prerequisites: SOCI 101; MATH 090. Prior completion or concurrent enrollment in RDNG 116 and ENGL 100, if required by placement testing. Cr. (3 Lec). Fall and spring semesters.

SOCI205 Contemporary Social Problems

A variety of sociological perspectives and theories are used to understand and analyze contemporary local and global social problems. The course focuses on social problems and inequities related to housing, immigration, race, health care, socioeconomic class, gender, poverty, criminal justice, education, employment, governance, the environment, etc. Major objectives of the course are to research and comprehend the origins and histories of various social problems, to understand how and why social problems affect particular social groups, and to analyze and construct resolutions to contemporary social problems. SOCI 205 fulfills the SUNY General Education Social Science requirement. Prerequisites: SOCI 101; MATH 090 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.) Fall semester.

SOCI206 Juvenile Delinquency Cross-listed as HUMS 206.

This course focuses on analysis of the demography of delinquency and gangs, the selective characteristics of delinquents and gangs, the societal processes related to their causes, theories concerning causes and prevention, and the evaluation of empirical studies and programs provided by youth agencies and the juvenile justice system. Students research and analyze landmark cases of the U.S. Supreme Court. SOCI/HUMS 206 fulfills the SUNY General Education Social Sciences requirement. Prerequisites: SOCI 101; RDNG 116 if required by placement; prior completion of, or concurrent enrollment in, ENGL 101. 3 Cr. (3 Lec.) Spring semester

SOCI207 Introduction to Criminology

In this course, students apply sociological principles to an analysis of crime in the United States. The nature and extent of crime are studied in light of the nature of American social institutions. Major theories and policies concerning crime control are discussed and evaluated in light of empirical tests of their effectiveness. Topics include fundamental concepts of crime causation and theories, methodologies of offenders and victims, crime typologies and focuses such as personal crime, property crime, economic crime, terrorism, serial killing and sexual offenses, statistical compilation approaches, and crime control measures. SOCI 207 fulfills the SUNY General Education Social Sciences requirement. Prerequisites: SOCI 101; prior completion of, or concurrent enrollment in, ENGL 101 and RDNG 116 if required by placement. 3 Cr. (3 Lec.) Fall semester.

SOCI249 Special Topics-Sociology

Specialized courses designed to respond to unique student interests or current events. Special topics course descriptions are given in each semester's course schedule. Occasionally.

SOCI280 Independent Study-Sociology

This course will enable the student to do in-depth research on some aspect of his/her interest. Faculty member approval is required prior to registration. Prerequisite: ENGL 101 and instructor permission. 1-3 Cr. Occasionally.

SOCI290 Social Science Capstone Course Cross-listed as ANTH 290/HSTY 290/PSYC 290

This course provides students with an opportunity to draw on a variety of disciplines, perspectives, and methods from the social sciences in application to a specific research problem of local and/or global importance. In consultation with the course instructor(s), students will choose a relevant research topic to explore for the class. The course is conducted as a research and discussion seminar and is used as the outcomes assessment course for the Liberal Arts and Sciences: Social Science AS degree program. In the psychology-focused section of the course (PSYC 290), students will read and understand primary research in order to synthesize it into a coherent background paper on their topic. In the section not focused on psychology (ANTH/HSTY/SOCI 290), students will conduct both primary and secondary research on their topic. Prerequisites: ENGL 101; PSYC 103; SOCI 101; and a HSTY course. 3 Cr. (3 Lec.) Spring semesters

SOCI295 Foundations of Education Cross-listed as EDUC 295.

This course is designed to introduce students to the historical, sociological, and philosophical foundations of education. Students explore the philosophical aims and historical development of education; the relationship between education, society, and culture; the relationship between social stratification (e.g., race, gender, class, sexual orientation), and educational opportunities and outcomes; and the relationship between the state, public policy, and educational reform. In addition, students develop a personal philosophy of teaching that connects theory and practice, and addresses diversity and social justice. Prerequisites: ENGL 101; SOCI 101; MATH 090 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Spring semester

SOCI218 Smart TV Cross-listed as ENGL 218.

The social sciences study relationships between individual perceptions and behaviors and social and historical contexts. The humanities study the multiple ways that humans create and express meaning. This cross-disciplinary course uses a critically acclaimed television series as text to explore the complexity and representation of human experience through the twin lenses of the humanities and social sciences. Prerequisite: MATH 090 if required by placement testing; prior completion or concurrent enrollment in RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.). Fall semester

SOCI220 Dev Anthropology in a Globalizing World Cross-listed as ANTH 220

This course prepares students for citizenship in a global society by focusing on the challenges of development and its impact on micro cultures. How can local people's views and skills be brought to the center of development and how do western and indigenous views differ? Students are introduced to the history and theories of development anthropology and sociology, with special attention given to recent case studies. Examination of the role of applied anthropologists and sociologists are considered, including ethics, research tools, people centered appropriate technology, environmental and cultural sustainability, and the participatory model of development. SOCI 220 fulfills the SUNY General Education Other World Civilizations requirement. Prerequisites: ANTH 202; prior completion or concurrent enrollment in ENGL 101; MATH 090 and RDNG 116 if required by placement testing; or instructor's permission. 3 Cr. (3 Lec.) Fall semester

SOCI228 Sociology of Popular Culture

This course uses sociology in order to gain an understanding of the role that media and popular culture play in the larger society as well as within our own lives. Students gain an overview of the sociology of media and popular culture and explore more focused topics in the area, including the creation of identities, fads, advertising, the establishment of "decency" and social norms, and the impact of the news media. Prerequisite: SOCI 101; prior completion or concurrent enrollment in ENGL 101; prior completion or concurrent enrollment in MATH 090 if required by placement testing; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.). Spring semester.

SPAN

SPAN101 Beginning Spanish I

This course is designed to develop beginning-level speaking, listening, reading, and writing skills in Spanish and covers cultural information about the Spanish-speaking world. Course emphasis is on speaking and understanding colloquial Spanish. SPAN 101 fulfills the SUNY General Education World Languages Knowledge and Skills Area. Prerequisites: None. Fall and spring semesters.

SPAN102 Beginning Spanish II

This course is designed to develop high-beginning to low-intermediate level speaking, listening, reading, and writing skills in Spanish and covers cultural information about the Spanish-speaking world. Course emphasis is on speaking and understanding colloquial Spanish. SPAN 102 fulfills the SUNY General Education World Languages Knowledge and Skills Area. Prerequisites: SPAN 101. 3 Cr. (3 Lec.) Fall and spring semesters.

SPAN201 Intermediate Spanish I

This is an intermediate Spanish course focusing on speaking, reading, writing and listening comprehension. Grammar learned in first year Spanish is reviewed. Major emphasis is placed on improving oral communication skills and reading comprehension. Students explore different aspects of the cultures, history and current events of the Spanish-speaking world. Outside preparation using CD ROMs, the internet, or other audio-visual materials is required. Students are expected to be able to communicate in the present, past, and future tenses in Spanish. The class is conducted exclusively in Spanish. SPAN 201 fulfills the SUNY General Education Foreign Language requirement. Prerequisites: SPAN 102; Prior completion or concurrent enrollment in ENGL 100 or ESL 120, 121, and 122 or (prior completion of ESL 103). 3 Cr. (3 Lec.) Occasionally.

SPAN202 Intermediate Spanish II

This is a continuation of Intermediate Spanish I. Major emphasis is placed on helping students to improve their oral communication skills and reading comprehension. Students continue to explore different aspects of the cultures, history, and current events of the Spanish speaking world. Outside preparation using CD-ROMs, the internet, or other audio-visual materials may be required. Students are expected to be able to communicate in the present, past, and future tenses in Spanish and should be able to use indicative, subjunctive and imperative moods. The class is conducted exclusively in Spanish. SPAN 202 fulfills the SUNY General Education Foreign Language requirement. Prerequisites: SPAN 201; prior completion or concurrent enrollment in ENGL 100 or ESL 120, 121, and 122 (or prior completion of ESL 103). 3 Cr. (3 Lec.) Occasionally.

SPAN280 Hispanic Literature and Culture I

This is an advanced-intermediate course, intended to be a bridge to upper level literature courses. Major emphasis is placed on helping students to improve their oral communication skills and reading comprehension. Students continue to explore different aspects of the cultures, history, and current events of the Spanish speaking world. Students are expected to be able to communicate in the present, past, and future tenses as well in the indicative, subjunctive and imperative moods in Spanish. The class is conducted exclusively in Spanish. Prerequisites: SPAN 202 or equivalent; prior completion or concurrent enrollment in ENGL101. 3 Cr. (3 Lec.) Occasionally.

SPAN281 Hispanic Literature and Culture II

As a continuation of SPAN 280, this course is designed to further develop students' knowledge and understanding of important elements of Hispanic culture and civilization as well as to advance their oral, listening, writing, and reading comprehension proficiencies in Spanish. Representative literary works of Spanish and Latin American authors are covered primarily through class discussions and small group work. (This course is open to native Spanish speakers. They should have the equivalent reading and writing ability in SPANISH to take this course.) This course is conducted exclusively in Spanish. It is not a grammar course but rather an advanced introduction to literature and culture. Prerequisites: SPAN 280; prior or concurrent enrollment in ENGL 101; RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

SPAN100 Occupational Spanish

Provides basic foreign language tools necessary for effective and service-oriented employment. Students develop communication and cross-cultural skills crucial for successful work in an organization with a diverse staff. Field specific vocabulary, key cultural differences, and team building guidelines are emphasized. Phonetic software facilitates the learning process. Prior completion or concurrent enrollment in ENGL 100 or ESL 120, 121, and 122 (or prior completion of ESL 103) and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.). Fall semester.

SPAN149 Special Topics in Spanish

A special topic(s) course, identified by discipline and a 149 or 249 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements. Occasionally.

SPAN249 Special Topics in Spanish

A special topic(s) course, identified by discipline and a 149 or 249 course number, addresses experimental or short-lived subject matter not covered by the formally approved curriculum. A given topic(s) course may be offered up to three times. Credit may be granted for multiple special topic(s) courses provided that the subject matter is unique, and subject to other individual program requirements.

SPMT

SPMT150 Foundations of Sport Management

Gives students a basic understanding of the various dimensions of the sports industry in the United States and throughout the world. The course includes a survey of management principles in relation to planning, organizing, managing and staffing sport organizations. Topics examined include types of sport organizations, governance systems, segments of the sport industry, contemporary issues and career and professional development in the field.

Prerequisites: MATH 090 if required by placement testing; prior completion or concurrent enrollment in ENGL 099 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

SPMT190 Event Practicum I

This course is an introduction to game and event administration. It requires a minimum of 50 hours of on-site game administration, including assisting in the planning, organizing, and conducting of intercollegiate athletic events during a given semester. Prerequisites: MATH 090 and RDNG 116 if required by placement testing. 1 Cr. (1 Lec.). Fall and spring semesters.

SPMT195 Event Practicum II

Involves game and event administration progressing to some supervisory duties. A minimum of 50 hours of on-site game administration involving a SUNY Cortland/TC3 intercollegiate athletic event is required. Hours can be accumulated over the course of the fall and spring semesters. Prerequisites: SPMT 190; MATH 090 and RDNG 116 if required by placement testing. 1 Cr. (1 Lec.). Fall and spring semesters.

SPMT255 Sport Event Management

Students examine the foundations of sports event management, including finance, operations, marketing/ticketing, sponsorship, hospitality/service, volunteer management, and community relations. They develop capital and operating budgets for a sports event and learn how to identify and deliver equipment needs, ensure that maintenance requirements are met, and understand current technologies as they relate to specific sport/athletic events. Students are required to participate in the development and operational administration of a game or special sport event.

Prerequisites: ACCT 101; SPMT 150; MATH 090 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.). Fall semester.

SPMT260 Sport Media Management

This course provides an introduction to the structure, function, role and effects of the mass media in the sport industry. It includes a study of principles and fundamentals of sport information and media relations. Students learn to develop and produce promotional, informational, and news-oriented material. Prerequisites: SPMT 150; MATH 090 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.). Fall semester.

SPMT270 Sport Facilities/Venue Management

The processes of designing, planning, and managing public and private sport, and other public assembly facilities are addressed. Principles of facility planning, design, construction, financial and legal management, and operational issues of public and private arenas and multiple-purpose sport facilities are highlighted. Prerequisites: ACCT 101; SPMT 150; MATH 090 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.). Spring semester.

SUNY

SUNY001 Mathematics - SUNY General Education Requirement

This course is used in the evaluation of transfer credits that meet the SUNY General Education Requirements.

SUNY002 Natural Science - SUNY General Educ

This course is used for accepting SUNY General Education requirements.

SUNY003 Social Science--SUNY General Education

This course is used in the evaluation of transfer credits that meet the SUNY General Education Requirements.

SUNY004 American History-SUNY General Education

This course is used in the evaluation of transfer credits that meet the SUNY General Education Requirements.

SUNY005 Western Civilization-SUNY General Educat

This course is used in the evaluation of transfer credits that meet the SUNY General Education Requirements.

SUNY006 Other World Civilizations-SUNY General Education

This course is used in the evaluation of transfer credits that meet the SUNY General Education Requirements.

SUNY007 Humanities-SUNY General Education

This course is used in the evaluation of transfer credits that meet the SUNY General Education Requirements.

SUNY008 The Arts-SUNY General Education

This course is used in the evaluation of transfer credits that meet the SUNY General Education Requirements.

SUNY009 Foreign Language - SUNY General Education

This course is used in the evaluation of transfer credits that meet the SUNY General Education Requirements.

SUNY010 Basic Communication-SUNY General Education Requirement

This course is used in the evaluation of transfer credits that meet the SUNY General Education Requirements.

UNRE

UNRE ELEC2 Unrestricted Elective II

This course is used for the evaluation of transfer credits.

UPDATE

UPDATE Updated SIS from PRC

An internal marker to designate student records that have been updated on the PowerCampus system (ABT) based upon the Permanent Record Card (PRC).

WD

WD 155 Extensible Markup Language Cross-listed as CAPS 155.

Designed for the student who is experienced with HTML (Hypertext Markup Language) and CSS (Cascading Style Sheets), and would like to learn how to use XML (Extensible Markup Language) for advanced web site design. Students are introduced to SSI (Server Side Includes). Prerequisites: WD/CAPS 153; RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101 and MATH 090 if required by placement testing. 1 Cr. (2 Lec., 2 Lab. for 5 weeks). Fall and spring semesters.

WD 220 PHP and Database Programming

An introduction to PHP programming with a specific focus on configuring and using web servers with the PHP programming language. Students use programming and database concepts to create real world projects using PHP and database applications such as My SQL. Special emphasis is given to configuring and using PHP with the Apache web server, creating and managing web databases, and creating dynamically generated web pages. Prerequisites: CAPS 131; CAPS/WD 155; MATH 095 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (2 Lec., 2 Lab.). Fall semester.

WD 256 Web & Mobile Design Solutions

This course provides an opportunity for students with advanced web and mobile design skills to further strengthen and apply their web and mobile proficiencies in an independent, self-directed and integrated environment. Following an independent study format, students may, with prior instructor approval, choose a topic from any field of web and mobile design, implementation, and problem resolution. Prerequisites: WD 157; MATH 095 and RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101. 1 Cr. (9 Lab. for 5 weeks) Occasionally.

WD 157 Web & Mobile Design

An introduction to the development of Web pages for the Internet including mobile devices. Topics include device independent HTML5, CSS3, and JavaScript including content-specific elements, links, multimedia, 2D/3D graphics, and JavaScript. This course is designed for the student who would like to learn how to use the JavaScript programming language to add dynamic interactivity and other advanced features to his/her Web pages, and to enhance his/her ability to create practical and compelling device independent Web sites. Prerequisites: Prior completion or concurrent enrollment in ENGL 099, MATH 095, and RDNG 099 if required by placement testing. 3 Cr. (2 Lec., 2 Lab, 15 weeks) Occasionally.

WGST

WGST100 Perspectives on Women - An Introduction

This course is a study of women in American society. Emphasis is placed upon brief but intense contact with many disciplines (biology, psychology, sociology, history, literature, economics, and the arts), each of which is important to develop an integrated understanding of women in contemporary society. The course focuses on the experiences of women in their varied social, cultural, and economic situations and analyzes the social, cultural, economic, and political institutions, which shape women's lives. Prerequisites: RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 100. 3 Cr. (3 Lec.). Occasionally.

WGST120 Women and Health Care

Health issues affecting women, and women's roles as consumers/recipients, and/or providers of health care are explored. Emphasis is placed upon historical events and social trends affecting contemporary health care, including the influence/impact/consequences of culture, religion, economics, politics, ethics, globalization, the environment, and medical knowledge on the roles of women in health and in illness. Discussions of women's health concerns across the life cycle are included. Global perspectives in women's health and multicultural health care concerns of women worldwide are studied. Prerequisites: Prior completion of, or concurrent enrollment in, ENGL 100. 3 credits. (3 Lec.). Fall semester.

WGST125 Women and Work

Students study the interrelationship of the economic functions of women in the paid and unpaid labor markets, the kinds of jobs open to women, and the historic patterns of women's employment and related income levels. An understanding of women at work is applied in the broader political and social goals of women in a changing society. While the focus is on the situation of women in the United States, comparisons are made to women in other countries. Prerequisites: RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101 and MATH 090 if required by placement testing. 3 Cr. (3 Lec.) Occasionally.

WGST130 Introduction to Men's Studies

Cross-listed as SOCE 131.

A social scientific study of men, and what it means to be a "man," in American society. In a highly engaging forum, the course brings together the many sub-disciplines comprising men's studies: sociology, anthropology, psychology, biology, history, economics, art, literature, women's studies, and religious studies. Students gain an integrated understanding of the ideologies and experiences of men amid the social, cultural, economic and political institutions of contemporary society. Prerequisites: Prior completion or concurrent enrollment in ENGL 101 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.). Occasionally

WGST200 Images of Women

An exploration of the manner in which women have been, and are portrayed in literature, films, and mass media. Prerequisites: RDNG 116 if required by placement testing; ENGL 099 or prior completion or concurrent enrollment in ESL 120, 121, and 122 (or prior completion of ESL 103) if required by placement testing. 3 Cr. (3 Lec.). Occasionally.

WGST225 Women & Gender Studies Internship

The field placement component of the course requires students to spend eight hours per week in first-hand experience with a specific public, private, social service, cultural, legal, health, government, or educational agency concerned with the situation of women in society. The 120 hours of field work allows the student an opportunity to experience the relationship of theory to practice, and to begin to develop an understanding of how s/he can incorporate this experience into her/his own career and personal objectives. The field experience is supplemented by five conference hours. Initial identification of placement take place after completion of three prerequisite Women and Gender Studies courses in consultation with the student's advisor. Prerequisites: RDNG 116 if required by placement testing; ENGL 101; WGST 100; WGST 125; WGST 200. 3 Cr. (9 Lab.). Occasionally.

WGST233 Women in U.S. History Cross-listed as HSTY 233.

This course emphasizes the experiences of women from a variety of cultures within the U.S. from colonial times to the present. Among the topics discussed are women's familial roles, the changing nature of household work, racial and ethnic differences in women's experiences, the women's rights movement, employment of women outside the home, and contemporary feminism. Note: For students scoring above 84 on the N.Y. State Regents U.S. History & Government Exam, this course fulfills the SUNY General Education American History requirement. Prerequisites: RDNG 116 if required by placement testing; prior completion or concurrent enrollment in ENGL 101; prior completion or concurrent enrollment in MATH 090 if required by placement testing. 3 Cr. (3 Lec.). Occasionally

WGST248 Contemporary Women Writers Cross-listed as ENGL 248.

This course is designed for students in all disciplines and examines women's writings from the last twenty-five years. The readings might be limited to a specific issue or region of the world, but will provide exposure to distinctive and disparate women's voices. Students use formal literary analysis techniques and contextual history to recognize the diversity of women's experience and expertise across the globe and to review the major genres and concerns of women writers. WGST 248 fulfills the SUNY General Education requirement in the Humanities. Prerequisite: Prior completion of, or concurrent enrollment in, ENGL 101. 3 Cr. (3 Lec.) Spring semester

**WGST280 Women & Gender Studies-Independent
Study**

This is an advanced course of study enabling the student to conduct in-depth research on an aspect of interest in the field of Women and Gender Studies based on a mutual agreement between the student and faculty member. Prerequisite: Instructor permission. 3 Cr. (1 Lec., 6 Lab.). Occasionally.

WINE

WINE120 Survey of Wine and Alcoholic Beverages

This is an introductory course that covers the many categories of alcoholic beverages available on the market today. Topics include the wine styles of the major wine producing countries in the world, spirits and beer. Critical tasting is an integral part of the course. Additional fee required. Prerequisites: MATH 090 if required by placement testing; prior completion or concurrent enrollment in HRMG 107, ENGL 100 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Fall and spring semesters.

WINE130 Grape Growing and Wine Business

This course provides an overview of the methods of grape growing and wine making. A wide range of business and economic aspects of wine production are introduced. Students gain an understanding and appreciation for the art and skill that go into crafting premium wines. Additional fee required. Prerequisites: ENGL 100; WINE 120; RDNG 099 if required by placement testing; prior completion or concurrent enrollment in MATH 090 if required by placement testing. 3 Cr. (3 Lec.) Spring semester.

WINE200 Sensory Evaluation for Wine and Food Pairing

This course examines the principles of sensory evaluation used in wine making and marketing. Students develop advanced levels of appreciation and evaluation that are needed by a wine producer, wine merchant, and enologist, who by the nature of their respective professions must discern flavors and establish tasting benchmarks. The successful pairing of wines with foods on a practical and theoretical basis is emphasized. Students learn how to score and present wine properly. Additional fee required. Prerequisites: MATH 090 if required by placement testing; prior completion or concurrent enrollment in RDNG 116 if required by placement testing; WINE 120; WINE 130; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.) Fall semester.

WINE202 Beverage Studies

This course is a study of a range of both alcoholic and non-alcoholic beverages that explores coffees, teas, beers, and spirits from production to final usage. Students learn about beverages and their use in a variety of establishments including, bars, clubs, casinos, tasting rooms, coffee/tea house, breweries, and restaurants. Students gain the knowledge needed to work or manage a variety of industry establishments. Additional fee required. Prerequisites: RDNG 099 if required by placement testing; prior completion or concurrent enrollment in MATH 090 if required by placement testing; HRMG 100; WINE 120; prior completion or concurrent enrollment in ENGL 101. 3 Cr. (3 Lec.) Spring semester.

WINE213 Wine Marketing Internship

Through employment, mentorship and self-directed studies at a vineyard, tasting room, restaurant, distributor, or wine tourism establishment, wine marketing majors enhance their understanding of leadership, teamwork, communication, necessary industry skills, and diversity. Each student must complete this course during the summer between the first and second year of the program. A minimum of 150 hours of acceptable and appropriate employment at an approved organization is required. Prerequisites: ENGL 101, PSED 213; at least 12 college credits must be completed at TC3 (not including high school concurrent enrollment credit); minimum GPA of 2.0; prior completion or concurrent enrollment in MATH 090 and RDNG 116 if required by placement testing; and instructor permission. Additional requirements may apply, including preparation for the internship. 3 Cr. (9 Lab.) Summer semester.

WINE220 Wine Marketing and Merchandising

Students learn the fundamental aspects of the wine business and the unique characteristics of its marketing to effectively market and promote wine. Successful sales and customer service strategies along with a range of selling techniques from wholesale, retail, restaurant, and wine room tasting are studied. Students learn how to assess customer needs and meet them. Topics include wine business management, sales and communications, direct and indirect distribution channels, advertising, alternative sales strategies, internet e-commerce, public relations, print and other relevant media, concepts of brand imaging, product slotting and placement. Activities include development of a marketing plan for wine products and merchandise. Additional fee required. Prerequisites: ENGL 101; ENGL 201 or ENGL 204; WINE 120; prior completion or concurrent enrollment in MATH 090 and RDNG 116 if required by placement testing. 3 Cr. (3 Lec.) Spring semester.

WINE110 Bartending & Mixology

This course will introduce students to the essentials of working within a bar and beverage service environment. Beginning with an introduction to the world of beverages, from the first distillates to modernist mixology, the history of spirits and their uses will be explored. Students will become familiar with base spirits, liqueurs, aromatized beverages, brews, wine pours, and other mixers. Through readings and hands-on, in-class, labs students will examine and practice the composition of classic cocktails as well as explore the new trends in culinary cocktails, beverage offerings, and pairings. Students will also apply learned principles using the proper standard complement of bar tools. The business of bar operations will be incorporated, including controls, costs, sales, safety, and hospitality. Some exposure to a point of sale system and its use will be introduced. Upon successful completion, students will have learned the basic skills necessary for an entry-level bartending position. Minimum age of 18. Course fee required. Prerequisites: None. 3 Cr. (2 Lec., 3 Lab.) Fall, spring, and summer semesters.