

HIGH SCHOOL STUDENT PERMISSION TO RELEASE EDUCATION RECORD INFORMATION

For purposes of FERPA (the Family Education Rights and Privacy Act), Tompkins Cortland Community College considers all students independent, regardless of their age. Although you are a minor, your education records will be kept confidential and will be disclosed only with your permission or under provisions of the law. Education records will not be provided to parents, guardians, or school district staff without the student's prior written consent. To make communication with parents possible, you are encouraged to complete this FERPA waiver.

FORM MUST BE FILLED OUT BY STUDENT.

Requested by (Student)

Last Name _____

First Name _____

Date of Birth (Month/Day/Year) _____

Release to Parent/Guardian

Last Name _____

First Name _____

Address _____

City, State, Zip _____

Release to Parent/Guardian

Last Name _____

First Name _____

Address _____

City, State, Zip _____

I grant CollegeNow staff permission to release and discuss my education records with my parent(s) or guardian(s), including information about course schedules, grades, academic progress, and financial obligations to the college.

Student Signature

_____ Date _____

Please note: This form **MUST** be signed by the student on campus in the presence of a Tompkins Cortland Community College staff person OR presented with signature and seal of a licensed notary.

Tompkins Cortland Community College Staff signature or Notary Public

_____ Date _____

OFFICE USE ONLY Student ID# _____

Action taken

Completed Filed Held Other Date _____

By Whom _____